

BALINGUP PROGRESS ASSOCIATION GENERAL MEETING MINUTES 5/5/21

Meeting opened: 7pm

Present: Helen Christensen, Judy Allen, Nuala Scott, Geoff McMullen, Sharon Smith, Janine Milton, Jackie Massey, Gary Hodge, Roz Benson, Helen van der Waal, Wendy Trow, Jodie Hornum

Apologies: Noelene King, Deb Vanallen

Confirmation of minutes of previous meeting:

Moved Jackie Massey Seconded Roz Benson

Business arising:

Insurance	<p>W.Trow advised that she emailed a summary of the BPA insurance process to the Insurance Ombudsman with a request that insurance companies provide "Community Group Insurance Packs" (similar to Small Business Insurance packs). The Ombudsman advised they only deal with complaints. We would have to complain about AON specifically.</p> <p>It was agreed that: BPA to write to Labour MP (President)</p>
Allocated BPA Community grant amounts – Acquittal is due 18/06/21.	<p>Treasurer reported that Telling Tales and Birdwood Park are yet to submit invoices.</p> <p>It was agreed that: as Helen V. will be away, Wendy T. to followup</p>
Balingup Community Strategic Plan	<p>Four Community Conversations and 1 workshop have been held. These have provided four motherhood statements and three top priority projects have been identified. These include Self sufficiency as a town, Arts, creative and learning centre and Improving town footpaths. A "Book of Conversations" has been provided by the facilitator, James Jarvis. Information from these sessions will be used to collate the draft Balingup Strategic Plan. This plan will be made available for community comment before a final Plan is agreed upon. The intention is for the plan to be dynamic and evolving.</p> <p>It was agreed that:</p> <ul style="list-style-type: none">• Item 'Review of Shire Community Strategic Plan' to be renamed Balingup Community Strategic Plan.• Wendy T. to continue to prepare the draft Strategic Plan with the methodology to be included in the Appendix. The draft is to be presented to the BPA Executive before being made available for community comment for one month.• BPA write a letter to the Shire CEO to thank James Jarvis for his invaluable contribution.
Event sign	<p>Event sign and photo opportunity dragon/scarecrow project was withdrawn.</p>
Balingup Medieval Carnivale Agreement with BPA	<p>Carnivale President has prepared a draft Partnership Agreement to replace the existing Lease Agreement and the BPA President has responded with a few changes. It is anticipated the Agreement will be distributed for discussion before the June BPA meeting.</p>
BSFFD/BMC Insurance contribution	<p>BMC contribution details are included in Partnership Agreement. It was suggested the amount be annually reviewed and be formally communicated via correspondence to the umbrella groups by the Treasurer. Janine M. to meet with Wendy T. to go over details for BSFFD.</p>
Meeting with Shire	<p>President met with Shire CEO on 3 Mar.</p>

	The list of projects given to Shire in October 2020 was included for discussion in the Community Strategic Plan and prioritized/updated during that process. The revised list is to be included in the Balingup Strategic Plan and provided to the Shire with a request that they work these projects into future Asset and Finance plans.		W.Trow	
	Townscape Committee has completed an audit of footpaths. To be discussed in New Business.		H.Christensen	
	BPA lease agreement with the Shire expires 30 June 21. Follow up with Shire in June. Ongoing		W.Trow	
	President is liaising with the Shire Community Development Manager re use of the Town Hall by community groups. Ongoing.		W.Trow	
	Balingup Recreation Centre – use by community during extended power outages/ emergencies. How this will be promoted in community was discussed and would be include posters, email messages, website information, social media. See Annex A (with wording changes).		W.Trow	
Covid	President has met with Shire Community Development Manager Develop to discuss possible activities BPA could be involved in during Covid. Continue to progress.			
Bunbury Regional Prison	An application has been submitted and is being considered by the Bunbury Regional Prison head office.			
Australia Day	President wrote to the Shire and requested that they reconsider their decision that all winners be announced in Donnybrook. No response received yet. Ongoing.			
Aerial map.	<p>The Shire has the facility to print aerial maps and is offering the community the opportunity to provide information so that maps can be printed showing:</p> <ul style="list-style-type: none"> • Places of interest • Walk trails • Anything else identified as important to the community <p>All members are encouraged to bear this in mind for their projects.</p>			
Shire Major Community Grants 2021 -2022	<p>Opens 1 May 21. Close 25 June 21. These grants are for up to \$2000.</p> <p>Grant information has been distributed to BPA groups and they are encouraged to apply.</p>			
Volunteers Day 5 June.	<p>W.Trow advised Volunteers Day is actually 5th December so we will follow up in October. Liaise with Shire re running it as a Volunteers/New Residents event.</p> <p>CWA Balingup would like to join with BPA in hosting a New Residents & Volunteers Lunch at the Balingup Recreation Centre for a “Welcome to Balingup Roast Dinner” – BPA Executive to follow up with CWA Balingup (Noelene King).</p>			
Phone numbers	<p>President contacted Donnybrook Chamber of Commerce to ascertain how BPA could encourage people to update their directory with their mobile phone number.</p> <p>No further action.</p>			
General signage.	Make a list of all redundant signs in town	Townscape BADTA	Ongoing	
	Send list to Shire and ask that they liaise with the landowner to arrange removal.	Townscape	Ongoing	

Other Meetings/Umbrella Groups:

Balingup Rail Group, March meeting minutes (to be included with BPA meeting minutes)

INCOMING	INFO	ACTION
Brian Vanallen, BADTA re Bronze for Balingup (5/5/21)	X	
Amena Baghdatis, Donnybrook Chamber of Commerce	X	
Visit Bunbury Geographe, re BunGeo News Blast (3/5/21)	X	
Bronwyn Hodgson, Shire of DB, re Community Grant and Event Sponsorship Funding – Applications now open (3/5/21)	X	
Ann Clifford, DHAC, District health authority committee and consumer café (3/5/21)	X	
Jackie Massey, re Younger people in town! (30/4/21)	X	
Damien Morgan, Shire of DB, re Water Corp Balingup (29/4/21)	X	
Brian Vanallen, BADTA re Meeting reminder - Balingup & Districts Tourism Association General Meeting (23/4/21)	X	
Bronwyn Hodgson, Shire of DB, re Strategic Community Plan - Survey	X	
Gary Hodge, GVTP, re An Invitation: Forum and Reception Golden Valley Tree Park 3.00pm 22 May 2021 (to BPA Executive) (22/4/21)	X	
Ian Dodson, BUFC, re Lotterywest Grant / Invoice (20/4/21)	X	
Nadia Adams, re Community Strategic Plans (20/4/21)	X	
Sondra Noonan, re Events Board (19/4/21)	X	
James Jarvis, Shire of DB, re Support to Promote Census 2021 - 10th August (16/4/21)	X	
Bronwyn Hodgson, Shire of DB, re Community Club Expo (14/4/21)	X	
Sam Duncan, AFCA, re Community Group Insurance (14/4/21)		X
Bronwyn Hodgson, Shire of DB, re Request for Invoice/s (9/4/21)		X

OUTGOING	INFO	ACTION
to Brian Piesse, DB Shire Council, Australia Day (4/5/21)	X	
to Balingup townsites businesses, Water Corporation response to questions (3/5/21)	X	
to BPA members, Strategic Plan - final workshop (30/4/21)		X
to Damien Morgan, Shire of DB, Water Corp Balingup (26/4/21)	X	
to Damien Morgan, Shire of DB, Water Corporation - Balingup (22/4/21)	X	
to BPA Umbrella groups, Community Strategic Plan (19/4/21)		X
to BPA members, Balingup - the Future (19/4/21)		X
to Ben Rose, Shire of DB, Balingup Strategic Plan (19/4/21)	X	
to Australian Financial Complaints Authority, Community Group Insurance (9/4/21)		X

Resolution - that correspondence be received.

Moved H. Christensen Seconded J. Massey

Treasurers Report:

The Treasurer advised that the cheque account held \$6798.38 as at 30 April. There were payments not yet presented in the amount of \$1680.95. That left \$5117.43 available as 30 April.

She further advised that, although this will only just cover the \$5000 allocated in grants, it will not be a problem because Telling Tales (\$2500) will not be called on until later in the year and the Term Deposit 1 is due rollover in July.

Bank account statement presented to meeting-

Bendigo Bank Cheque A/C	\$6798.38
Bendigo Bank Term Dep 1	\$12023.05
Bendigo Bank Term Dep 2	\$35294.18
Net Assets	\$54115.61

Accounts for payment

Payment owing to F. Mills was expedited. Treasurer to initiate payment.

Motion - that the Term Deposit amount of \$12023 be transferred to BPA operating account.

Moved H. van der Waal Seconded H. Christensen

Resolution - that the Treasurer's report be accepted, and accounts be approved for payment.

Moved H. van der Waal Seconded H. Christensen

New Business:

Discussion Item	Action	Action by	Complete
Balingup Townscape Agreement with the Shire.	Agreement completed, update provided at meeting	H.Christensen	Done
Footpaths. H.Christensen provided an update on the town footpath audit and prioritised list to BPA.	BPA to send list to Shire with a request that a staged program be developed	H.Christensen W.Trow	
White ants (nest on Railway Line)	Treatment has been completed	H. Christensen	Done
Water Corporation. Valmec work north of town has broken branches and disrupted soil next to trees. W.Trow has sent photos to Shire and they have taken up with Water Corporation. Email was received from Water Corp on 30 Apr.	President to forward the email to: <ul style="list-style-type: none"> Gary Hodge/GVTP with the Businesses in the main street so they can take whatever action they see fit. President to advise Water Corp that, if these trees die, we will expect like-for-like replacement and that they must arrange for an automated watering system to water the replacement trees.	W.Trow	
Community workshop – BPA meeting changes	An outcome of the Strategic Plan workshops was discussion on possible changes to operation of BPA meetings. Ideas included the changes to the time, venues, format. It was agreed that: A community workshop be held at the Balingup Lesser Hall on May 25 th from 1pm to 4pm. James Jarvis will be asked to facilitate.	W. Trow	
GVTP	Invitation to event on May 22 nd to highlight new conservation appeal.	G. Hodge	
BPA notice board (black board)	Discussion on making water proof eg replacing blackboard with whiteboard	S. Smith	Ongoing
Balingup Tennis Club - Requesting letter of support from BPA to include with Sport and Recreation Grant application through the Shire.	BPA President to draft letter	W.Trow	

Reminders:

Retro Sonic family dance, Saturday 29 May, Balingup Town Hall (bookings 0429 161 826)

Meeting closed 9pm

Next meeting Wednesday 2 June