

MINUTES 7/6/23	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6.05pm	
Present	W.Trow, R.Thomas, J.Taylor, R.Benson, D.Cameron, K.Menard, H.Christensen, J.Bailey, Sharon Bourke	
Apologies	J.Hornum, J.Milton, Tina Ridley,G.McMullen,N.King	
NEW BUSINESS		
SW Highway Cleanup	K.Menard suggested that we undertake a verge clean up along SW Highway and offered to liaise with the Shire and/or Tidy Towns. Anyone interested in helping should contact Katrin.	K.Menard
Bins at Cemetery.	K.Menard advised that the truck that empties the bin at Balingup cemetery is causing minor damage to the gravel road. It was agreed that BPA contact the Shire and request the bin be relocated to the external car park.	W.Trow
Disabled Access Town Hall	D.Cameron advised that access to the footpath adjacent to the Town Hall is often blocked by cars, making it difficult for disabled/gopher access. It was agreed that BPA requests that the Shire extends the existing 'no parking' bay to keep access clear.	W.Trow
Balingup Night Markets	H.Christensen advised that the Museum were not advised of plans to use the Museum for the Night Market stalls and, as the Museum rents this space, thought they should have been consulted. She is happy to liaise with the Balingup Night Market committee to find a resolution. S.Bourke(BNM committee) agreed to liaise with the BNM committee and Museum, to improve the layout. Sharon advised that BNM have secured the necessary approvals from the Shire and will continue to liaise with them.	S.Bourke & H.Christensen
Museum Exhibition.	H.Christensen advised that the Museum will be changing its display in July.	Information
Traffic Speed Main Street (see Annex A for background/history)	W.Trow advised that the stumbling block to installing a courtesy speed sign is Main Roads who are not in favour of such signs. J.Bailey advised that he plans to use a radar gun to record the speed of traffic passing through town. This would be an education/awareness program - recording the registration and business name of vehicles that exceed the 40k speed limit and emailing the companies concerned. BPA recommended that he liaise with Donnybrook Police before starting this program.	J.Bailey
Pedestrian Crossing Main Street.	The Shire has provided feedback re the proposed pedestrian crossing. J.Bailey wants the crossing near Reros so that we do not lose two street parking bays. It was agreed that Townscape Committee liaises with the Shire and MRWA.	J.Bailey

<p>Footpath Main Street.</p>	<p>Water Corp will not be replacing the footpath in the Main Street as part of their works. BPA has requested that the Shire make the path on the eastern side of the main street, the town's priority footpath for 23/24. If this request is approved in the budget, Shire to liaise with the Townscape committee.</p>	<p>Townscape</p>
<p>Talison Meeting.</p>	<p>Talison provided a detailed presentation of their mining operation on 17 May 23 and answered many of the questions submitted by BPA members in advance. R.Thomas advised that some attendees felt that not all questions were answered in full and they have submitted follow up questions.</p> <p>BPA agreed that the meeting with Talison was very informative and that BPA should write a letter of thanks to Talison. This letter to also requests that follow up questions be responded to in a timely manner.</p> <p>W.Trow advised that Talison is keen to engage with the community to discuss opportunities for future collaboration. Anyone who has a project in mind should contact Debbie Walsh at Talison. Debbie.Walsh@talisonlithium.com. Wendy will email community groups to advise.</p>	<p>W.Trow</p>
<p>Main Street Reticulation.</p>	<p>J.Bailey advised that, during discussions with Water Corporation, he had requested that townscape be allowed to install a reticulation system to supply water to planter boxes and the central road reserve. This will greatly reduce time spent watering plants in the summer. Water Corporation agreed to work with Townscape to achieve this goal.</p>	<p>Townscape</p>
<p>John Curtin Students.</p>	<p>Susie Dellaporte (Shire) has submitted a request to host John Curtin students for a weekend volunteering in September (22nd or 29th). She has offered Balingup the chance to use them to undertake tasks such as gardening, painting, cleaning on the Saturday afternoon. There will be up to 20 students aged 18-20 years. Activities will be covered under Shire insurance. Contact W.Trow if you have any work for them to do.</p>	<p>Information</p>
<p>SFFD Result.</p>	<p>The 2023 SFFD made a small profit of \$11,301. Running events post-Covid is very challenging as many stallholders have ceased operation. BPA commends the SFFD Committee. A.Scott, Chair of the SFFD, has advised that the SFFD is able to pay their share of insurances but doesn't recommend putting any SFFD money into the trust fund.</p>	<p>Information</p>
<p>Youth Engagement</p>	<p>A YACWA engagement was held on 1st of May and the outcomes are attached to the BPA Minutes. The Shire advises that they are already working on some of the gaps and opportunities.</p>	<p>Information</p>
<p>Insurance.</p>	<p>BPA insurance for 2023 was paid in January but, because it is constantly increasing, it is always paid by events retrospectively. W.Trow advised that, based on the insurance calculator she uses, the following insurance payments are due in 2023 and she has issued requests for payment to the BPA Trust Fund Account (633-</p>	<p>W.Trow</p>

000 200 708 600) before 15 September 2023 :

	Amount Due	Comment
SFFD	\$2117 (Paid)	Carnivale pay 90% of building insurance costs
Carnivale	\$7029	Carnivale pay 90% of building insurance costs. Therefore pay the largest portion of ISR insurance.
Upcycle	\$191	No building insurance
BACH	\$191	No building insurance

SFFD

BMC

Upcycle

BACH

Trust Fund Status.

W.Trow advised that \$14,000 is held the Trust Account (\$4000 received from BalingUpcycle and \$10000 from Balingup Medieval Carnivale). She has written to SFFD, Carnivale, Upcycle & BACH inviting them to make any contributions direct to the Trust Fund account before 15 September 2023 so that requests for community grants can be called for in October.

W.Trow

(September)

According to the Trust Fund policy agreed in December 2022, funds in the BPA Trust Fund account are to be distributed as follows:

- Up to \$15,000 will be transferred to the BPA operating account to pay for (actual) insurance costs and (estimated) operating costs eg maintenance, electricity, administration etc.
- 30% of the remainder will be allocated for distribution to community groups
- The balance will be put into a "Balingup Futures" term deposit account.

A Trust Fund committee will be formed to decide the distribution of funds; with representatives from each of the contributing groups plus the BPA Treasurer.

Balingup Rail Group.

The Minutes of the BRG are attached to the June BPA Minutes. W.Trow acknowledged the time and effort BRG have expended on this project and noted :

Information

- BRG has submitted an application to the Community Small Grants Fund to assist BRG to commission a feasibility study on a tourist/passenger rail service.
- Talison have agreed to contribute \$25000 to the feasibility study cost and would join the working party appointed by BRG to commission and supervise the study.
- BRG have been invited to have further discussion with Alstom on BRG's request to use Bunbury-Bridgetown rail line to establish a demonstration zero emissions passenger service.
- BRG have met with Minister Don Punch to put forward the case for reopening the rail line for the carriage of freight and for extending restoration of the line to Bridgetown to provide for tourist and passenger rail services.

<p>Community Centre repaint:</p>	<p>W.Trow advised that, with the assistance of D.Cameron and herself, the Bunbury Prison team painted the Community Centre. It was agreed that we now invite the team back to finish the job:</p> <table border="1" data-bbox="392 253 1270 685"> <thead> <tr> <th></th> <th>Estimated cost</th> </tr> </thead> <tbody> <tr> <td>Repaint the architraves, doors and balustrade:</td> <td></td> </tr> <tr> <td>• Hire cherry picker</td> <td>\$300</td> </tr> <tr> <td>• Purchase 4 ltr Heritage Red paint</td> <td>\$100</td> </tr> <tr> <td>Purchase non-slip paint for steps</td> <td>\$100</td> </tr> <tr> <td>Purchase sanding paper (1 roll) Flexovit 115mm x 5 mtr 180g</td> <td>\$18.90</td> </tr> <tr> <td>Purchase paint brushes.</td> <td>\$60</td> </tr> <tr> <td>Food for prison team</td> <td>\$120</td> </tr> <tr> <td>Fit metal angle to protect windows.</td> <td>\$500</td> </tr> </tbody> </table> <p>It was agreed that expenditure of up to \$1200 be approved to make the above purchases. Moved: H.Christensen Seconded K.Menard. Carried.</p> <p>W.Trow advised that Rhys Williams, Mayor of Mandurah, has agreed to run a conversation cafe in Balingup on 29 July 23. 4pm – 8pm at Recreation Centre. The aim is to inspire people who have never stood for Council, to nominate for the 2023 council election. Details will be distributed as they become available. Registrations essential.</p>		Estimated cost	Repaint the architraves, doors and balustrade:		• Hire cherry picker	\$300	• Purchase 4 ltr Heritage Red paint	\$100	Purchase non-slip paint for steps	\$100	Purchase sanding paper (1 roll) Flexovit 115mm x 5 mtr 180g	\$18.90	Purchase paint brushes.	\$60	Food for prison team	\$120	Fit metal angle to protect windows.	\$500	<p>W.Trow D.Cameron</p> <p>W.Trow</p>
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<p>Council Elections. See Annex A for background.</p>																				
<p>Report on action items Annex A</p>	<p>Ongoing (tabled) Complete (tabled)</p>	<p>Chair Chair</p>																		
<p>Correspondence list</p>	<p>Incoming/Outgoing (tabled) Annex C</p>	<p>Secretary</p>																		
<p>Correspondence list accepted and received</p>	<p>Moved . H.Christensen Seconded R.Benson</p>	<p>Carried Y</p>																		
<p>Other meetings/groups</p>		<p>Secretary</p>																		
<p>Confirmation of minutes from previous meeting</p>	<p>Amendments N Moved R.Thomas Seconded D.Cameron</p>	<p>Carried Y</p>																		
<p>Treasurer's report Accounts for payment</p>	<p>(tabled) BPA Operating account balance - \$11,829.75 (see tables below) Term Deposit - \$35511.31 Event Coord - \$0.06 Trust Fund Account - \$16,149 Balingup Futures Term Deposit \$1000.00 Record of funds held on behalf of BPA sub committees 31st June</p>	<p>Treasurer</p>																		

	2023 (included in operating account balance above)																										
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	Available balance BPA - \$9612.54																										
Treasurer's report accepted and accounts approved for payment	Amendments N Moved W.Trow Seconded R.Thomas		Carried Y																								
Business arising from previous minutes	See Annex A																										
Reminders	29 July 23 Conversation Cafe for prospective new Councillors. 4pm Rec Centre 7 Aug 23 Bibbulmun Track 25 th Anniversary. Arriving around 3.30pm. 26/27 Aug 23 Balingup Medieval Carnivale																										
Meeting closed	7.08pm																										
Next meeting date/time	Wednesday 5 th July at 6pm																										

as of 19/5/23	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
Community Home Care	BPA coordinated a meeting between CHC management and Balingup clients. Feedback suggests it was very successful. CHC are investigation option of CHC office staff working in Balingup for half a day per month.	COMPLETED
Council Elections May 23 W.Trow/R.Benson	At the May BPA meeting, M.King advised that elections for the Shire of Donnybrook-Balingup Council will take place later this year and asked that BPA begin proactively recruiting people to stand for Council: <ul style="list-style-type: none"> • R.Benson to design a poster • W.Trow has contacted Community Builders to invite the (young) Mayor of Mandurah to Commissioner to run a workshop that is designed to appeal to younger people and will talk about future possibilities. Workshop to be held in Balingup but open to anyone in the Shire (targeted at those who have not previously been on Council). W.Trow has also spoken to Commissioner Gail McGowan, who is very supportive. After the workshop, if any young people stand for Council, a support and mentoring program needs to be developed and offered to them. <i>See New Business for update</i>	ONGOING
Vehicle Speed Main Street May 23 W.Trow	Alison McMullen has raised concern about vehicles failing to adhere to the 40k speed limit in town. W.Trow advised that she has: <ul style="list-style-type: none"> • contacted the Shire - who advise that Main Roads WA approval is required to install a traffic counter or courtesy speed sign in the Main Street. The Shire state however, "you will require approval from MRWA to erect on the Highway. Previous advice I have received on this is that MRWA do not support these types of signs". • reviewed data on the MRWA website (2019/2020) - which indicates traffic is operating within the 40km/h limit during working hours. • spoken to Talison - who would be happy to provide a courtesy sign, but we need to get MRWA approval. • spoken to Donnybrook Police Sergeant - who is happy to speak with A.McMullen. A.McMullen has contacted MRWA but received a dismissive response. <i>See New Business for update</i>	ONGOING
40km/h warning signs Apr 23 G.McMullen/ W.Trow	A request has been submitted to the Shire, asking for motorists to be given a warning that they are entering a 40km/h zone in the town. Awaiting response.	ONGOING
Cluster Developments. Apr 23 W.Trow	The Shire has included cluster developments in their draft Local Planning Strategy. The draft has been approved by Council and sent to WAPC for review. Community consultation will then follow. W.Trow has held a very positive meeting with Kira Strange (Planning Officer). Cath Meaghan (Director DPLH) has offered to attend the consultation meetings.	ONGOING
Pedestrian Crossing Mar 23 R.Thomas	At the March meeting it was agreed that BPA write a letter to the Council requesting that a pedestrian crossing be installed near Forrest Street intersection rather than outside the Packing Shed. <i>See New Business for update.</i>	ONGOING

Talison Meeting Mar 23 R.Thomas	A meeting was held with Talison on 17 May. <i>See New Business for update.</i>	ONGOING
Community Centre Maintenance Wendy Trow/ Feb 23	Bunbury Regional Prison team repaired the weatherboards and repainted the community centre. More work is required to paint the balustrades and repair the windows. <i>See New Business for update</i>	COMPLETED
BPA Trust fund J.Hornum Feb 23	\$4000 received from BalingUpcycle and \$10000 from Balingup Medieval Carnivale have been paid into the Trust Account. <i>See New Business for update</i>	ONGOING (September)
Community Insurance May 2021 Wendy Trow	W.Trow is progressing the idea of "Community Group Insurance Packs" and has distributed a survey to regional community groups. Awaiting responses.	ONGOING
Shire Lease Agreements. (Aug 22/ G.Hodge)	The lease agreement for the Town Hall is being progressed by G.Hodge.	ONGOING
Update of map in bus shelter June 2021 H. Christensen	H.Christensen has met with Sandy Mitchell and the budget will be presented to BPA meeting for approval. The Shire is holding the keys to the panels in the information bay and has put a request into budget to replace the panels with new, lighter units.	ONGOING