

MINUTES 6/7/22	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6 pm	
Present	Helen Christensen, Jackie Massey, Ric Thomas, Janine Milton, Gary Hodge, Jodie Hornum, Wendy Trow, Joe Taylor, Malcolm Lee.	
Apologies	Katherine Thorgersen, Roz Benson, Noelene King, Pat Ridley, Deb Vanallen, Brian Vanallen.	
New business	<p>FRRR Grant. BPA has been given a verbal go ahead by FRRR and are awaiting the revised grant agreement in writing. G.Hodge provided an update on progress and handed out copies of the draft program. The website should go live this weekend and advertising materials will be printed within the next couple of weeks. For more details (including financials) see Annex A. W.Trow and G.Hodge are finalizing negotiations with FRRR.</p> <p>Railway Line. Malcolm Lee, Chair of the Balingup Rail Group (BRG) provided an overview of the group's progress:</p> <ul style="list-style-type: none"> • The estimated cost to upgrade the railway line would be around \$50 million (excluding road infrastructure eg overpasses). • It is possible that eventually the service would be autonomous (electric trains with minimum of 5G telecommunications along the route). • Talison is increasing production of lithium to meet world demand and are conducting their own feasibility study into transport ore via rail. A Talison staff member also attends BRG meetings. • BRG is actively seeking funds for a feasibility study into a tourist rail. Two Shires (Donnybrook- Balingup and Bridgetown-Greenbushes) have already reserved \$5000 each for contribution to that cost if other local governments and South West Development Commission agree to contribute. <p>Overall there is reason to hope that this project will go ahead but it will be a slow process.</p> <p>Water Pipeline & Telstra Mobile Phones. W.Trow advised that an update of the status of water supply and mobile phone services has been submitted to the Preston Press. See Annex C. Water Corporation – makes it clear that the town should not rely on scheme water during a bushfire. It was agreed that a notice (re water, electricity and phones) be distributed via BPA email and Facebook in November.</p> <p>Volunteers Day. Balingup Progress Association is applying for funding to participate in Thank a Volunteer Day/International Volunteer Day on Saturday 10th December. The draft program is for it to be held at the Recreation Centre:</p> <ul style="list-style-type: none"> • 4.30 -5.00pm Social • 5.00 - 5.30pm Community groups give overview of what they do (1 or 2 minutes) • 5.30 - 6.00pm Group activities (people can have a go at bowls, tennis etc). • 6.00-7.00pm Food provided! <p>We'll also pay someone to provide kids activities and will take a community photo. Event is subject to successful funding application.</p>	<p>G.Hodge/ W.Trow</p> <p>Information</p> <p>W.Trow (Nov 22)</p> <p>W.Trow</p>

	<p>Review of Municipal Heritage Inventory. The Shire is reviewing its Municipal Heritage including:</p> <ul style="list-style-type: none"> • Local Heritage Survey (previously referred to as Municipal Heritage Inventory); • Local Heritage List; and • Heritage Local Planning Policy. <p>A community information session is being held Thursday 18th August 10am-11am Balingup Town Hall. To register/find out more information, click on this link: Heritage Review Project » Shire of Donnybrook-Balingup</p> <p>Cluster Developments. W.Trow gave an update provided. See Annex A for details.</p> <p>Balingup Skate Park. W.Trow gave an update provided by Beth Chia. See Annex A for details.</p> <p>Telstra Mobile Tower – Battery Backup. Cr Wringe has advised she is looking into increasing battery sizes at mobile phone towers in bushfire prone towns. Council plans to put forward a motion to the State Council. This does not affect our Shire submitting a request to Telstra to increase battery size for longer back time, indeed a motion put on State Council Agenda will strengthen our Telstra submission.</p> <p>Prison Team. Bunbury Prison has finally approved the BPA Community Garden and BPA Trails Group to make use of the Prison Workforce. See full list of umbrella groups covered at Annex D. The Prison advises that all outdoor work team activities have been restarted but they have a backlog of work.</p> <p>Impact of Mining. Friends of the Forest have forwarded an email to BPA regarding Vincent Bos, PhD who works at the Université de Lorraine (School of Mines) in Nancy (France). He is planning a visit to Greenbushes to talk about the role of Greenbushes mine and know more about the impacts of the lithium mining activity on preservation of the native forest in the area. He will be in Bridgetown around 14th-15th July. Anyone who wants to meet him can contact him direct vincent.bos@univ-lorraine.fr</p> <p>Rustic Farm Art Awards. W.Trow distributed a copy of the Rustic Farm Art Awards. Distribute to BPA email list.</p> <p>Community Pharmacy Award. W.Trow referred the group to an award publicized in the Preston Press (July). It was agreed that BPA nominate the Balingup Pharmacy. If successful, BPA stands to win \$10,000.</p>	<p>Information</p> <p>W.Trow</p> <p>B.Chia</p> <p>W.Trow</p> <p>W.Trow</p> <p>Information</p> <p>W.Trow</p> <p>W.Trow</p>
Report on action items	<p>Ongoing (tabled)</p> <p>Complete (tabled)</p>	<p>Chair</p> <p>Chair</p>
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary
Correspondence list accepted and received	<p>Moved Jodie Hornum</p> <p>Seconded Jackie Massey</p>	Carried Y

Other meetings/groups	BRG Minutes (to be included with Minutes email)	Secretary
Confirmation of minutes from previous meeting on 1/6/2022	Amendments N Moved Jackie Massey Seconded Gary Hodge	Carried Y
Treasurer's report and accounts for payment	(tabled) BPA Operating account balance - \$43, 838.01 (Includes grant funding of \$24,359 and \$1485) BPA OPERATING ACCOUNT INCLUDES AMOUNTS HELD FOR: Memorial Grant \$260.17 Men in Sheds \$400.00 Avenue of Honour \$756.04 Accounts for payments – Big Foot Pest Control \$495, Bell Fire \$235.95	Treasurer
Treasurer's report accepted and accounts approved for payment	Amendments N Moved Jodie Hornum Seconded Ric Thomas	Carried Y
Business arising from previous minutes (Annex A)		
Reminders/ Upcoming Events	30 July 2022. Community Meals night. Assorted curries (GF) and lasagne. 60 seated and 40 takeaways. Phone Wendy Trow to book and pay in advance 0457 404 571. 19-21 August 2022. Balingup Thrive & Revive. 27 th August 2022. Balingup Medieval Carnivale.	
Meeting closed	7 pm	
Next meeting date/time	Wednesday 3 rd August at 6pm	

as of 05/07/22	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
Jayes Road Issues June 22/W.Trow	The meeting discussed 40kph speed signs in the main street and delay in completion of Jayes Road (signs left on verge pose hazard). W.Trow checked with the Shire who advised: <ul style="list-style-type: none"> Road signs have been removed. To install a centreline, we need MRWA approval. To get the approval the road a consistent sealed pavement width of greater than 6m. This will not be satisfied until the road achieves this for its full length - current funds are not enough to achieve this. A works request has been placed to address the potholes Note: There are already 40kph signs on the SW Highway therefore this issue was not raised with the Shire.	COMPLETE
Balingup Skate Park. June 22/B.Chia	Beth Chia has contacted the Shire re the deteriorating condition of the skate park - the surface is rusting and it is becoming dangerous. Beth has met Shawn Lombard (Shire) and emailed him with a summary of what the kids have said they want. Next step is to draw plan of what we'd like, then Shawn puts it to the experts for a quote. Final step is to start raising money/applying for grants. Shawn also mentioned that we could easily add a dirt pump track which would cost very little if we can get a local to do it & that it would just require a maintenance team (local) to upkeep the park. Cr Leanne Wringe has advised that the Shire Asset Management Plan includes major renewal works (\$52,000) in 2023/24.	ONGOING
Air BnB's. June 22/J.Massey	Query on Shire Policy for operation of Air BnB's. It was advised new legislation coming through and will provide more regulation. BPA will wait for new legislation to consider position.	COMPLETE
Future meetings June 22/W.Trow	It was agreed that 'winter meetings' be held on the first Wednesday of the month at 6pm.	COMPLETE
Alan Rothery Walk June22/ H.Christensen	W.Trow has written to the Shire requesting that the Alan Rothery Walk bridge and path be submitted as the Balingup Collaborative funding bid. She also mentioned support of the GVTP plan to create walk from town to park along Bibbulum Track. Townscape Committee to meet with Shire to discuss what is needed and, to avoid duplication of effort, this will be left in Townscape hands.	COMPLETE
Scarecrow Project May 22/D.Vanallen	D.Vanallen will liaise with R.Benson.	ONGOING
Balingup Rail Group	Minutes of BRG meeting have been provided to BPA and are available on request.	ONGOING
Community Arts Space Mar 22 (J.Massey)	Jackie Massey and team are currently investigating possible expansion into the empty cafe space (former Taste of Balingup).	ONGOING
Energy Usage talk Mar 22 (W.Trow)	W.Trow arranged for a talk was given by Jim Dixon and attended by around 10 people. It was very informative and notes were taken. If anyone wants a copy, email Wendy Trow.	COMPLETE

Catering Supplies. Mar 22 (W.Trow/ J.Milton)	Plan is to combine stocks of SFFD, Carnivale and BPA catering supplies and store in Town Hall. Awaiting progress on Town Hall lease.	ONGOING
Road Safety. Feb 22 M. Staffa	M.Staffa has spoken to the Shire and plans to speak to MRD and Police.	COMPLETE
FRRR Grant Feb 22 W.Trow/ G.Hodge	<p>FRRR Grant. A small group has drafted a program for an event to be held 18-20 August, focussing on:</p> <ul style="list-style-type: none"> • Four Seasons performance by Australian Baroque orchestra • Artist in Residence, Health & Wellbeing & Drought Resilience programs. <p>W.Trow and G.Hodge are finalizing negotiations with the donor, FRRR. The grant is already in the BPA bank account.</p> <p>To get this over the line, the BPA Executive agreed to underwrite \$5000 for the orchestra. This does not mean BPA will pay \$5000, just that we agree to underwrite any shortfall in the event that not enough tickets are sold. Tickets will be \$50 each and, if all 400 tickets are sold, income will be \$20,000.</p>	ONGOING
Cluster Developments Feb 22 W.Trow	<p>W.Trow advised that, as a result of a presentation she gave at a Transition Towns workshop on 29th May, the Department of Planning & Land Heritage (DPLH) representative advised that she has been appointed as the WAPC representative for Donnybrook-Balingup area and is keen to help us develop a template for Cluster Developments/Tiny Homes/ alternative housing. She also advised that rural stratas could be contemplated under the new strategy, and has asked the Shire to look at some potential sites /draft criteria that would enable them to be set up. W.Trow then discussed the way forward with the Shire who advised that they are currently reviewing the Local Planning Provisions and rural clusters would be included in that process. This is a slow legal process and approximate dates are:</p> <p>Oct-Nov – submit draft to Council for approval. If approved, submit to Planning Commission.</p> <p>Feb- Mar 23 – community consultation.</p> <p>W.Trow has asked that the DPLH representative be invited to participate in the Balingup consultation phase.</p>	ONGOING
Village Green Entrance Statement Dec 21 H.Christensen	Townscape will clean the sculpture and are progressing this project.	ONGOING
Community Response in an Emergency Nov 21 (W.Trow/ N.King)	BADTA have confirmed they are forming a Tourism/Economy sub-committee and have issued a letter to their members with the aim of creating a database of equipment/resources held. A meeting with CWA has been held. The next step is for the process to be finalized with BADSA.	ONGOING
Balingup Town Hall Nov 21 (G.Hodge)	G.Hodge and Balingup Music Experience group is following up the proposal for BPA to take over the Town Hall lease. BME already have a program of events. It is proposed that the main hall be set up permanently as a large event/wedding venue. Trial period 3 years. BME are negotiating lease with Shire and getting the Hall event ready.	ONGOING
Bunbury Regional Prison Workforce March 2021 Wendy Trow	BPA has requested that all Umbrella Group's be allowed to make use of Prison Workforce. The Prison advises that all outdoor work team activities have been cancelled due to Covid. This has been chased a number of times.	ONGOING
Community Insurance May 2021 Wendy Trow	To reduce the cost of BPA insurance, W.Trow is actively progressing the idea of "Community Group Insurance Packs". W.Trow has met with local MP, Jane Kelsbie and LinkWest and will continue to progress. Jane Kelsbie has made contact with the Minister for Community Services to raise the issue of community group insurances and will keep us updated.	ONGOING

Use of BADSA building in emergencies (CISC) 2021 Wendy Trow	Use of the Balingup Recreation Centre as a Community Information and Social Centre is still being progressed. W.Trow is also working with the Shire to provide a generator.	ONGOING
Nbn/Pop Up internet 2021 Wendy Trow	Currently, the CISC can only be activated if an Evacuation Centre is set up. W.Trow wrote to NBN in March, requesting that the pop-up internet be activated when the CISC is activated. No response to date. Once BADSA has confirmed Recreation Centre as the CISC location, the Shire will also write to NBN, endorsing the BPA request.	ONGOING
Satellite Phone. 2021 Wendy Trow	This is stored in the Fire Shed and the Acting CESM (Linden Edward) met with W.Trow in June. A draft procedure has been prepared and the Shire is now considering this draft.	ONGOING
Telstra Mobile Tower – Battery Backup. 2021 Wendy Trow	The Shire has been progressing this on behalf of BPA. Telstra has advised: <ul style="list-style-type: none"> • The batteries at Balingup are still within normal life cycle standards • the current reserves are approximately 4 hours at the mobile site and 6 hours reserve to the exchange. • There are currently no plans or funding to upgrade these batteries, noting also that the exchange batteries are less than 2 years old. • Balingup is not on the list to receive STAND funding and Telstra are not sure if there will be further funding for future rounds of STAND. W.Trow has written to the Shire to request Telstra consider Balingup for STAND funding (if a third round becomes available).	ONGOING
Update of map in bus shelter June 2021 H. Christensen	H.Christensen advised she has met with Sandy Mitchell and she is preparing a budget. Budget will be presented to BPA meeting for approval.	ONGOING
General Signage 2021 (Helen C./ Deb Vanallen)	Make a list of all redundant signs in town (BADSA and Townscape). Send list to Shire and ask that they liaise with the landowner to arrange removal (Townscape). D.Vanallen confirms work is continuing on this.	ONGOING

Correspondence

Incoming

From Kylie Olney of Water Corporation, Bushfire communications (30/06/22)
From Bunbury Pre Release Unit of Bunbury Prison, Balingup - Work Team (30/6/22)
From Peter Clifton of SWCC, Networks for building drought resilience (30/06/22)
From Kira Strange of Shire DB, Local Heritage Framework Review - Community Information Sessions (29/06/22)
From James Jarvis of Shire DB, 2021 - ABS Census Data Release (28/06/22)
From Kristy Shay of FRRR, Balingup event (27/6/22)
From Kristy Lind of Water Corporation, Water supply Balingup (21/06/22)
From Mel Robertson of Water Corporation, Water supply Balingup (13/06/22)
From Damien Morgan of Shire DB, Jayes Rd (9/6/22)
From Clare Palmer of Shire of DB, Keep Australia Beautiful Grant (10/6/22)
From Douglas Gordon, Jayes Rd (10/6/22)
From Jane Kelsbie, Member For Warren-Blackwood re TELSTRA - 12 hour battery back up (3/6/22)

From Balingup Visitor Centre, Tourism Industry & general business update, July Summary of the local Eateries, LOCAL EVENTS - Many Nights of Music and Magic to Support a Vibrant and Prosperous Future for Balingup, 'TV Show - State on a Plate' - Sun 12th June 2022 - featuring our local produce at the Golden Valley Tree Park

Outgoing

To Bunbury Pre Release Unit of Bunbury Prison, Balingup - Work Team (30/6/22)
To Kristy Shay of FRRR, Balingup event (30/6/22, 18/6/22)
To Mel Robertson of Water Corporation, Water supply Balingup (10/06/22)
To Douglas Gordon, Jayes Rd (10/6/22, 11/6/22)
To Steve Potter of Shire of DB, Telstra Mobile tower Battery (7/6/22)
To Damien Morgan of Shire DB, Jayes Rd (7/6/22)

Balingup – Water Supply & Mobile Phones Update (Article in July edition of Preston Press)

Did you know that:

- Water Corporation will never guarantee water supply during bushfires and state that customers must NOT rely on scheme water to fight fires. “If you choose to stay and defend you must have access to your own supply. More often than not schemes rely on pump stations to move water from one place to another and this infrastructure, like most things during a bush fire, is at risk of being damaged. The purpose of Water Corporation water supply scheme to Balingup is for household/business use”.
- Telstra says that the mobile network should not be relied upon in an emergency. *‘Our sites typically have battery or generators in case of a disruption to energy supplies. This back-up power is designed to provide some protection during local community power loss, but will not support the loss of power for extended periods’.*

Balingup Progress Association has been working closely with Telstra, Water Corporation and the Shire of Donnybrook-Balingup to improve the ability of the community to respond during an emergency. Here is an update on progress.

Water Supply

- A new 150mm PVC pipeline from North Greenbushes (running through Balingup/Mullalyup) uses water from Millstream Dam. The pipeline will provide a backup supply to Balingup in the event that the existing reinforced concrete pipeline, from Balingup Dam, breaks. This has happened previously and resulted in the town going without water over a weekend.
- A pressure reducing valve (PRV) has been installed to allow changeover from the concrete pipeline to the new 150mm PVC pipeline.
- One of the benefits of the PRV is that it may also be opened to supplement Balingup during periods of high demand when the pressure drops in town.
- The effectiveness of this backup supply will not be known until commissioning has been completed however the emergency pressure reducing valve has been installed and has been tested and works.
- Water Corporation plans to replace part of the water mains on Jayes Rd and along South West Highway but do not have confirmation of the date as yet. They will include Balingup Progress Association as a stakeholder when these works are planned in.

Mobile Phones

- The current battery reserves in Balingup are approximately 4 hours at the mobile tower site and 6 hours to the exchange (landlines).
- The Shire has purchased a satellite phone for use when the phone tower goes down. This is stored at the Fire Shed but we are developing a procedure to ensure the community can access the phone during emergencies.
- NBN has installed a STAND ‘pop up’ internet node at the Recreation Centre – this will allow up to 30 mobile phones to make calls even when the main tower is down (users must be in close proximity to the STAND unit). BPA is working with the Shire to obtain a backup generator to provide power for the STAND unit).

Getting this far has been a slow and tedious process, but we hope that Balingup will be in a much better position to respond to emergencies in the future.

Bunbury Prison Team – Approved

Group requested	Approved August 2021
Balingup Art & Craft Affair (BACA)	Balingup Town Hall Jayes Road, Balingup (Telling Tales in Balingup, Balingup Arts and Craft Affair)
Telling Tales in Balingup	
Balingup Medieval Carnivale (BMC)	Balingup Community Grounds and Community Centre, Brockman Street, Balingup (Balingup Medieval Carnivale, Balingup Mens Shed, Balingup Rail Group, Birdwood Park Avenue of Honour Group)
Balingup Men in Sheds	
Balingup Rail Group (BRG)	
Birdwood Park Avenue of Honour Group	
Balingup Small Farm Field Day (BSSFD)	Walter Road, Balingup – Small Farm Field Day
Balingup Community Forest Garden (BCFG)	Yes * See note
Balingup Heritage Exhibition	No
Balingup Patches and Craft	No
Balingup Townscape Committee	No
Mullalyup Improvement Group	No
Balingup Trails	Yes * See note

Note: Community Garden and Trails were approved by Bunbury Regional Prison on 30 June 2022.