

<b>MINUTES 3/5/23</b>	<b>GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC</b>	
Meeting opened	6.05pm	
Present	W.Trow, R.Thomas, J.Taylor, G.McMullen, R.Benson, D.Cameron B.Chia, J.Milton, J.Hornum, M.King, N.King, G.Hodge.	
Apologies	K.Menard, H.Christensen, Luke,Violet,Tina and Pat Ridley,Katrin Menard,	
<b>NEW BUSINESS</b>		
<b>Shire Council Elections</b>	<p>M.King advised that elections for the Shire of Donnybrook-Balingup Council will take place later this year and asked that BPA begin proactively recruiting people to stand for Council. It was agreed that:</p> <ul style="list-style-type: none"> <li>• R.Benson design a poster</li> <li>• W.Trow (1) liaises with B.Chia to agree a strategy to attract young people and (2) contacts the Commissioner, Gail McGowan, to hold a workshop that will talk about future possibilities. Workshop to be held in Balingup but open to any young people in the Shire.</li> </ul> <p>If any young people stand for Council, a support and mentoring program needs to be developed and offered to them.</p>	R.Benson W.Trow
<b>Balingup Carnivale</b>	<p>D.Cameron advised that the Carnivale has upgraded electricity supply to the Workspace and grounds, improving safety and reliability. This year's event will return to the popular 2 day format and tickets are on sale now. 26/27 August 23.</p>	Information
<b>BACH Launch</b>	<p>B.Chia provided an overview of this weekend's BACH program. There are a wide range of activities and the aim is to bring people together and support tourism. BPA commended the group for the professional quality of advertising materials.</p>	Information
<b>Traffic Control. Main street</b>	<p>Alison McMullen has raised concern about vehicles failing to adhere to the 40k speed limit in town. She has:</p> <ul style="list-style-type: none"> <li>• Contacted Road Wise who advised courtesy speed display signs (including solar package) cost around \$11,500 for a pair.</li> <li>• Contacted Greenbushes CRC but they weren't able to tell her who organised the speed boxes in their town.</li> <li>• Contacted Main Roads and apparently it has to go to Council and be approved by them. Then, if approved, do the paper work and submit to Main Roads,</li> </ul> <p>Geoff McMullen has submitted a sketch map – requesting that “You are about to enter a 40kmzone” signs be put up near town hall and Moore St It was agreed that a letter be sent to the Shire, requesting that:</p> <ul style="list-style-type: none"> <li>• the Shire liaises with Main Roads to install a traffic counter in the Main Street to collect data regarding the speed of vehicles, vehicle type and time.</li> <li>• Arrange for a speed box be installed periodically, to reinforce good driving behaviour.</li> </ul> <p>It was also agreed that the sketch map prepared by G.McMullen, which suggests that “You are about to enter a 40k speed zone” be submitted to the Shire with a request that signs are placed on Brockman St (near Moore St) and Jayes Rd (near Town Hall). W.Trow to write to Shire.</p>	W.Trow

<b>Royal Agricultural Show</b>	W.Trow advised that the Royal Agricultural Society of WA is creating a Guest Town exhibition space to provide an opportunity for a WA town to showcase attractions (23 to 30 September). It was agreed that this would involve a lot of work - no further action to be taken.	Information
<b>Community Builders.</b>	W.Trow advised that she had spoke at two community builders events on 27 <sup>th</sup> /28 <sup>th</sup> April (Perenjori & Mullewa). She talked about Balingup – how BPA is structured and current/past projects.	Information
<b>Bibbulmun Track 25<sup>th</sup> Anniversary</b>	Bibbulmun Track walkers will be arriving around 3.30pm on 7 <sup>th</sup> August. The meeting agreed to apply for a \$500 community grant to pay for food. Anyone want to join W.Trow in planning a celebration should contact her.	W.Trow
<b>YACWA Meeting.</b>	Shire invited BPA to send representative to YACWA (The Youth Affairs Council of WA) meeting on 1 <sup>st</sup> of May to discuss the gaps and opportunities for young people. Katherine Thoegersen attended on behalf of BPA and has advised it was good value. The Shire will follow up by issuing a summary of key points. Anyone interested to contact Katherine.	K.Thoegersen
<b>Generator.</b>	The Shire has confirmed they have secured a \$10,000 grant from National Australia Bank community resilience program and purchased a generator. They have decided to install it as a permanent fixture at Balingup Recreation Centre. W.Trow to liaise with BADSA.	W.Trow
<b>Repaint community centre</b>	Prison team is painting the Community Centre - 8/9 May. If anyone is available to help supervise please contact W.Trow	All
Report on action items Annex A	Ongoing (tabled) Complete (tabled)	Chair Chair
Correspondence list	Incoming/Outgoing (tabled) Annex C	Secretary
Correspondence list accepted and received	Moved . N.King Seconded R.Thomas	Carried Y
Other meetings/groups		Secretary
Confirmation of minutes from previous meeting	Amendments Y W.Trow moved that the following amendments be made to the April minutes:  <i>That the list of projects submitted by Townscape to Council be included as an Annex (see Annex B of these Minutes)</i>  That the following statement be added to the Treasurers report to make it clear how the BalingUpcycle funds have been distributed: <i>BalingUpcycle gave \$5000 to BPA in Sept 22. At Dec 22 meeting we agreed to use \$1000 to open the Futures account and at Feb 23 meeting we agreed \$4000 should be transferred to Trust Account 200708600. Balance in BPA operating account is now Nil.</i> Moved W.Trow Seconded R.Thomas	Carried Y

<p>Treasurer's report Accounts for payment</p>	<p>(tabled) BPA Operating account balance - \$12683.52 (see tables below) Term Deposit - \$35511.31 Event Coord - \$0.06 Trust Fund Account \$14032.89 Balingup Futures Term Deposit \$1000.00</p> <p><b>Record of funds held on behalf of BPA sub committees 31<sup>ST</sup> April 2023</b> (included in operating account balance above)</p> <table border="1" data-bbox="371 483 1214 788"> <thead> <tr> <th>Name</th> <th>Balance (Start of Month)</th> <th>Balance (End of Month)</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Avenue of Honour</td> <td>756.04</td> <td>756.04</td> <td></td> </tr> <tr> <td>Memorial grant</td> <td>260.17</td> <td>260.17</td> <td></td> </tr> <tr> <td>Men in Sheds</td> <td>400.00</td> <td>400.00</td> <td></td> </tr> <tr> <td>Community Garden (Shire grant)</td> <td>2000.00</td> <td>2000.00</td> <td></td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>3416.21</b></td> <td><b>3416.21</b></td> <td></td> </tr> </tbody> </table> <p>Available balance BPA - \$10466.31</p>	Name	Balance (Start of Month)	Balance (End of Month)	Comments	Avenue of Honour	756.04	756.04		Memorial grant	260.17	260.17		Men in Sheds	400.00	400.00		Community Garden (Shire grant)	2000.00	2000.00		<b>TOTAL</b>	<b>3416.21</b>	<b>3416.21</b>		<p>Treasurer</p>
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<p>Treasurer's report accepted and accounts approved for payment</p>	<p>Amendments N Moved J. Hornum Seconded J.Milton</p>	<p>Carried Y</p>																								
<p>Business arising from previous minutes</p>	<p>See Annex A</p>																									
<p>Reminders</p>	<p>5-7 May 23 BACH launch at Town Hall 10 May 23 Cambodia update (W.Trow &amp; J.Milton) - 5.30pm at Recreation Centre 12 May 23 Community Home Care workshop – 10am at Community Centre. Please register with Donnybrook CHC. 17 May 23 BPA community meeting with Talison. 6pm. Register with R.Thomas. 7 Aug 23 Bibbulmun Track 25<sup>th</sup> Anniversary. Arriving around 3.30pm. 26/27 Aug 23 Balingup Medieval Carnivale</p>																									
<p>Meeting closed</p>	<p>7.30pm</p>																									
<p>Next meeting date/time</p>	<p>Wednesday 6<sup>th</sup> June at 6pm</p>																									

as of 4/5/23	<b>ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC</b>	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
<b>Racecourse Reserve/BFOF</b> <b>Apr 23</b> B.Slava/ W.Trow	Shire Environment Officer is helping Balingup Friends of the Forest (BFOF) submit an application for a 'Community Stewardship' grant for Racecourse Reserve. BPA has provided a letter of support .	<b>COMPLETED</b>
<b>40km/h warning signs</b> <b>Apr 23</b> G.McMullen/ W.Trow	G.McMullen advised that motorists should be given a warning that they are entering a 40km/h zone in the town. We agreed Geoff would draft a simple map and provide to W.Trow. A request will then be submitted to the Shire.	<b>ONGOING</b>
<b>Balingup Resilience Group.</b> <b>Apr 23</b> W.Trow	It was moved that The Balingup Resilience Group be formally included as an umbrella group under Balingup Progress Association. AON insurance has been asked to add the group to the list of BPA umbrella groups.	<b>COMPLETED</b>
<b>Cluster Developments.</b> <b>Apr 23</b> W.Trow	The Shire has included cluster developments in their draft Local Planning Strategy. The draft has been approved by Council and sent to WAPC for review. Community consultation will then follow. W.Trow will meet with Kira Strange (Planning Officer) to discuss. Cath Meaghan (Director DPLH) has offered to attend the consultation meetings.	<b>ONGOING</b>
<b>GVTP Walk Trail</b> <b>Apr 23</b> W.Trow	W.Trow commended that Shire on the quality of the upgraded trail/footpath leading to Golden Valley Tree Park. It A letter of thanks has been sent to the Shire Works & Services Manager.	<b>COMPLETED</b>
<b>Pedestrian Crossing</b> Mar 23 R.Thomas	At the March meeting it was agreed that BPA write a letter to the Council requesting that a pedestrian crossing be installed near Forrest Street intersection rather than outside the Packing Shed. R.Thomas waiting response.	<b>ONGOING</b>
<b>Townscape Budget</b> Mar 23 H.Christensen	Townscape has submitted request to Council for 2023/24 projects. See Annex B.	<b>COMPLETED</b>
<b>Talison Meeting</b> Mar 23 R.Thomas	At the March meeting it was agreed that BPA write a letter to Talison asking for an Open Meeting in Balingup. The meeting will be held on 17 May. See New Business for details.	<b>ONGOING</b>
<b>Community Centre Maintenance</b> Wendy Trow/ Feb 23	Bunbury Regional Prison team will repair the weatherboards and repaint the community centre early May. Planned date is 8 <sup>th</sup> and 9 <sup>th</sup> May 23.	<b>ONGOING</b>
<b>BPA Trust fund</b> J.Hornum Feb 23	<ul style="list-style-type: none"> <li>\$4000 received from BalingUpcycle and \$10000 from Balingup Medieval Carnivale have been paid into the Trust Account.</li> <li>If the SFFD is successful, more funds will be provided in May/June.</li> </ul> <p>Based on the above, it should be possible for a distribution of BPA Funds to take place in July 2023 in accordance with the new BPA Trust Fund policy/procedure. To be discussed later in 2023.</p>	<b>ONGOING (July)</b>
<b>Community Insurance</b> May 2021 Wendy Trow	W.Trow is progressing the idea of "Community Group Insurance Packs" and has distributed a survey to regional community groups. Awaiting responses.	<b>ONGOING</b>

<b>Shire Lease Agreements.</b> (Aug 22/ G.Hodge)	The lease agreement for the Town Hall is being progressed by G.Hodge.	<b>ONGOING</b>
<b>Update of map in bus shelter</b> June 2021 H. Christensen	H.Christensen has met with Sandy Mitchell and the budget will be presented to BPA meeting for approval. The Shire is holding the keys to the panels in the information bay and have put a request into budget to replace the panels with new, lighter units.	<b>ONGOING</b>

**Balingup Townscape Projects 2023/24**

Replace the Balingup sign northern entry to town which was stolen.	\$1500
Sand blasting of two entry metal scarecrows	\$1456
Retic the garden bed opposite Tinderbox. Put retic under new footpath alongside the shops when Water Corp do laying of new pipes.	\$2300
On the corner Jayes St/SWH, plantings of grass trees/native grasses.	\$5000
Putting river rocks around 4 culverts in town	\$400
Plants for boxes during the year	\$500
Improving the southern entry to town. Native shrub plantings. Near the town sign.	\$300
Trees for Village Green and out to Golden Valley Tree Park	\$1000
<b>Total</b>	<b>\$12456</b>