

<b>MINUTES 1/6/22</b>	<b>GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC</b>	
Meeting opened	4 pm	
Present	Helen Christensen, Karyn Conner, Jackie Massey, Gary Hodge, Geoff McMullen, Jodie Hornum, Wendy Trow, Katrin Menard, Beth Chia, Joe Taylor. Visitor: Leanne Wringe	
Apologies	Katherine Thorgersen, Janine Milton, Roz Benson, Ric Thomas, Noelene King, Pat Ridley, Deb & Brian Vanallen.	
New business	<p><b>Air BnB's.</b> Query on Shire Policy for operation of Air BnB's. It was advised new legislation coming through and will provide more regulation. BPA will wait for new legislation to consider position.</p> <p><b>FRRR Grant.</b> See Action Items for background. A small group has drafted a program for an event to be held 18-20 August, focussing on:</p> <ul style="list-style-type: none"> <li>• Four Seasons performance by Australian Baroque orchestra</li> <li>• Artist in Residence, Health &amp; Wellbeing &amp; Drought Resilience programs.</li> </ul> <p>W.Trow and G.Hodge are finalizing negotiations with FRRR.</p> <p><b>Balingup Skate Park.</b> Beth Chia has contacted the Shire re the deteriorating condition of the skate park - the surface is rusting and it is becoming dangerous. The Shire advise they have included it in the 22/23 budget requests for consideration. Beth is also investigating options to expand/rebuild the skate park – possibly including a small all-ages pump track. The meeting agreed this was a worthwhile project however it will need external funding. Beth to arrange an on-site meeting with the Shire. Anyone interested should contact Beth.</p> <p><b>Balingup Townscape.</b> Shire has advised that:</p> <ul style="list-style-type: none"> <li>• 2021/22 Townscape project funding acquittal date is 31 August. Shire acknowledges some projects may not be finished and may need to be 'rolled over'. BTC to submit a report.</li> <li>• 2022/23 projects. Shire could not support BTC works associated with the Rothery Walk bridge and pathway due to concerns with volunteer and public safety and the consequent liability. Shire will meet the BTC to identify exactly what is required and find a way forward.</li> </ul> <p><b>Water Pipeline.</b> Valmec have completed construction on the 17 kilometre pipeline between Mullalyup and Kirup (Warren Blackwood Water Supply Scheme).</p> <p><b>Shire Community Grants Funding Scheme (CGFS).</b> Opened 1st May 2022 &amp; closes 4.30pm 24th June 2022.</p> <ul style="list-style-type: none"> <li>• Community Grants – up to \$2,000</li> <li>• Events – up to \$2,000</li> </ul> <p>Results announced August/September 2022. Contact the Shire for details (or check their website)</p> <p><b>Community Information &amp; Social Centre.</b> Use of the Balingup Recreation Centre as a Community Information and Social Centre is still being progressed. Once BADSA has confirmed, the Shire will write to NBN and request that the pop-up internet be activated when the CISC is activated</p>	<p>J.Massey</p> <p>W.Trow/ G.Hodge</p> <p>B.Chia</p> <p>H.Christensen</p> <p>Information</p> <p>All</p> <p>W.Trow</p>

	<p>(currently, it can only be activated if an Evacuation Centre is set up). W.Trow is also working with the Shire to provide a generator.</p> <p><b>Satellite Phone.</b> This is stored in the Fire Shed and the Acting CESM (Linden Edward) is meeting with W.Trow to develop a procedure.</p> <p><b>Telstra Mobile Tower – Battery Backup.</b> The Shire has been progressing this on behalf of BPA. Telstra has advised:</p> <ul style="list-style-type: none"> <li>• The batteries at Balingup are still within normal life cycle standards</li> <li>• the current reserves are approximately 4 hours at the mobile site and 6 hours reserve to the exchange.</li> <li>• There are currently no plans or funding to upgrade these batteries, noting also that the exchange batteries are less than 2 years old.</li> <li>• Balingup is not on the list to receive STAND funding and Telstra are not sure if there will be further funding for future rounds of STAND.</li> </ul> <p>The meeting agreed that we should ask the Shire to request Telstra consider Balingup for STAND funding (if a third round becomes available).</p> <p><b>Cluster Developments.</b> W.Trow advised that, as a result of a presentation she gave at a Transition Towns workshop on 29<sup>th</sup> May, the Department of Planning &amp; Land Heritage (DPLH) representative advised that she has been appointed as the WAPC representative for Donnybrook-Balingup area and is keen to help us develop a template for Cluster Developments/Tiny Homes/ alternative housing. She advised that, when the Shire has its meeting with the Balingup community to discuss the Local Planning Scheme, she would like to attend and help us to develop a model that would cut through some of the red tape. This information has been shared with the Shire. This is a very exciting development!</p> <p><b>Carnivale Volunteers.</b> Carnivale will be held 27<sup>th</sup> August. One day event. Anyone interested in volunteering, please contact Wendy Trow <a href="mailto:trowwendy8@gmail.com">trowwendy8@gmail.com</a>. Free entry offered to anyone who volunteers for 2 hours or more.</p> <p><b>Balingup Progress Association.</b> H.Christensen advised that BPA was formed in June 1905!!!</p> <p><b>Balingup Catchment Group.</b>  <i>MOTION – Balingup Catchment Group's bank account be closed, and the funds be moved to the BPA operating account and held as per other umbrella groups for future BPA projects.</i>  Moved- Helen Christensen, Seconded- Wendy Trow, Carried</p> <p><b>Local Road Issues.</b> The meeting discussed 40kph speed signs in the main street and delay in completion of Jayes Road (signs left on verge pose hazard). W.Trow to investigate and liaise with Shire.</p>	<p>W.Trow</p> <p>W.Trow</p> <p>W.Trow</p> <p>W.Trow</p> <p>W.Trow</p> <p>Information</p> <p>H.Christensen</p> <p>W.Trow</p>
Report on action items	<p>Ongoing (tabled)</p> <p>Complete (tabled)</p>	<p>Chair</p> <p>Chair</p>
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary

Correspondence list accepted and received	<b>Moved</b> Jodie Hornum <b>Seconded</b> Geoff McMullen	Carried Y
Other meetings/groups	None	Secretary
Confirmation of minutes from previous meeting on 4/5/2022	Amendments N <b>Moved</b> Helen Christensen <b>Seconded</b> Jackie Massey	Carried Y
Treasurer's report and accounts for payment	(tabled) Accounts for payments – Post Box \$49.00, Reimburse stationery \$62.95 BPA OPERATING ACCOUNT INCLUDES AMOUNTS HELD FOR: Memorial Grant \$260.17 Men in Sheds \$400.00 Avenue of Honour \$756.04	Treasurer
Treasurer's report accepted and accounts approved for payment	Amendments N <b>Moved</b> Jackie Massey <b>Seconded</b> Geoff McMullen	Carried Y
Business arising from previous minutes (Annex A)	1. Energy Usage talk 2. Bus Shelter	
Reminders		
Meeting closed	5.13 pm	
Next meeting date/time	Wednesday 6 <sup>th</sup> July at 6pm	

as of 26/5/22	<b>ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC</b>	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
<b>Future meetings</b> June 22/W.Trow	Some requests have been received to have a later meeting start time. It was agreed that 'winter meetings' be held on the first Wednesday of the month at 6pm.	<b>COMPLETE</b>
<b>Alan Rothery Walk</b> June22/ H.Christensen	W.Trow has written to the Shire requesting that the Alan Rothery Walk bridge and path be submitted as the Balingup Collaborative funding bid. She also mentioned support of the GVTP plan to create walk from town to park along Bibbulmun Track. Townscape Committee to meet with Shire to discuss what is needed.	<b>ONGOING</b>
<b>Bibbulmun Track.</b> May 22/ W.Trow	The Bibbulmun Track 25 <sup>th</sup> Anniversary Celebrations - Monday, 7 August 2023. W.Trow has agreed to liaise direct with the event organizers. The school is interested in participating. To be followed up closer to the time.	<b>COMPLETE</b>
<b>Scarecrow Project</b> May 22/D.Vanallen	D.Vanallen will liaise with R.Benson.	<b>ONGOING</b>
<b>Mining Tenement.</b> Apr 2022 R. Wright	W.Trow has written to: <ul style="list-style-type: none"> <li>Department of Mines asking to be notified immediately if any company submits an application to commence on ground work.</li> <li>The Shire (with a copy of the above letter) requesting BPA be kept informed. Note: Shire has acknowledged receipt and confirmed they will keep BPA informed if any approaches are made.</li> </ul>	<b>COMPLETE</b>
<b>Balingup Rail Group</b>	Minutes of BRG meeting have been provided to BPA and are available on request.	<b>ONGOING</b>
<b>Community Arts Space</b> Mar 22 (J.Massey)	Jackie Massey and team are currently investigating possible expansion into the empty cafe space (former Taste of Balingup).	<b>ONGOING</b>
<b>Energy Usage talk</b> Mar 22 (W.Trow)	W.Trow has arranged for a talk to be given (by Jim Dixon). The meeting agreed this should be held on a Sunday morning in June or July.	<b>ONGOING</b>
<b>Catering Supplies.</b> Mar 22 (W.Trow/ J.Milton)	Plan is to combine stocks of SFFD, Carnivale and BPA catering supplies and store in Town Hall. Awaiting progress on Town Hall lease.	<b>ONGOING</b>
<b>Road Safety.</b> Feb 22 M. Staffa	M.Staffa has spoken to the Shire and plans to speak to MRD and Police. As of 4/5 will be booking an appointment with Government Office of the Deputy Road Safety Commissioner, and arranging for Traffic Road Side Surveillance machines in place in the town-site.	<b>ONGOING</b>
<b>FRRR Grant</b> Feb 22 W.Trow	Event was planned to be run by SFFD Committee on 30 <sup>th</sup> July 2022 using funds secured from a FRRR grant. The SFFD committee decided not to accept the grant and FRRR were advised but FRRR asked that we consider running a different event. <i>See New Business for update.</i>	<b>ONGOING</b>
<b>Cluster Developments</b> Feb 22 W.Trow	Shire Senior Planner and Corporate Manager are progressing our request that cluster developments be included in the review of the Local Planning Strategy 7. They hope to have draft documents ready for public consultation June/July. W.Trow talked about the cluster model at the Transition Towns Open Space on 29 May. <i>See New Business for update.</i>	<b>ONGOING</b>

<b>Village Green Entrance Statement</b> Dec 21 H.Christensen	Townscape will clean the sculpture and are progressing this project.	<b>ONGOING</b>
<b>Community Response in an Emergency</b> Nov 21 (W.Trow/ N.King)	BADTA have confirmed they are forming a Tourism/Economy sub-committee and have issued a letter to their members with the aim of creating a database of equipment/resources held. A meeting with CWA has been held. The next step is for this to be finalized with BADSA.	<b>ONGOING</b>
<b>Balingup Town Hall</b> Nov 21 (G.Hodge)	G.Hodge and Balingup Music Experience group is following up the proposal for BPA to take over the Town Hall lease. BME already have a program of events. It is proposed that the main hall be set up permanently as a large event/wedding venue. Trial period 3 years. BME are negotiating lease with Shire and getting the Hall event ready.	<b>ONGOING</b>
<b>Bunbury Regional Prison Workforce</b> March 2021 Wendy Trow	BPA has requested that all Umbrella Group's be allowed to make use of Prison Workforce. The Prison advises that all outdoor work team activities have been cancelled due to Covid. This has been chased a number of times.	<b>ONGOING</b>
<b>Community Insurance</b> May 2021 Wendy Trow	To reduce the cost of BPA insurance, W.Trow is actively progressing the idea of "Community Group Insurance Packs". W.Trow has met with local MP, Jane Kelsbie and LinkWest and will continue to progress.	<b>ONGOING</b>
<b>Use of BADSA building in emergencies</b> 2021 Wendy Trow	To improve community resilience, W.Trow continues to progress the following proposals: <ul style="list-style-type: none"> <li>• Generator for Recreation Centre. The Centre is on 3 phase power and a 3 phase generator will be too expensive. Shire is now investigating a hire agreement with Coates/other suppliers.</li> <li>• Shire has positioned satellite phone at the Fire Shed and the new CESM is preparing instructions for use.</li> <li>• BPA has written to NBN requesting Skymuster be activated in situations other than Evacuation Centre. Shire will also follow up with NBN.</li> <li>• Shire has requested battery size at mobile phone tower be increased to provide 12 hour backup but Telstra advise Balingup is not on their list for upgrade. <i>See New Business for update.</i></li> </ul>	<b>ONGOING</b>
<b>Update of map in bus shelter</b> June 2021 H. Christensen	H.Christensen advised she has met with Sandy Mitchell and she is preparing a budget. Budget will be presented to BPA meeting for approval.	<b>ONGOING</b>
<b>General Signage 2021</b> (Helen C./ Deb Vanallen)	Make a list of all redundant signs in town (BADSA and Townscape). Send list to Shire and ask that they liaise with the landowner to arrange removal (Townscape). D.Vanallen confirms work is continuing on this.	<b>ONGOING</b>

**CORRESPONDENCE**

**INCOMING**

Camile Sinagra of Balingup Bush Fire Brigade, AGM Minutes (5/5/22)

Kristy Shay, Program Manager Future Drought Fund of FRRR, Future Drought Fund's Networks to Build Drought Resilience - successful grant #34969 (10/5/22)

Kristy Shay, Program Manager Future Drought Fund of FRRR, Grant (17/5/22)

Deb Vanallen of Balingup Visitor Centre, 'TV Show - State on a Plate' - filming this week in Balingup (17/5/22)

Ben Rose, CEO of DB Shire re Mining Tenement Balingup (19/5/22)

Water Corporation re Greenbushes to Kirup pipeline completed (20/5/22)

Brian Vanallen of BADTA, BADTA Members - assistance with Emergency Management Planning (31/5/22)

**OUTGOING**

Ben Rose, CEO of DB Shire re Townscape Projects 2022/23 (9/5/22)

Ben Rose, CEO of DB Shire re Mining Tenement Balingup (12/5/22)

Jared Barnett of Department of Mines, Industry Regulation and Safety, re Mining Tenement Balingup (12/5/22)

Kristy Shay, Program Manager – Future Drought Fund of FRRR re Grant (17/5/22)

Foundation for Rural & Regional Renewal (FRRR) re Your Requirement Submission (17/5/22)