

MINUTES 7/9/22	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6pm	
Present	Wendy Trow, Jodie Hornum, Beth Chia, Rick Thomas, Roz Benson, Katrin Menard, Sonja Franks, Elizabeth Slater, Joe Taylor, Gary Hodge, Damien Cameron, Geoff McMullen, Eddie Phillips, Greg & Jenny Stuart-Hill.	
Apologies	Helen Christensen, Jackie Massey, Pat Ridley, Janine Milton, Noelene King	
New business	<p>Balingup Skate Park. B.Chia advised that she has met with the Shire and received advice re the course of action required to progress this project. Beth explained it will a process of repair or upgrade and will include expanding use to a range of age groups. It was agreed that BPA endorse this project.</p> <p>MOTION: that Balingup Skate Park Planning Group operate as an umbrella group of Balingup Progress Association.</p> <p>Moved B. Chia</p> <p>Seconded G. Hodge</p> <p>Balingup Upcycle and Community Clothes Swap. B.Chia advised she is organising a clothing swap on 17 Sept in conjunction with the Upcycle group. See poster attached.</p> <p>Recreation Centre building as evacuation point. G.McMullen expressed concern regarding the fire hazard caused by trees adjacent to the Rec Centre. W.Trow to follow up.</p> <p>Balingup Revive and Thrive report. G.Hodge provided a summary of the very successful Revive and Thrive weekend. The community forum included number of events attended by 425 people. He has submitted the acquittal documents to FRRR. He also advised:</p> <ul style="list-style-type: none"> • He will now be liaising with Shire regarding the lease agreement for the town hall (with W.Trow). • He has developed a draft program of events for 22/23 – including Kinderspiel Duo Kai Laird and Joyce Zhou in October, Masataka Hori and Setsu Masuda in November, Summa Musica in December, HIP Company Perth in January, Space Music with Australian Baroque in April, Vivaldi Four Seasons in October. (some events subject to funding and confirmation) <p>Balingup Medieval Carnivale report. D.Cameron advised that the Carnivale was a huge success with 7500-8000 people attending. Around \$140,000 was received; with outgoings around \$70,000. The Committee is still paying bills, doing the reconciliation etc, however they plan to spend some of the profits on improvements to the Workspace and Community Centre. The rest will be returned to the community via the Trust fund.</p> <p>BPA Community Trust Fund. W.Trow advised that, as we now have four potential sources of community income (Field Day, Carnivale, Upcycle and Music Experience) a meeting will be held (in November) of BPA and all fundraising groups. The discussion will be around how to set up a community trust fund so all grants are distributed through one grants process.</p>	<p>B. Chia</p> <p>B. Chia</p> <p>W.Trow</p> <p>G. Hodge</p> <p>D. Cameron</p> <p>W. Trow</p> <p>W.Trow</p>

	<p>Balingup Cemetery. K.Menard advised that a truck is regularly entering the cemetery and this is causing her some concern. W.Trow to check with the Shire. K.Menard to advise license plate if she sees it.</p>	K. Menard
	<p>AGM Next Month. A reminder that there will be no BPA general meeting in October. The AGM is an opportunity for all BPA sub-committees to provide updates – indeed, this is a requirement to maintain insurance cover. Secretary to send invitations. BPA to provide wine and nibbles. Expenditure of up to \$300 approved.</p> <p>Phone Tree. At a BADSA meeting held in August, it was suggested that the phone tree be reinstated during bushfires/other emergencies. W.Trow to discuss with J.Milton.</p> <p>Townscape/Signage. The Shire Works & Services department have proved an update on townscape signage and Alan Rothery Walk. See Annex B. Townscape to progress.</p> <p>W.Trow to liaise with Shire re proposal for GVTP and Cheese Factory signs and Alan Rothery Walk</p> <p>Home Food Deliveries. Blackwood Meal Delivery Group has started up and have asked BPA to spread the word. See Annex B for details.</p> <p>Resignation of Treasurer. Pat Ridley has submitted his resignation as Treasurer due to pressure of work. He has set up a simple spreadsheet – making BPA accounts clear and simple. We will appoint a new Treasurer at the AGM in October. BPA extends thanks to Pat and wishes him well.</p> <p>BFOF. Balingup Friends of the Forest are rehabilitating the reserve on the corner of Walter and Lukis St in memory of Jenny de Garis. See details at Annex B. BPA wishes them well in this venture.</p> <p>Balingup Museum. Italian Exhibition is now open - stories and photographs from about 20 families. It is open 8am to 4pm in the back of the Packing Shed and will be up for 6 - 8 months. See Annex B for details.</p>	<p>J.Hornum W. Trow</p> <p>W. Trow</p> <p>from H.Christensen</p> <p>W. Trow</p> <p>Information</p> <p>W.Trow</p> <p>Information</p> <p>Information</p>
Report on action items Annex A	Ongoing (tabled) Complete (tabled)	Chair Chair
Correspondence list	Incoming/Outgoing (tabled) Annex C	Secretary
Correspondence list accepted and received	<p>Moved J. Hornum</p> <p>Seconded R. Thomas</p>	Carried Y
Other meetings/groups	(no minutes to tabled)	Secretary
Confirmation of minutes from previous meeting on 1/6/2022	<p>Amendments N</p> <p>Moved J. McMullen</p> <p>Seconded K. Menard</p>	Carried Y

Treasurer's report and accounts for payment	<div>(tabled) BPA Operating account balance - \$17759.07 (\$3416.21 held for other groups) Term Deposit - \$35417.87 Event Coord - \$0.06 Record of funds held on behalf of BPA sub committees 31ST AUGUST 2022<table><tr><th>Name</th><th>Balance (Start of Month)</th><th>Balance (End of Month)</th><th>Comments</th></tr><tr><td>Avenue of Honour</td><td>756.04</td><td>756.04</td><td></td></tr><tr><td>Memorial grant</td><td>260.17</td><td>260.17</td><td></td></tr><tr><td>Men in Sheds</td><td>400.00</td><td>400.00</td><td></td></tr><tr><td>Community Garden (Shire grant)</td><td>0</td><td>2000.00</td><td></td></tr><tr><td>Balingup Music Experience</td><td>4359</td><td>Nil</td><td>Final tranche of FRRR grant transferred.</td></tr><tr><td>TOTAL</td><td>7775.21</td><td>3416.21</td><td></td></tr></table> No accounts submitted for payment. Membership payment received \$2.00 Greg & Jenny Stuart-Hill</div>	Name	Balance (Start of Month)	Balance (End of Month)	Comments	Avenue of Honour	756.04	756.04		Memorial grant	260.17	260.17		Men in Sheds	400.00	400.00		Community Garden (Shire grant)	0	2000.00		Balingup Music Experience	4359	Nil	Final tranche of FRRR grant transferred.	TOTAL	7775.21	3416.21		Treasurer
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Business arising from previous minutes	<div>1. Use of BADTA building / desktop exercise 2. Email to James Jarvis</div>	<div>W.Trow W. Trow</div>																												
Reminders	Clothes Swap at Balingup Hall on Saturday 17 th October, 4.30 to 7.30pm.																													
Meeting closed	7.10pm																													
Next meeting date/time	AGM Wednesday 5th October at 6pm (no General Meeting)																													

as of 31/08/22	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
BPA Engagement with wider community. Aug 22/ J.Hornum/ R.Thomas	At the August meeting a number of ideas were put forward to ensure that new people are encouraged to put forward ideas. It was agreed that: <ul style="list-style-type: none"> • Where appropriate, Umbrella Groups issue notices of their meetings • Use of Post Office notice board to advise of BPA meeting dates • BPA includes a list of committee conveners with these minutes (Annex E) so that individuals can contact them direct, • BPA searches for a volunteer to promote BPA activities on social media/ in local newsletters • Invitations to new residents 	ONGOING
Balingup Community Arts (Aug 22/ J.Massey)	Balo Creative Hub to be listed as a sub-committee of the BPA and that BPA insurers (AON) be advised when the group is further down the track.	ONGOING
Shire Lease Agreements. (Aug 22/ W.Trow)	The Shire has begun the process of consulting with community groups regarding lease agreements. We expect discussions to begin in September. W.Trow will represent BPA – anyone else who wishes to attend – please contact Wendy.	ONGOING
Financial Councillor. (Aug 22/ J.Hornum)	BPA has been contacted by Anglicare Financial Councillor, Tim Mearns, who is based in Manjimup. This is a free service and can assist with assessing financial situations, negotiating with creditors etc. It was agreed that BPA offers Tim free use of the Community Centre and adjoining office. He to provide advertising material and BPA will assist with promotion.	ONGOING
Shire Community Development Manager. (Aug 22/ W.Trow)	At the August meeting it was agreed that BPA writes a letter of thanks to James Jarvis and advises him that we extend an invitation for him to become an “unofficial honorary member of the Balingup community!”. W.Trow wrote to James – see ‘letters in’ for response.	ONGOING
Emergency Services	Water Corporation has made it clear that the town should not rely on scheme water during a bushfire. It was agreed that a notice (re water, electricity and phones) be distributed via BPA email and Facebook in November.	ONGOING (Nov 22)
Balingup Skate Park. June 22/B.Chia	See New Business for update. Anyone interested should contact Beth Chia.	ONGOING
Catering Supplies. Mar 22 (W.Trow/ J.Milton)	Plan is to combine stocks of SFFD, Carnivale and BPA catering supplies and store in Town Hall. Awaiting progress on Town Hall lease.	ONGOING
FRRR Grant Feb 22 W.Trow/ G.Hodge	FRRR Grant. Balingup Revive and Thrive event was held 18-20 August. See New business for details.	COMPLETED
Cluster Developments Feb 22 W.Trow	W.Trow is working with Transition Towns (Bridgetown) to progress this concept. Any Balingup residents who may be interested are also invited to contact Wendy.	ONGOING
Balingup Town Hall Nov 21 (G.Hodge)	G.Hodge and Balingup Music Experience group are negotiating a lease with Shire and expect discussions to begin in September. Trial period 3 years.	ONGOING

Community Insurance May 2021 Wendy Trow	W.Trow is progressing the idea of "Community Group Insurance Packs". BPA insurance is due renewal in December.	ONGOING
Community Response in an Emergency Nov 21 (W.Trow/ N.King)	CWA and BADTA wish to be involved in this project . The next step is to hold a desktop exercise with Department of Communities. Michel Duxbury has offered to run this.Date to be advised.	ONGOING
Use of BADSA building in emergencies (CISC)/ Nbn/Pop Up internet 2021 Wendy Trow	BADSA committee has agreed to open the Recreation Centre as a Community Information & Social Centre during an extended power outage. To improve its effectiveness, we now need a few improvements: 1. Install a pad for a generator - Shire is getting a quote and this is well underway. 2. Decide what is the best option for getting a generator at short notice - Shire is investigating. 3. Finalise the procedure for opening the CISC –the draft procedure will be agreed at the desktop exercise (see above) and then sent to Shire. 4. The Shire has been asked to liaise with NBN re activation of Skymuster. BPA sent a letter to NBN in March (see attached) but have received no response.	ONGOING
Satellite Phone. 2021 Wendy Trow	A draft procedure (to access/use the phone) has been prepared and approved by the Shire. W.Trow is now working with Balingup Bushfire Brigade to finalise the details.	ONGOING
Update of map in bus shelter June 2021 H. Christensen	D.Vanallen to contact H. Christensen to offer the latest artwork/map for the Bus Bay signage. H.Christensen has met with Sandy Mitchell and the budget will be presented to BPA meeting for approval. Plans are still ongoing. Helen Christensen to contact Sandy now weather is improving.	ONGOING

Information Items

Email from Shire re Works & Services - Balingup Townscape.

- The replacement Shire logo signs (including Depot) have been ordered .Delivery is usually a 2- 3 months.
- The Shire has approached MRWA regarding the large GVTP and Cheese Factory signs. They will be discussing these signs with DBCA and the Cheese Factory to determine if they are replaced or removed. Note MRWA have also flagged that their policy on this type of signage has changed, and the number of signs located at some of the intersections may be identified as an issue through this process.
- The large "Experience the Magic" sign that was removed from Nannup Road, is not able to be re-erected due to its condition. There are no allocated funds for new entrance signs in Balingup in the 22/23 budget. Maybe townscape can consider replacing this and the other 2 signs as a project for 23/24.
- P&G Supervision will look at the hardenburger creepers needing replacing on the arch near the War Memorial (Brockman Street end).
- Townscape is considering relocating the scarecrow closer to the Cheese Factory
- Townscape is reviewing the fingerboard (blue/white and brown/white) signs in Balingup to advise which ones could be removed (i.e businesses no longer operating)
- Alan Rothery Walk. Shire is developing a Concept proposal. The project may need to be staged due to costs.

A funding opportunity may soon arise for projects of this nature. Funding of up to \$100,000 will be made available through the \$5 million Community Development Small Grants program for projects that aim to stimulate regional economies and enhance the liveability of communities. Grants open from September 2022.

Home Food Deliveries. Blackwood Meal Delivery Group has started up and have asked BPA to spread the word:

- All meals are made fresh so can be frozen.
- Change our menu every week and sends out by email on Wednesdays.
- Orders are made by email and need to be placed by 5pm on Fridays.
- There is a minimum spend of \$77
- Delivery days are Tuesdays & Thursdays usually between 2 & 4.30.
- Contact Robert Tarran [roberttarran@outlook.com]

BFOF. Balingup Friends of the Forest are rehabilitating the reserve on the corner of Walter and Lukis St in memory of Jenny de Garis. BFOF has been working with the Shire to reduce weeds, and revegetate with indigenous plants, and have planted 70 seedlings - kangaroo paws, hibbertia, hardenbergia and other wildflowers. A log seating circle has also been installed. BFOF has approval from the Shire to install a small (up to 1.5m long and 30cm wide) sign at the reserve. The sign will most likely read 'in memory of Jenny de Garis'. BFOF would like this reserve to become a pleasant place to sit amongst the marri trees and enjoy the wildflowers, and the many birds that utilise the reserve. I hope that these activities will not cause any issues or concerns with the BPA. Please let me know if you have any questions. Sondra Noonan, Secretary, Balingup Friends of the Forest

Balingup Museum. Italian Exhibition is now open - stories and photographs from about 20 families. It talks about the hardships faced by these migrants setting off half way around the world to make a better life for themselves and families. and they did!, leaving wives and children behind. There are stories and photos about Italian traditions:

- Pork Sausage making
- Wine & Vino,
- Olives Oil and Olive press,
- Tomato Pasta sauce

There is also a great story about growing "120 chooks", and how to pluck, and dress them for a Wedding feast which was held in Kirup.

It is open from 8am to 4pm in the back of the Packing Shed and will be up for 6 - 8 months.

Correspondence List

Outgoing

AON re Risk Management; Balingup Medieval Carnivale 2022, Revive and Thrive 2022 (13/8/22)
FRRR re final report submission (28/8/22)
FRRR re Final Revive and Thrive Newsletter and Photo Story via Gary Hodge (2/9/22)
Tim Mearns, Anglicare re meeting space available (7/9/22)

Incoming

Balingup Visitor Centre re eateries, updates, new brochure/map
FRRR re final report due (26/8/22)
Shire DB re Shire update – Townscape Balingup (24/8/22)
BME re Revive and Thrive newsletter (4/9/22)
Balingup Friends of the Forest re reserve at the corner of Walter and Lukis St (5/9/22)
Pat Ridley re resignation Treasurer role (5/9/22)
BADSA re Community Information and Social Centre (8/9/22)