

## Minutes of Balingup Progress Association Meeting of 7/11/18

**Meeting opened:** 7.06pm

**Present:** J. Ranieri, J. Hornum, J. Taylor, M. Staffa, N. King, M. King, P. Christensen, H. Christensen, F. Mills, W. Ayres, W. Irvine, P. Gubler, D. Vanallen, S. Smith.

**Apologies:** P. Knapton, B. Slava, H. Vander Waal, G. McMullen

### Confirmation of minutes of previous meeting:

Resolution - that the minutes of the of the Balingup Progression Association meeting held on November 7th, 2018 at the Balingup Community Centre be taken and read as confirmed as a true and accurate record.

Moved (H. Christensen) / Seconded (N. King)

**Carried**

### Business arising from previous minutes:

1. BPA laptop quote for replacement (J.Hornum)  
*Quotation supplied for purchase of a HP 250-G6 for laptop for \$1095 in GST from Bridgetown Computers and an Office 365 subscription for \$129 per year. This includes migration of information from old laptop to the new laptop.*  
Moved (H. Christensen) / Seconded (W. Ayres) **Carried**
2. Community Room door locks (H. Christensen)  
*Locks have been purchased and will be installed in January 2019.*
3. Honour Board at Balingup Hall refurbishment quote (H. Christensen)  
*Helen to contact Lucy to find out contact details for signwriter used by Shire.  
Helen to request quote from signwriter to repaint writing on Honour Board.*
4. "What do you need to do before you go?" possible date (H. Christensen)  
*November 8, Community Rooms at 6.30pm, free of charge.*
5. RSL Chimney relocation update (W. Irvine)  
F. Mills advised the chimney rock had already been 'dumped' by Main Roads, group discussion if it was the agreed place.

### Reminders

- 'The Great Ride' sponsored by BPA will be held at the Balingup Recreation Centre on the 10th of November, 7pm start, \$15 tickets including a light supper (H.Christensen)  
*This will be a fundraiser for the Balingup Heritage Exhibition.  
It was noted the BPA had agreed to pay cost of event presenter.*
- Tour of Margaret River Bike Race will be happening on the 9th of November and travelling through Balingup around 11am.

### Correspondence In:

- 1 from David Leijin of Anon Insurance, policy renewal
- 2 from Deb and Brian Vanallen of Balingup Heights, request for letter of support
- 3 from Bronwyn Hodgson of Shire, Lotterywest Grants Information Sessions

- 4 from Lela Scarott on behalf of Balingup Art and Craft Affair, past grant application
- 5 from Deb Vanallen, resignation from position at Shire of Donnybrook Balingup
- 6 from Bendigo Bank, bank account statement
- 7 from Shire of Donnybrook Balingup, BPA lease agreement
- 8 from Water Corporation, relocation of water main in Balingup
- 9 from Adam Jenkins, quotation for removal of tree nearby Community Centre

**Correspondence Out:**

- 1 to Shire of Donnybrook Balingup, BPA office bearers 2018/2019
- 2 to Lela Scarott, BPA role in grants received for Balingup Art and Craft Affair
- 3 to Deb and Brian Vanallen of Balingup Heights, letter of support

Resolution - that correspondence be received.

Moved (J.Hornum) / Seconded (M.Staffa)

**Carried**

**Treasurers Report:** (attached)

Closing Balance of Bendigo Bank Cheque Account \$15,869.77

Membership payments received at meeting from S. Smith and Community Forest Garden group.

Incoming accounts for payment (presented at meeting)

\$175 Jason Neal (invoice, Gardener)

\$391 Sheena Christensen (invoice, payment from Birdwood Park Avenue of Honour group funds)

\$75.90 Wayne Irvine (reimbursement, payment from Birdwood Park Avenue of Honour group funds)

It was noted future Treasurers are to include details of each amount being held for each sub-group.

W. Irvine queried amount being held for Birdwood Park, H. Vander Waal to follow up for next meeting.

Resolution - that the Treasurer's report to be accepted as presented by S. Smith with the inclusion of the noted accounts to be paid. The incoming accounts presented at meeting are to be paid along with the presenter fee for the Great Ride fundraising event.

Moved (S. Smith) / Seconded (N. King)

**Carried**

**General Business:**

1. Townscape Sub-Committee:

- The purpose and responsibilities of the group to be discussed with Executive and Townscape sub-committee in a separate meeting in January 2019.
- The committee nominations be accepted till the AGM of BPA being October 2019. This includes H. Christensen as sub-committee Chair, F. Mills as Deputy Chair, G. McMullen as Treasurer, N. King as Secretary.
- A separate bank account be established for the sole purpose of accepting and distributing funding for the undertaking of Shire approved Townscape Committee Projects and that at least one signatory of that account be an executive member of the BPA.
- The committee prepare project applications as required by the Shire for the completion of the 2017/18 carry over projects for lodgement by the Shire by November 16, 2018.
- Projects for 2018/19 to be presented at BPA meeting in February 2019.

Moved (F. Mills) / Seconded (W. Ayres)

**Carried**

2. Street light on Maslin Street, Mullalyup (P. Gubler)

Request for BPA to submit a letter to request installation of a street light on Maslin Street.

*P. Gubler to draft letter and send to Secretary.*

Moved (F. Mills) / Seconded (P. Gubler)

**Carried**

3. Chimney rocks  
 (F. Mills queried what is going to be done with rocks and who was going to do it).  
 W. Irvine to request relocation from current placement if necessary.  
*BPA members to submit suggestions for use of rock to the Birdwood Park Avenue of Honour group.* Some ideas included creating an entry statement, bench seating, seating with a chimney styled end.  
 W. Irvine to make contact with a stone mason and bring suggestions to next meeting for selection.  
 Moved (F. Mills) / Seconded (N. King) **Carried**
  
4. Quotation from Adam Jenkins Tree Services for tree removal  
 The tree next to railway line nearby public toilets and Community Centre building has been identified as being in a dangerous state and is to be removed.  
*Amount of \$4400 inc GST to be paid by BPA for removal of tree.*  
 Moved (F. Mills) / Seconded (H. Christensen) **Carried**
  
5. Balingup Tennis Club, recommencing in November 2018 (N. King)  
*The club will be hosting a busy bee on November 28* to prepare the three grass courts and for the upcoming season.
  
6. Promotion of area (P. Gubler)  
 Comment that with the development of the mine at Greenbushes, as a community we should be trying to promote area as a good place to live and the building opportunities in the area. This development would have a positive impact on businesses and schools. Group discussion noted the Visitor Centre, School and other websites that are successful in promoting the area. Information from a previous meeting was repeated regarding the collaboration of the Shire of Donnybrook Balingup and Shire of Bridgetown Greenbushes in planning for and promoting this development.
  
7. Public toilets near Community Centre (W. Irvine)  
 Query as to who was responsible for maintaining the toilets and if they could be improved. N. King advised they were considered a public building and needed to be always open therefore they remain the responsibility of the Shire and not the BPA.  
*A letter is to be sent to the Shire of Donnybrook Balingup requesting maintenance to be scheduled for the public toilets near the Community Centre. This is to include a request to remove existing guttering and complete the shower area.*  
 Moved (W. Irvine) / Seconded (S. Smith) **Carried**
  
8. Asset lists (N. King)  
 A reminder asset lists from all sub-groups are to be submitted along with their report and membership list for the AGM.  
*Secretary to follow up with groups who have not submitted asset lists for the last AGM.*

**Next Meeting :** December 5, 2018 (meetings will recommence in February 2019)  
*N. King to arrange drinks and food for end of year celebration.*

**Meeting closed:** 8.36pm