

MINUTES BALINGUP PROGRESS ASSOCIATION MEETING OF 6/3/19

Meeting opened: 7.05pm

Present: J. Ranieri, J. Hornum, H. Vanderwaal, C. Sharp, A. Thamo, G. McMullen, S. Smith, D. Vanallen, S. Dillon, F. Mills, M. King, N. King, J. Taylor

Guest Speaker: Iain Massey, Update on Balingup Hall Refurbishment Project

Apologies: H. Christensen, W. Irvine

Confirmation of minutes of previous meeting:

Resolution - that the minutes of the of the Balingup Progression Association meeting held on February 6, 2019 at the Balingup Community Centre be taken and read as confirmed as true and accurate record.

Moved (J. Hornum) / Seconded (N. King)

Carried

Guest Speaker: Iain Massey, Balingup Hall refurbishment project

Iain provided a progress report on the project and outlined the structural works that have nearly been finished including brickworks, lintels in Lesser Hall, asbestos removal and restumping. Materials have been salvaged where possible such as the jarrah weatherboards. The budget has had unders and overs as some areas have needed more and some have needed less work than expected. The smaller works such as cladding and painting are scheduled next. From community consultation the environment of the Lesser Hall was identified as an area to improve and this is still to be resolved. The project finishing time is scheduled for June 2019. The group queried inside cladding, acoustics, and budget percentage used and how much will be unallocated.

Business arising from previous minutes:

1. Chimney rocks
W. Irvine to bring written quotes from stonemason to next meeting on March 6th - postponed to next meeting.
2. Shire of Donnybrook Balingup, Balingup Village community consultation (J.Ranieri)
The second community consultation on the new Balingup Development Design document is planned for April and dates will be provided by Bob Wallin before the next BPA meeting. After this consultation the proposal will be developed and presented to Council, followed by a public comment period.
3. Funds saved from not paying for tree removal, town entrance statements (F. Mills)
F. Mills has contacted Main Roads to query if entrance statements can be installed at the entrances to Balingup. N. King queried if there will be consultation with the community about the proposal, with concerns raised about placement and the entrance Townscape has already developed such as the duck pond and grassed areas. *A diagram and outline of the proposal will be provided to BPA when a response has been received from Main Roads.*
4. BADTA Scarecrow Sculptures in Balingup (D. Vanallen)
D. Vanallen reported an application for funding had already been submitted due to the grant deadlines. A preliminary meeting with artists has taken place with more consultation on design to be held in the future. The project is determined by funding and if successful BADTA will work in with Balingup community groups regarding design and placement. *BADTA to provide detail on design and placement when available.*
C. Sharp stated that this had been discussed and opposed previously by BPA and in her opinion 'scarecrows' are not synonymous with Balingup. The scarecrows are currently displayed for short periods around events and seasonal occasions. By having them on show all year round would take away from what makes the scarecrows special. C. Sharp requested assurance that if there was enough opposition BADTA would drop the proposal, D. Vanallen agreed.
5. Increasing the use of the Balingup Town Hall; Testing the Balingup Town Hall acoustics for performance
J.Taylor would like BPA to work with G. Hodge and L. Hodge to take advantage of the information and assistance offered in their presentation at the February meeting. N. King advised she had already met with the musicians onsite to discuss the performance in the Lesser Hall.
BPA Secretary to advertise an expression of interest for a volunteer to represent BPA to begin this project.

The group discussed the history of the hall and differing opinions on the quality of the acoustics. Past examples of successfully using the space included the 2018 Medieval Carnivale Feast (with use of the eight speakers positioned around the hall) and Katrina Lane's long table lunches. N. King would like to see the installation of a rail so the old velvet curtains can be hung to help with sound quality. It was proposed after the works are

finished in June, hosting a community 'opening' night could be used as a general test. M. King stated the Shire usually puts on an opening event such as ribbon cutting after works to a building.

BPA to write letter to Shire to ask what sort of opening event was planned and how the BPA can assist.

Progress Report/Updates

6. Toilet block at BPA grounds, Council response to request for maintenance (J. Hornum)

S. Upston was provided with previous correspondence from BPA to Shire of Donnybrook Balingup. BPA were provided with an update by email. This included background information stating, 'the toilet block, which is used by the public, is the responsibility of the Shire of Donnybrook-Balingup' and 'it is Council's responsibility to maintain, clean and service the public toilets adjacent to the Community Centre.

As requested, the Shire was again provided with the list of maintenance items identified by BPA as needing attention; gutters and down pipe, outside boards and cladding, paint on outside and internal floors. It was requested BPA recommend local contractors who may wish to quote on the works.

Motion – that BPA reply to S. Upston stating we would like the Shire to go ahead with the maintenance and for works to be carried out by a contractor of their choosing.

Moved (N. King) / Seconded (H. Van der Waal)

Carried

7. MYOB software costing (H. Van der Waal)

Quotes for the software were for a yearly and monthly subscription. It was agreed by the group that even with the offered discount the pricing was too high for the package. S. Smith expressed concern about using accounting software and the possibility of making the Treasurer role inaccessible for future volunteers. H. Van der Waal outlined her concern about the continuity of the financial records and not having a system where historical details are easily accessible.

It was queried if the BPA Constitution outlines what reporting is legally required. BPA Secretary to follow up.

Sub-committee Updates

8. Balingup Townscape (F. Mills)

Current projects include silt being removed from creek near bridges and foot walks, trees removed, and a weir created. This will improve aesthetics and increase water capacity. In response to questions from the group it was explained there will be no impact on water flow 'down the line' and shutters won't be put in place until after peak rainfall times so flooding will not be an issue. *Executive and Townscape sub-committee to discuss in March the plans for future projects and submission to Council.*

9. Balingup Medieval Carnivale (F. Mills)

It was reported there will be no need for portable toilets this year as toilet blocks have been purchased and are to be installed, the group is working on improving the viewing area for the Burning of the Dragon, the new trees are growing well, and the group is investigating sinking a bore in 2020. A paid position as the Volunteer Co-ordinator will be available with the Medieval Carnivale Committee this year.

10. Balingup Art & Craft Affair (S. Smith)

The arrangements for the event are progressing. An account has been opened with Bank West in Bridgetown. J. Ranieri queried public liability and insurance arrangements for the 'Open Studio'. S. Smith to follow up.

11. Telling Tales in Balingup (D. Vanallen)

It was reported grant funding applications have been submitted.

12. Birdwood Park Avenue of Honour (N. King)

Trees at Birdwood Park are being pruned this coming week by Shire.

Correspondence

Correspondence In:

- 1 from Camille Sinagra of Balingup Bush Fire Brigade, formal request from the BBFB to be housed at the Balingup Fire Station on a proposed trial basis of 6 months.
- 2 forwarded email from Janine Milton, Balingup Primary School newsletter outlining Phase 1 development of new playground (22/2/19)
- 3 from Brian Vanallen of BADTA, notice of BADTA Committee meeting on 19th February (19/2/19)
- 4 from Sharon Upston of Shire of Donnybrook Balingup, Community Presenter Professional Development Funding, Country Arts WA (17/2/19)

- 5 from David Leijin of Anon Insurance, BPA Insurance further information required to provide cover (8/2/19)
- 6 from N. King, Free Seniors Health Expo at Meadowbrooke Estate on Thursday 14th March, 2019 (8/2/19)
attachment
- 7 from G. Hodge on behalf of L. Hodge, BPA Presentation Performances Balingup Town Hall (8/2/19)
attachment
- 8 forwarded email from Janine Milton, Shire works at Balingup Oval (7/2/19)
- 9 from V. Henderson of Balingup Patches and Craft, new contact is Ros Price (6/2/19)

Correspondence Out:

- 1 to BPA members, Volunteer Thank you event
- 2 to BPA members, Community Presenter Professional Development Funding, Country Arts WA
- 3 to David Leijin of Anon Insurance, additional details on SFFD and Balingup Heritage Exhibition
- 4 to Shire of Donnybrook Balingup, 2018/2019 Community Grants funding invoice for

Resolution - that correspondence be received.

Moved (J.Hornum) / Seconded (S. Smith)

Carried

Treasurers Report: (to be filed)

Closing Balances:

BPA operating Account	\$ 6, 265.79
Bendigo Bank Term Deposit 1	\$21, 601.66
Bendigo Bank Term Deposit 2	\$34, 076.27
Other amounts held for	
Memorial Grants	\$260.17
Men In Sheds	\$400.00
Avenue of Honour	\$733.10

Outgoing expenditure for February: Synergy \$173.80, Donation to BPS \$800, Christmas and AGM food/drink
Repairs and maintenance \$215.80

Incoming accounts for payment: Synergy, Post Box, Balingup General Store

Resolution - that the Treasurer's report to be accepted.

Moved (H. Van der Waal) / Seconded (M. King)

Carried

New Business:

- 1. Grant opportunity, funds to contribute to the disability ramp at Balingup Post Office (S. Dillon)
Grants are available through the Forest Product Commission to fund wood materials for projects that will benefit the community. The disability access ramp at the Post Office will be of advantage to the town and S. Dillon requested BPA as a not for profit organisation assist with the application and provide a letter of support.

Motion – that S. Dillon to prepare grant submission and BPA provide a letter of support.

Moved (N. King) / Seconded (S. Smith)

Carried

- 2. Shire Community Grants (D. Vanallen)

Applications are now open for grants from the Shire of Donnybrook Balingup. Major grant applications close on the 26th of April 2019 with minor grants open all year round.

<http://www.donnybrook-balingup.wa.gov.au/our-community/community-grants/>

- 3. BPA BBQ trailer

(late incoming correspondence from C. Sinagra of BBFB) Formal request to trial housing the BBQ trailer at the Balingup Fire Station for a period of six months. To use the trailer, bookings would still be made with BPA and when advised the Fire Brigade would provide access to the station.

Group discussion raised concerns over housing the CHC vehicle and past/current arrangements.

BPA to contact CHC regarding car storage in Balingup and Shire regarding BBQ storage options at Balingup depot.

- 4. GVTP claim

M. King queried if land claim on the GVTP was still current. C. Sharp explained the claiming of the Golden Valley Tree Park was not the intention of South West Native Title Settlement Indigenous Land Use claims and the Noongar community. The proposed Noongar Cultural, Arts and Community Precinct project was considering another location.

Action List:

Meeting Date	Task/Subject	Contact/Group	Progress/Update	Completed
November 2018	Street light Maslin St, Mullalyup	Mullalyup Improvement Group	6/3 N. King to follow up for next meeting	
July 2018	Community Radio mast/structure in Balingup	Barry Green	6/3 B. Green still working on, no arrangements made not made for placement of tower	
July 2018 Correspondence In	Town signage, removal of signs for closed businesses		6/3 Refer to Townscape Committee for next meeting	
July 2018	Welcome/Introduction to town for new residents	Raised by M. Wachala of BADTA, J. Hornum to follow up	6/3 No action Request for assistance to organise	
June 2018	Playgroup 1 month trial using Community Room	BPA	6/3 trial over, ongoing use of room	
April 2018	Historical Town Walk signs	BPA	6/3 in progress (N. King)	
Letter from 16/3/18	BPA website, paid hosting	BPA	6/3 N. King to follow up for next meeting	
August 2018	BPA lease with Shire Last response was offer to extend to 1/7/19	BPA	6/3 J. Ranieri to follow up for next meeting	
October 2018	Trax and Trails Brook walk name to be finalised	G. McMullen	6/3 Ask at next meeting	
February 2019	BPA Asset list	N. King	6/3 N. King to follow up for next meeting	
February 2019	Honour Board at Balingup Hall refurbishment quote	H. Christensen	6/3 Ask at next meeting	
February 2019	BPS donation letter	BPA Treasurer	6/3 BPA Secretary to send	

Next Meeting : April 3, 2019

Meeting closed: 9.05 pm