

Balingup Progress Association General Meeting Minutes of 5/12/18

Meeting opened: 7.05pm

Present: J. Ranieri, J. Hornum, J. Taylor, M. Staffa, N. King, M. King, P. Christensen, H. Christensen, F. Mills, W. Ayres, W. Irvine, D. Vanallen, S. Smith, H. Van der Waal, G. McMullen,

Apologies: D. Ayres

Confirmation of minutes of previous meeting:

Resolution - that the minutes of the of the Balingup Progression Association meeting held on November 7, 2018 at the Balingup Community Centre be taken and read as confirmed as true and accurate record, *with amendment to minutes to read F. Mills as Deputy Chair of Townscape Committee.*

Moved (J.Hornum) / Seconded (W. Ayres)

Carried

Business arising from previous minutes:

1. BPA laptop (J.Hornum)

As per last meeting, a new laptop was purchased from Bridgetown Computers for a total cost of \$1224.00 (including Office 365 subscription of \$129 payable per year)

2. Honour Board at Balingup Hall refurbishment quote (H. Christensen)

Helen will be meeting with C. Weaver and Wiseman signs, arrangements will be made for quotations.

3. Townscape Sub-Committee

Members include H. Christensen as sub-committee Chair, F. Mills as Deputy Chair, G. McMullen as Treasurer, N. King as Secretary. A separate bank account has been established with Bendigo Bank. The application for the completion of the 2017/18 carry over projects was lodged and accepted by Shire.

A letter to be sent by BPA to the Shire requesting payment of \$32, 500 for part of budgeted funds to the Townscape Sub-Committee bank account.

G. McMullen to provide account number to J. Hornum.

Date for meeting in January 2019 between Executive and Townscape sub-committee to be determined.

4. Tree removal

F. Mills to confirm with Council if the tree removal is a Shire cost before confirming date with contractor.

5. Chimney rocks

W. Irvine reported chimney rocks were delivered to correct place.

No further suggestions were received by the Birdwood Park Avenue of Honour group for use of rock onsite at Birdwood. The suggestions from the last meeting included creating an entry statement, bench seating, and seating with a chimney styled end. Balingup Golf Club have expressed interest in the use of some of the rock.

W. Irvine had not contacted the stonemason, suggestions not prepared for selection at this meeting. *To be presented at next meeting in February.*

Correspondence In:

- 1 from David Leijin of Anon Insurance, policy renewal
- 2 from Karen Barden of EdConnect, EdConnect school volunteer program at Balingup Primary School (attached)
- 3 from Iain Massey of Upland Consulting, Balingup Town Hall Refurbishment, Community Update Nov-Dec 2018 (General Business item #1)
- 4 from Tom Omond of Shire of Donnybrook Balingup, Request for BPA Comment - Steere St, Balingup Upgrade (General Business item #2)
- 5 from Water Corporation, removal of stump near town entrance
- 6 from Bob Wallin of Shire of Donnybrook Balingup, vision for Balingup Village Centre
- 7 from W. Irvine, itemised list of repairs needed to Community Centre toilets

Correspondence Out:

- 1 to Shire of Donnybrook Balingup, maintenance to toilet block BPA grounds
- 2 to David Leijin of Anon Insurance, policy renewal
- 3 to Peter Gubler of Mullalyup Improvement Group, letter of support for light on Maslin St

Resolution - that correspondence be received.

Moved (J.Hornum) / Seconded (N. King)

Carried

Treasurers Report: (on file)

Closing Balance of Bendigo Bank Cheque Account \$14,045.87

Incoming accounts for payment:

\$800	The Great Ride event presenter C. Charlton
\$177.65	Bellfire Equipment

Report included details of amounts be held for umbrella groups, confirming amount held for Birdwood Park Avenue of Honour Group.

Resolution - that the Treasurer's report to be accepted.

Moved (H. Van der Waal) / Seconded (H. Christensen)

Carried

General Business:

1. Death and Dying

The website link <https://www.abc.net.au/life/options-for-planning-a-funeral-in-australia/9990100> to be added to the Balingup Community website.

Request for a \$50 payment to be made by BPA to Death and Dying presenter Julieanne Hilbers.

Moved (N. King) / Seconded (W. Ayres)

Carried

2. Local award winners

Brian and Dev Vanallen awarded Gold Award for second time in a row at the 2018 Perth Airport Western Australia Tourism Awards.

Christine Sharp and Andrew Thamo awarded Environmental Volunteer Award

3. Asset lists for BPA and umbrella groups

N. King stressed the importance of asset lists being provided to BPA at AGM's for the purpose of insurance cover.

N. King to provide a BPA list of assets at next meeting.

4. Water Corporation, request for feedback from BPA, removal of stump town entrance

Group discussion that it was okay to remove stump.

J. Ranieri to respond to Water Corporation by email.

5. Balingup Town Hall Refurbishment, Community Update Nov-Dec 2018 (see attached)

Group discussion included suggestions to request a full report from Shire on what has been prioritised for the hall refurbishment project and the costings of the works planned and done so far. It was suggested the scope and cost of each item on the schedule should be known and accessible. General discussion on costs of hall maintenance and the rental fees. J. Taylor suggested a regular classical music performance at hall, followed by discussion about acoustics.

Motion for costing of refurbishment be requested from the Shire. (Jodie to first check report has not been received in past correspondence)

Moved (N. King) / Seconded (S. Smith)

Carried

6. Request of Shire of Donnybrook Balingup, maintenance to toilet block BPA grounds

W. Irvine has prepared a detailed list of maintenance items to be addressed with Shire

M. King to check at next Council meeting, response to request.

7. Medieval Carnivale Committee update

F. Mills reported Sunday the 9th of December will be the last workshop for the year at the shed and will meet again on the 20th January, 2019.

On the 2nd of February, 2019 the Donnybrook Theatre Troupe will be performing 'Medieval Murder' at the Medieval Carnivale grounds.

The committee has donated \$13,000 to the Balingup Primary School for the purchase of science program resources.

8. Request for BPA Comment - Steere St, Balingup Upgrade

The email received from Tom Omand of the Shire of Donnybrook Balingup requested feedback on the planned upgrade of Steere Street in Balingup.

Simon Dille presented details on the preferences and benefits of this upgrade for the Balingup Post Office. Simon outlined the benefits of kerbing, parking bays and being able to build a ramp for disability access to the building. The tree in front of the Post Office will not be affected.

Simon to provide details to BPA of the winter timeline for works at Post Office building.

J. Ranieri to respond to email from Shire with feedback from BPA meeting.

9. Fruit Fly baiting

M. King reported the fruit fly bait is available again from the Balingup transfer station. It is important to treat citrus trees regularly and only a small amount is needed. For safety information contact Mike or Ron.

10. Balingup Village Centre

The email received from Bob Wallin of the Shire of Donnybrook Balingup advised of an open door event on Wednesday 12 December from 10 to 12 at the Balingup Recreation Centre. The purpose being an opportunity for the Balingup Community to share their vision for the Balingup Village Centre.

The group discussed concerns about the event being arranged at short notice. It was reported a recent letter drop to all residents and business operators within the townsite did not get much feedback.

H. Christensen advised she will supply to BPA a copy of the document 'Balingup design and development guide' from the original plan detailing character and building form, windows and doors, fences and gates, roadways and footpaths, plantings, outdoor signage and directional town signage. The Shire policy for the Balingup Townsite Central Village Centre can be found on the Shire website.

It was suggested interested parties attend on 12 December. N. King requested this invitation be posted on the BPA facebook page.

A letter to the Town Planner to be sent by BPA President requesting meeting be postponed and rescheduled.

11. Balingup Art & Craft Affair request for use of older BPA laptop

S. Smith requested the group be able to make use of the older laptop to prepare email address lists. It was agreed Balingup Art & Craft Affair could negotiate with Treasurer to share laptop.

12. Treasurer reports

H. Van der Waal requested BPA to consider purchase of MYOB software for the Treasurer's duties.

Helen to cost MYOB software for next meeting.

13. BPS Breakfast Club

N. King reported that Balingup Primary School expressed thanks to BPA for the donation to the Breakfast Club.

It was suggested BPA donate another \$800.00 to the Balingup Primary School for 2019.

Moved (N. King) / Seconded (H. Christensen)

Carried

14. Tennis Club

Tennis has restarted on Friday nights at 5.30pm. Junior tennis is run on Saturday's at 1pm. The first junior session was well attended.

Next Meeting : February 7, 2019

Meeting closed: 8.30pm

Reminders

- Last dates for Balingup Night Markets – Friday 14/12/18, 21/12/18
- Last Medieval Carnivale shed workshop 9/12/18
- 'Medieval Murder' 2/2/19 performance by Donnybrook Theatre Troupe at Medieval Carnivale grounds
- Doors open to listen to the Balingup community, Wednesday 12th December 10am-12 noon, Balingup Recreation Centre with Shire Town Planner