

MINUTES OF BALINGUP PROGRESS ASSOCIATION MEETING 3/4/19

Meeting opened: 7.05pm

Present: J. de Garis, W. Ayres, H. Christensen, S. Smith, N. King, F. Mills, J. Bailey, W. Irvine, B. de Garis, H. van der Waal, J. Hornum, G. McMullen

Apologies: J. Ranieri, M. Staffa, P. Knapton, D. Gordon, J. Taylor, D. Vanallen, D. Ayres, P. Christensen, M. King, J. Milton

Confirmation of minutes of previous meeting:

Resolution - that the minutes of the of the Balingup Progression Association meeting held on March 6, 2019 at the Balingup Community Centre be taken and read as confirmed as true and accurate record.

Moved (J. Hornum) / Seconded (N. King)

Carried

Business arising from previous minutes:

1. Increasing the use of the Balingup Town Hall; Testing the Balingup Town Hall acoustics for performance
BPA Secretary to advertise an expression of interest for a volunteer to represent BPA to begin this project – poster displayed on notice boards and Facebook pages, with no responses to date.

2. BPA lease with Shire (J. Ranieri) no report

3. BPA website, paid hosting (Executive)

The hosting for the BPA website was due on 1st April. BPA Executive decided to continue with the past practice of Pam Williamson paying the fee and then being reimbursed. The billing period is for two years and costs \$166.95. Meeting attendees acknowledged Pam and thank her for her efforts in maintaining the website.

4. Shire of Donnybrook Balingup Local Planning Policy review, Village Green

The open door event will be held at the Balingup Recreation Centre between 10:30am – 12noon on 17 April.

Community members are encouraged to drop in for morning tea and a conversation about a draft policy. Shire staff are looking forward to hearing views on the future of the Balingup Village Centre Special Character Area. For more information please contact Bob Wallin, Principal Planner, Ph: 9780 4200, Email: bob.wallin@donnybrook.wa.gov.au

5. Entrance statements proposal (Balingup Townscape Committee)

A proposal to have metal cut outs with a limestone block background along the north entrance to the town (including a scarecrow, dragon, knight and pied piper). There was general discussion about the purpose of entrance statements and on the varying opinions of what should be represented. J. de Garis commented the Balingup themes she would like to see represented in an entrance statement would be magical/surprise/spontaneous. The group also discussed how best to facilitate public consultation on the proposal. It was suggested to have a design to look at on public notice boards including the Post Office, Library, General Store and Community Rooms along with information and an invitation to comment on the proposal to the Townscape Committee via the BPA email address.

Correspondence In:

- 1 from Sharon Upston (response from Leigh Gutheridge) of the Shire of Donnybrook Balingup, Balingup *Community Centre toilet block maintenance allocation of \$300 in the Shire's current 2018/19 budget, priorities identified (gutters and wall cladding) to be repaired ASAP (1/4/19)*
- 2 from Malcolm Lee, Balingup Rail Group meeting minutes March 2019 (28/3/19)
- 3 from Helen Christensen, pesticide spraying at the Community (27/3/19)
- 4 from Nuala Scott, pesticide spraying at the Community Centre (13/3/19)
- 5 from David Leijin of Anon Insurance, Insurance Certificates of Currency (21/3/19)
- 6 from Bob Wallin of the Shire of Donnybrook Balingup, Media Release for Local Planning Policy review Balingup Recreation Centre between 10:30am – 12noon on 17 April 2019. (19/3/19)
- 7 from Simon Dilley of Balingup PO, Application for Wespine donation (16/3/19)
- 8 from Pam Williamson, Website hosting (15/3/19)
- 9 from of Ben Rose of Shire of Donnybrook Balingup, Balingup Town Hall opening event (15/3/19)
- 10 from Sharon Upston of the Shire of Donnybrook Balingup, Progressing the work on the toilet block (11/3/19)
- 11 from Sharon Smith of BACA, Public Liability Insurance for Balingup Art & Craft Affair (7/3/19)
- 12 from Natalie Du Preez of FOUND magazine, BPA advertisement in FOUND Autumn/Winter 2019 issue (7/3/19)
- 13 from Deb Vanallen of Telling Tales, Property insurance claim for projector (8/3/19)

Correspondence Out:

- 1 to Helen Christensen, complaint about pesticide spraying at the Community Centre (26/3/19)
- 2 to Nuala Scott, response to letter regarding pesticide spraying at the Community Centre (26/3/19)
- 3 to Janine Milton of SFFD, copy of Insurance Certificates of Currency (21/3/19)
- 4 to Edgar Hawter, Fire Shed BBQ Trailer. Edgar Hawter (19/3/19)
- 5 to BPA membership email list, Local Planning Policy review of the Balingup Village Centre Special Character Area, Balingup Recreation Centre between 10:30am – 12noon on 17 April 2019 (19/3/19)

- 6 to David Leijin of Anon Insurance, Balingup Progress Assoc copy of Certificate of Currency Required (17/3/19)
- 7 to Pam Williamson, Website hosting payment and management (16/3/19)
- 8 to Simon Dilley of Balingup PO, Certificate of Incorporation for Application for Wespine donation (16/3/19)
- 9 to Ben Rose of Shire of Donnybrook Balingup, Balingup Hall 'opening event' (15/3/19)
- 10 to Natalie Du Preez of FOUND magazine, BPA acceptance of offer to advertise in FOUND magazine (11/3/19)
- 11 to community, "Do you have a passion for music?" poster (March 2019)

Resolution - that correspondence be received.

Moved (J.Hornum) / Seconded (S. Smith)

Carried

Treasurers Report: (to be filed)

Closing Balances:

BPA operating Account	\$ 5,908.90
Bendigo Bank Term Deposit 1	\$21,601.66
Bendigo Bank Term Deposit 2	\$34,076.27

Other amounts held for

Memorial Grants	\$ 260.17
Men In Sheds	\$ 400.00
Avenue of Honour	\$ 733.10

Outgoing expenditure for March: Synergy \$174.90, Post box \$35.00, Balingup General Store \$146.99

Incoming accounts for payment: P. Williamson \$166.95, Cleaner \$300.00, B. Wilson \$1045.00, Bigfoot Pest Control \$450.00, IGA Donnybrook \$38.80

Resolution - that the Treasurer's report be accepted.

Moved (H. Van der Waal) / Seconded (W. Ayres)

Carried

New Business:

1. Found Magazine advertisement (Executive) (proof filed, incoming correspondence #12)

BPA again had the opportunity to advertise community events in the upcoming edition of Found magazine. As the deadline was before this meeting, BPA Executive decided to go ahead with advertisement at a cost of \$1000 +gst.

G. McMullen wished to record in the minutes he had voted against this decision.

2. Location of Defibrillator (N. King)

The location of the defibrillator was queried at a recent training course (currently placed at the Balingup Pharmacy). Donnybrook St Johns have taken on the role of locating this equipment in Balingup.

Resolution – that BPA send letter to DBK St Johns to ask where the defibrillator is to be located and when it will be moved.

Moved (N. King) / Seconded (H. Van der Waal)

Carried

3. 2019 ANZAC Day Service (N. King)

Deb Hanrahan is again co-ordinating the service and the Balingup P&C will be providing a sausage sizzle afterwards. BPA will be paying for the cost of the promotional flyers and have ordered a wreath from the Balingup CWA.

4. Meals night the Recreation Centre on Friday 5th April (N. King)

A pop-up restaurant (a SFFD vendor) will be hosting a Curry Night at the Recreation Centre the night before the Field Day.

5. Plans and budget from Townscape Committee for submission to Shire (J. Ranieri)

The submission is due at the end of April and will be compiled for next meeting. The work at the Balingup Brook has now been completed and the remaining budget funds are to be requested from the Shire. This will cover payment to the Aboriginal Land & Sea Council for monitoring requirements for the project.

Resolution – that BPA send a letter to the Donnybrook Balingup Shire requesting the remaining \$2500 be transferred to the Balingup Townsite Committee account.

Moved (W. Ayres) / Seconded (H. Van der Waal)

Carried

6. Clarification on Insurance Policies and Invoicing (S. Smith)

S. Smith queried the Insurance Policies with regards to the coverage they provide in comparison to past policies. It was also raised that the paid amount on Treasurer's report was different to the total of the policy invoices.

7. Balingup Primary School invitation to community to join school ANZAC service at school on April 12th (N. King)

8. Soft plastics recycling collection point in Balingup (H. Van der Waal)

The Balingup Community Gardens is the collection point for soft plastic recycling. Community Garden volunteers have an agreement with the Red Cycle company and transport the collected plastic to a drop off point in Manjimup. The group discussed if the location at the Community Gardens was accessible. The details of the soft plastic recycling program and how to participate to be included in the minutes.

9. Shire tree pruning policy (J. de Garis)

At the July 2018 Shire Council meeting, J. de Garis queried the Policy and the extent of the policy detail.
J. de Garis to contact Shire on behalf of BPA and ask for the details of their current Policy on pruning.

10. Appreciation of local Gardening staff of the Shire of Donnybrook Balingup

Resolution - to send a letter of commendation to acknowledge the efforts of the two local staff members Ron and Dave and their efforts in the town's presentation and maintenance.

Moved (H. Christensen) / Seconded (N. King)

Carried

11. Cockatoo Workshop Saturday 13th April, Balingup Friends of the Forest (J. de Garis)

The flyer detailing the workshop to be distributed with the minutes.

12. Acquisition books for the Balingup Public Library (S. Smith) (correspondence received at meeting)

Balingup resident Kasia has requested the BPA purchase a selection of children's books to be donated to the Balingup Public Library. Kasia makes use of these titles in her sessions at Telling Tales in Balingup.

Resolution – that BPA purchase the books at a cost of \$100.00 and donate to the Balingup Public Library.

Moved (S. Smith) / Seconded (H. Christensen)

Carried

13. Vintage Cottages funding (F. Mills)

The Vintage Cottages need funding for extra works to the new buildings such as path extending and widening to provide above standard disability access. Vintage have received a donation offer that will match dollar for dollar (up to \$10,000) donations they are able to secure for this project. The group discussed the possibility of the BPA, SFFD and BMC providing a joint donation to match funding offer of \$10, 000. It was asked if BPA would be interested in supporting this offer. The meeting was sympathetic of the idea and requested details to be provided by Vintage at the next meeting.

Action List:

Meeting Date	Task/Subject	Contact/Group	Progress/Update	Completed
April 2018	Chimney rocks written quote	Birdwood Park Avenue of Honour	4/4 W. Irvine has met with R. Robertson/Stonemason on site, a drawing of the proposed structure to be presented at next meeting and then presented to Shire for approval.	No
November 2018	Street light Maslin St, Mullalyup	Mullalyup Improvement Group	4/4 No progress	No
July 2018 Correspond.	Town signage, removal of signs for closed businesses	Townscape Committee	4/4 Townscape Committee to report at next meeting	No
July 2018	Welcome/Introduction to town for new residents	Raised by M. Wachala of BADTA, J. Hornum to follow up	4/4 No action Request for assistance to organise	No
April 2018	Historical Town Walk signs	Balingup Heritage Exhibition	4/4 in progress (N. King)	No
August 2018	BPA lease with Shire Last response was an offer to extend to 1/7/19	BPA	4/4 No progress, J. Ranieri to follow up for next meeting	No
February 2019	BPA Asset list	N. King	4/4 done	Yes
October 2018	Trax and Trails, Brook walk name to be finalised	G. McMullen	Postponed until group meets	No
February 2019	Honour Board at Balingup Hall refurbishment quote	H. Christensen	4/4 in progress	No
March 2019	Town entrance statements, diagram and outline of proposal	F. Mills	4/4 in progress, refer to Business Arising	No
March 2019	BADTA Scarecrow Sculpture project, details of design/placement	D. Vanallen	Postponed until reply from grant application	No