

BALINGUP PROGRESS ASSOCIATION GENERAL MEETING MINUTES 5/02/20

Meeting opened: 7pm

Present: Geoff McMullen (Deputy President), Helen van der Waal (Treasurer), Jodie Hornum (Secretary), Wendy Ayres, Maree Burdett, Russell Price, Colin Burdett, Mark Giles, Per Christensen, Helen Christensen, Wayne Irvine, Joe Taylor, John Bailey, Douglas Gordon, Stewart Wall.

Apologies: Fred Mills, Janine Milton, Iain Massey, Christine Sharp, Deb Vanallen, Brian de Garis, Jenny de Garis, Anish Shah, Bhavni Hindocha, Noelene King.

Confirmation of minutes of previous meeting:

Resolution - that the minutes of the of the Balingup Progression Association meeting held on 4/12/19 at the Balingup Community Centre be read and confirmed as true and accurate.

Moved (J. Hornum) / Seconded (Wendy Ayres)

Carried

Business arising from previous minutes:

1. Hall management group (**deferred to next meeting**)

Kirup Hall hire agreement details and information to be sourced from Leanne Wringe of KPA. (F. Mills to follow up) Information from the Yabberup and Brookhampton Hall groups may also be useful. (Fred Mills to follow up)

Motion – That this item be deferred to next meeting, decisions to be made on a suitable model to suit Balingup Town Hall and if BPA wants to create a Hall Management Committee. A separate meeting to be held in 2020 at the Hall for the purpose of discussing hall management.

It was reported that Yabberup Hall has a similar agreement to Kirup Hall with the Shire.

2. Community Centre toilets (**deferred to next meeting**)

Fred Mills to present designs and final costings at next meeting.

3. SFFD Grant application (Fred Mills) (**deferred to next meeting**)

Fred Mills to present designs and final costings, agreed proposal to be forwarded to SFFD Trust Fund.

4. Events Coordinator (**deferred to next meeting**)

Deb Vanallen to source copies of contracts for coordinators used by other events. Members and Umbrella groups to communicate their interest, submit proposals or past-presented submissions for next meeting.

5. Australia Day BPA Awards

BPA gave certificates of recognition to 2020 Nominee's Douglas Gordon, Katie Guest and Balingup Heritage Group. Balingup Townscape Committee received the Shire of Donnybrook Balingup Active Group Category Award in recognition of their vision and work to beautify the town.

Douglas Gordon expressed his thanks to the BPA for the Award Certificate and nomination.

6. Radio Balingup (Douglas Gordon)

Radio Balingup transmitter is now in operation and has good signal on 98.5 FM. Douglas discussed the possibilities for use by emergency services for local benefit.

Barry Green has been in contact regarding an 'Opening' event for Balingup broadcasting. Douglas will report back to the meeting on what assistance is needed.

7. Townscape Committee Update (Helen Christensen)

- Town signage/closed businesses – old Bakery sign to be painted over and repurposed for events.
- Town entrance statements and outline of proposal to be presented for comment and view on public notice boards (presentation of photographed examples) – it was noted the design and plan has been revised, the idea is for the colour bond cut-outs to be staggered on the left hand side of north entrance to the town, starting after the Balingup town sign. They include a Scarecrow, a Pied Piper, a Knight and a Dragon and will measure 1500 high and 1100 wide. They will be attached to steel posts and will be moveable therefore changes to their position can be made. Public Comment can be made to the Townscape Committee via email to info@balinguppa.com.au, the information for comment will be on display at the Balingup Post Office and General Store.
- Bridgetown/South town entrance – work will commence on this entrance later in the year and when north entrance is completed. The bus stop notice boards will be now looked after by the Balingup Visitor Centre.

- Signage frames on roadside near Rec Centre – this will be a 2020 project, posts are to be redone with banners of steel cut out images representing community groups.
- Historical building plaques
- Canoe Launch sign, Balingup Town Hall sign to be installed
- Rubbish bin photographs
- Historical building plaques
- Broken swing at Village Green playground reported to Shire
- Sourcing trees for area opposite school
- Skateboard park area
- Footpaths resurface where the roots are pushing the surface up and making it a trip hazard.
- Bore at Balingup Oval - query from Maree Burdett on location and discussion on getting more water from the Brook downstream. John Bailey explained they are currently investigating best location and use of solar pump for a tank.

Action List:

Meeting Date	Task/Subject	Contact/Group	Progress/Update	Completed
February 2019	Honour Board at Balingup Hall refurbishment quote	H. Christensen	5/2 in progress	No
July 2019	Old Padbury Rd cobblestones; include in town description/promotion, BPA to install an info sign at the site, confirm wording with Shire Municipal Directory, apply for Community Funding Grant for cost of the plaque	N. King	5/2 in progress, sign being made by Covert Signs	No

Correspondence In:

from D. Morgan, Manager Works & Services, Shire of DB, Request for Shire funding for proposed footpath, Steere Street (Corner Brockman Street), Balingup (10/12/19)

from Karly Malone, in response to BPA Hall Hire poster, Query regarding hire of hall for classes (19/12/19)

from S. Jambazian, Client Executive, Affinity Not for Profit/AON, Renewal of Insurance – Balingup Progress Association Inc AONPRM1B1CM (20/12/19)

from R. Sumner, Vice President, Shamrock Sporting Club Greenbushes, Payment for hire of BPA BBQ trailer on 14/12/19 (cheque for \$50), expression of interest in purchasing trailer and making available to BPA for Australia Day Breakfast (24/12/19)

from B. Rose, CEO, Shire of DB, 2020 Australia Day WA Community Citizen of the Year (31/12/19)

from Bec Byrne, Biosecurity Alert: Pokeweed Summer 2020 (13/01/20)

from J. Milton, Chair BSFFD , BSSFD Expression of Interest for Community Group roles at the 2020 field day (15/01/20)

from Christine Maddison, in response to BPA Hall Hire poster, Query regarding hire of hall for classes (18/01/20)

from J. Milton, Chair BSFFD Committee, Request for Certificate of Currency for Public Liability Insurance (20/01/20)

from S. Franks, Balingup Medieval Carnivale, Request for Certificate of Currency for Public Liability Insurance (24/01/20)

from C. Maddison, in response to BPA Hall Hire poster, Query regarding hire of hall for classes (18/01/20)

from B. Hodgson, Community Development Admin. Officer, Shire of DB, Thank-a-Volunteer event 2020 (28/01/20)

Synergy account invoice, total owing \$142.63.

Correspondence Out:

to S. Jambazian, Client Executive, Affinity Not for Profit/AON, Information for BPA policy renewal (18/12/19)

to S. Fand, Client Exec, Affinity Not for Profit/AON, Request for Insurance Certificate of Currency for policies (18/01/20)

to J. Milton, Chair, SFFD Committee, response to correspondence received 4/12/19 (4/01/20)

Resolution - that correspondence be received.

Moved (J. Hornum) / Seconded (Douglas Gordon) **Carried**

Treasurers Report: (to be filed)

Closing Balances: as of 31/1/20

BPA operating Account	\$ 8498.94
Bendigo Bank Term Deposit 1	\$11915.55
Bendigo Bank Term Deposit 2	\$34827.19

Other amounts held for

Memorial Grants	\$ 260.17
Men In Sheds	\$ 400.00
Avenue of Honour	\$ 1163.04

Audit has been completed by Gillian Davenport-Long
Accounts for payment: Synergy \$142, Balingup General Store (Australia Day catering) \$156.75
Payment received at meeting: \$1 membership from Colin Burdett, \$1 membership from Maree Burdett

Resolution - that the Treasurer's report be accepted.
Moved (H. van der Waal) / Seconded (H. Christensen) **Carried**

Training available in February for community group Treasurer's, details to be provided to BPA Treasurer
BPA to assist Helen with expenses to attend.

Motion – that Synergy invoices do not need to be presented to a BPA meeting for approval to be paid (J. Hornum)
Moved (J. Hornum) / Seconded (H. van der Waal) **Carried**

Motion – that the cleaner's rate of pay be increased from \$25 to \$30 (Helen Christensen)
Moved (H. Christensen) / Seconded (H. van der Waal) **Carried**

New General Business:

1. Shire of Donnybrook Balingup Thank-a-Volunteer event 2020, June 6th 2020

The event celebrates, recognises and rewards the volunteers and their families that support their volunteer efforts. This year the event to be held separately from the Free Family Concert. The Shire will forward more details and invitations to our community groups in the months leading up to June 6th. The Free Family Concert will be held on Saturday 21st March.

2. BSFFD Expression of Interest for Community Group roles at the 2020 field day

From Janine Milton "I would like to explain that we have decided to implement an Expression of interest process for roles at the field day this year to ensure that all community groups have the opportunity to apply and that when they do, they fully understand the tasks to be done, the number of people required and the remuneration to be paid. To keep it fair and equitable, all roles will be paid at a rate of \$25 per person per hour."

The BSFFD committee have decided to seek expressions of interest from community groups to do various roles (eg gates, parking areas and clean up) for the next field day on **Saturday 18 April**. We want to open up this process to enable any community group to apply, to better explain the roles and how many people are required and to make it fairer by paying a rate per person per hour rather than a standard rate for all roles. The application form details the available roles, please send it back by email or post by the due date- **28 February**. Please note that you can select up to 3 roles in priority order.

3. Response letter to BPA 5 Feb 2020, Janine Milton SFFD (incoming correspondence)
Request for BPA to respond to request to adhere to Trust Fund application process in the future. A letter outlining background to recent request to be sent to Janine, and Stewart of SFFD also to report back to committee.

4. Water Corporation works in main street (John Bailey)

Motion – that the BPA write a letter to the Shire of Donnybrook Balingup requesting they ask for the planned works to be put on hold to allow for further consultation between the Water Corporation and Balingup business owners.

Moved (J. Bailey) / Seconded (G. McMullen) **Carried**
John Bailey to provide details for letter to Shire

5. Tree watering

Discussion on the issue of the currently labour-intensive process and vehicle availability for watering townscape trees.

Motion – that the BPA write a letter to the Shire requesting use of the Fire Truck for watering of Townscape trees.

Moved (J. Bailey) / Seconded (C. Burdett) **Carried**

6. Shamrock Sporting Club, expression of interest to purchase BBQ Trailer (incoming correspondence)

Motion – that the BPA BBQ Trailer is not available for sale.

Moved (W. Irvine) / Seconded (H. Christensen) **Carried**
Shamrock Sporting Club to be informed BBQ Trailer not for sale by Secretary.

7. Balingup Community Climate Change Plan

It was suggested to approach BPA regarding interest in a community climate change plan for Balingup, possible areas to develop were presented to the meeting.

Discussion from meeting; spoken with Gary Middle, a consultant/govt specialist about ways of making the town more attractive and greener. Gary is willing to talk with the community on how to develop the plan. There are number of opportunities including biodiversity offset and Balingup becoming an off-grid case study. Ideas included installing an electric car charger in the town, Planting trees in her street (that the street occupants would water), aiming for Carbon neutral, approaching Western Power to maybe set up a micro grid for the town.

It was suggested to arrange and advertise a public meeting where the consultant could expand on these suggestions as well as reaching a wider audience.

Upcoming Events

Balingup Primary school invites school families and the wider community members to a Community Barbeque! 5pm-7pm February-7th @ the Balingup Primary School, BYO food/ picnic. At this event the Balingup Primary School in conjunction with the Balingup Townscape committee, John Bailey will be giving a demonstration on how to build a Water Wise Wicking Basket, with the hope of making a wow factor thought out the Town. "Wicking Baskets are ideal for growing Herbs, flowers, vegetables and fruit trees, only needs watering every 5-7 days. They can be built cheaply with recyclable material and lasts for years, this is a great project for the town, please get involved". (John Bailey)

There is a Country Music dance to be held in the Balingup Hall on Saturday the 29th of February. It is old time dancing, line dancing, music quiz and lots of fun and prizes. Donnybrook Country Music Club are putting it on and will do all the setting up. Funds go towards RFDS. If this is successful and well supported, they plan to host one every few months. This would be a great boost for increasing the use of the hall. (Noelene King)

This meeting closed: 8.45pm

Next Meeting: March 4th at 7pm