

MINUTES BALINGUP PROGRESS ASSOCIATION GENERAL MEETING 5/6/19

Meeting opened: 7.05pm

Present: J Hornum, N King, H van der waal, J Taylor, F Mills, H Christensen, P Christensen, W Ayres, W Irvine, Steve
Apologies: J Ranieri, G McMullen, D Ayres, M King, P Gubler, P MacRorie

Confirmation of minutes of previous meeting:

Resolution - that the minutes of the of the Balingup Progression Association meeting held on May 1, 2019 at the Balingup Community Centre be read and confirmed as true and accurate.

Moved (N. King) / Seconded (W. Ayres) **Carried**

Business arising from previous minutes:

1. Entrance statements proposal (Balingup Townscape Committee) F. Mills / H. Christensen

The suggested design will be available to view on public notice boards including the Post Office, Library, General Store and Community Rooms along with information and an invitation to comment on the (details to be filed with minutes).

2. Chimney rocks written quote

W Irvine was concerned this had been raised at the last meeting and had been discussed without him being present. Friends of Birdwood Park to report back to BPA when project has been finalised. J Taylor explained the rocks will need to be moved before the Balingup Medieval Carnivale, W Irvine hopes for them to be out of the way before the event.

Motion – for item to be removed from BPA meeting agenda.

Moved (F. Mills) / Seconded (H. Christensen) **Carried**

3. Location of Balingup defibrillator, Donnybrook St Johns (N. King)

There are four defibrillators available in Balingup – the Pharmacy (only available during opening hours), Balingup Recreation Centre building (required to phone 000 for code), Post Office (required to phone 000 for code) and the Golden Valley Tree Park at the information bay in the carpark (required to phone 000 for code).

F Mills encouraged people to have the St John app on their phones.

4. Request for details of Shire tree pruning policy (J. De Garis)

Response from Ben Rose, CEO Shire of Donnybrook Balingup (Incoming correspondence #1)

The policies 4.24 and 4.25 were adopted in November 2018 and the timeline to comment on the policy has expired. J De Garis expressed how important it is to keep records of your questions asked at Council Meetings and response as they are not always recorded in full. In the same letter drafted by J De Garis, it was asked how the recent bush fire affected areas were being managed. J De Garis said the Balingup end of the Balingup-Nannup Road was a tourist attraction and was not being looked after. W Irvine suggested a management plan was required for this section of the road and thought regeneration was possible in some areas.

J De Garis and W Irvine to draft suggestion for management plan for road verge.

5. Townscape Committee Budget submission (H Christensen)

In this year's budget there are less funds available and therefore an application for \$1600 has been submitted by Balingup Townsite Committee. This will include funding for two BBQ tables, seats, trees near skatepark and school, town entrance cut outs, solar lighting and steel banners.

Action List:

Meeting Date	Task/Subject	Contact/Group	Progress/Update	Completed
April 2018	Chimney rocks written quote	Birdwood Park Avenue of Honour	1/5 no report, refer to General Business 4/4 drawing of the proposed structure to be presented at next meeting and then presented to Shire for approval.	Remove from action list
July 2018 Correspond.	Town signage, removal of signs for closed businesses	Townscape Committee	5/6 Townscape Committee to report at next meeting	No
July 2018	Welcome/Introduction to town for new residents	Raised by M. Wachala of BADTA, J. Hornum to follow up	5/6 No action (J. Hornum) Request for assistance to organise	No
April 2018	Historical Town Walk signs	Balingup Heritage Exhibition	5/6 signage has been ordered	Yes
February 2019	Honour Board at Balingup Hall refurbishment quote	H. Christensen	5/6 in progress Queries regarding missing names finalised	No
March 2019	Town entrance statements, diagram and outline of	F. Mills	5/6 proposal to be presented for community comment	Yes

	proposal			
March 2019	BADTA Scarecrow Sculpture project, details of design/placement	D. Vanallen	5/6 Postponed until reply from grant application (June)	No
April 2019	Request to Shire for remaining \$2500 be transferred to Townscape Committee account.	BPA	5/6 request rejected by Shire	Yes
April 2019	Plans and budget from Townscape Committee for submission to the Shire	Townscape Committee	5/6 Submitted	Yes
May 2019	Doctor now in Balingup BPA to spend \$50 to purchase a 'Welcome' bouquet of flowers	BPA	1/5 John Ranieri to arrange and present	Yes
May 2019	Increasing the use of the Town Hall; Testing Town Hall acoustics for performance	BPA	1/5 Secretary to respond to email and provide Douglas Gordon's contact details. D. Gordon to report back at next meeting.	Yes
May 2019	Vintage Home Town Life Ltd, request for funding – Vintage paving	Treasurer	5/6 Funds to be transferred when term deposit acc 151371267 matures this month	Yes

Correspondence In:

- 1 from Ben Rose, Shire of Donnybrook Balingup, re Verge Management Policies/ Response to letter from Jenny Garis on behalf of BPA (8/5/19)
- 2 from Deb Vanallen, Telling Tales in Balingup, re Cancelled - Telling Tales in Balingup (15/5/19)
- 3 from Tom Omond, Shire of Donnybrook Balingup, re Fenceline Clearing Permit - 89 Brockman Street, Balingup (17/5/19)
- 4 from Louisa Warburton-Rees, re information on reducing town speed levels/lowering speed through Kirup (23/5/19)
- 5 Nicola Depiazzi, on behalf of South West Opera Company, re Concert on 9th June (23/5/19)
- 6 from Sharon Upston, Shire of Donnybrook Balingup, re Tidy Towns Submissions due June 14 (28/5/19)
- 7 from Ian Bierman, Water Corporation, re European heritage cobble stones that are at the top of Old Padbury Rd (30/5/19)
- 8 from Karen Martella, Donnybrook Balingup Chamber of Commerce Inc, re Invitation to Sundowner 7th June (31/5/19)
- 9 from Damien Morgan, Shire of Donnybrook Balingup, re letters received (acknowledgement of Parks & Garden Staff and request for Townscape funds) (8/5/19)

Correspondence Out:

- 1 to Shaun Davis, reply to response to call for volunteers to assist with Town Hall project (2/6/19)

Resolution - that correspondence be received.

Moved (N. King) / Seconded (W. Ayres)

Carried

Treasurers Report: (to be filed)

Closing Balances:

BPA operating Account	\$ 2 965.15
Bendigo Bank Term Deposit 1	\$21 601.66
Bendigo Bank Term Deposit 2	\$34 400.51

Other amounts held for

Memorial Grants	\$ 260.17
Men In Sheds	\$ 400.00
Avenue of Honour	\$ 1233.10

Incoming accounts for payment: The Post House Balingup \$42, Camille Singara \$164.10

To date after event funds from SFFD not received.

For the Vintage Home Town Life Ltd request for funding, SFFD and BMC will contribute \$3 000 each via BPA

Motion – BPA to withdraw \$10 000 from investment account (Bendigo Bank Term Deposit 1) when funds matures in June and make payment to Vintage Home Town Ltd.

Moved (H. Christensen) / Seconded (W. Ayres)

Carried unanimously

Resolution - that the Treasurer's report be accepted.

Moved (H. van der Waal) / Seconded (J. Hornum)

Carried

New Business:

1. Water Corporation query about European heritage cobble stones that are at the top of Old Padbury Rd (J. Ranieri)
Secretary to reply to Ian Bierman with details from Shire Municipal Heritage Inventory and information found online.

2. Balingup Night Markets, Shire Community Grants Scheme Acquittal Form (J Hornum)
Invoice for \$500 to be raised and documentation to be submitted to Shire office.

3. Townscape (F Mills)

Since the SFFD, more sections down from the Brook Walk area have been cleaned up and there are plans to install a picnic table and seating near the weir. The developments will not interfere with the flow of water.

4. Medieval Carnviale (F Mills)

A crane will be used to lift the temporary toilets into place and plumbing to be completed next week. These toilets will only be used for events and will not be open outside of events. The committee are still investigating a dump point for caravans, new trees are growing well, and sand has been spread on grounds near the Community. N King commented the grounds were looking good.

5. Membership (B De Garis)

It was queried when membership fees were payable with the upcoming AGM in September 2019.

It was suggested the payment of \$1 is payable one month before the AGM (to be confirmed with Constitution)

7. MEMBERSHIP FEES (from constitution)

7.1 The fee to be paid for membership of the Association by any member over 18 years of age is the annual fee (if any) determined by the Committee.

7.2 A member liable to pay the annual fee determined by the Committee must pay that fee to the Association by the due date determined by the Committee and notified to the member.

7.3 If a member has not paid the annual fee within the period of three months after the due date the member ceases to be a member on the expiry of that period.

7.4 If a person who has ceased to be a member under subrule 7.3 offers to pay the annual fee the Committee may, at its discretion, accept that payment, and if the payment is accepted the person's membership is reinstated from the date the payment is accepted.

6. Tidy Towns submission (incoming correspondence #6)

N King to speak with Sharon Upston regarding possible submission for Balingup.

7. Town speed limits, query from Kirup resident (incoming correspondence #4)

Secretary to reply with reference to current government campaigns.

8. Learn to Ride Bike Path (J Hornum)

An example of a Learn to Ride Bike Path project was presented to meeting. The project included a bike path being constructed adjacent to existing playgrounds and basketball court with the purpose of helping children improve their early bicycle riding skills. The path assists learning about road rules with signage and markings like that of a road. J Hornum thought this would be a valuable project for the Balingup community and provide an extra attraction for families stopping in the town.

Other Updates

*A 'how to' presentation on Smashed Olives at the CWA rooms is planned for the 18th June at 5.30pm. (N King)

*Dawn breakfast (P Christensen) – a long table style dawn breakfast in Greenbushes is planned for later in year.

*Blackwood Biodiversity – a demonstration on rabbit trapping was held at the Balingup Recreation Centre.

*Tennis Court lights (N King) - One court has been dug up and is ready for lights to be installed and will be placed in the four corners. The lighting will add value to the courts and the Croquet Club has already requested use of lighted area when they have high numbers.

* Avenue of Honour trees have been pruned for this year and pine tree has been removed. (W Irvine)

*CHC Car currently parked at F Mills residence (discussion on possible undercover parking).

*CHC information talk will be held at the CWA rooms this Friday. (W Ayres)

*BBQ Trailer currently stored at Dwardalup.

This meeting closed: 8.25pm

Next Meeting : July 3, 2019