

## BALINGUP PROGRESS ASSOCIATION GENERAL MEETING MINUTES 05/08/2020

Meeting opened: 7.05pm

**Present:** Fred Mills, Jodie Hornum, Jo Taylor, Brian de Garis, Anish Shah, Wendy Ayres, Jenny de Garis, Wendy Trow, Roz Benson, Sharon Smith, Noelene King, Malcolm Lee, Sonja Franks, Wayne Irvine.

**Apologies:** Helen Christensen, Iain Massey, Douglas Gordon, Mike Staffa, Peta Knapton, Mike King, David Ayres, Bhavni Hindocha, Geoff McMullen, Helen van der Waal.

### Confirmation of minutes of previous meeting:

Resolution - that the minutes of the of the Balingup Progression Association meeting held on 01/07/20 at the Balingup Community Centre, with the amendments listed below, be read and confirmed as true and accurate.

1. *(General Business #2) Request by Wayne Irvine to change the word 'cobblestones' to 'convict stone'*
2. *(Umbrella Groups, Townscape Committee Update) change '60 kms' to '50 kms'*

Moved (Noelene King) / Seconded (Wayne Irvine)

**Carried**

### Business arising:

1. Balingup Nannup Road Management Plan Proposal (incoming correspondence 02/7/20)  
Shire response (with subject line "Blackwood River Drive Management Plan Proposal")

After the BPA meeting attended by the CEO and the Shire President, where they participated in finalising the document with the removal of Nannup Shire from the wording, it seems likely the Shire's response has not been based on the final Proposal but on an earlier draft.

The idea of the Proposal was to identify the need for a management plan and therefore prompt Council to include in the next review of the Shire Strategic Plan. The Shire's response indicates the Proposal's purpose was misinterpreted. It was suggested at the meeting to respond with a request, stating that BPA requests a management plan for the Balingup Nannup Road be included in the next update of the Shire of Donnybrook Balingup Strategic Plan.

The meeting discussed the possibility of the BPA also approaching Nannup Shire. Jenny suggested if it is an issue to address the whole length of the road perhaps each Shire Council could focus on town entrances/exits in the first instance.

2. Insurance policy audit/review (Wendy Trow) (Incoming Correspondence, received 26/5/20)  
Motion – that Wendy with Helen V and Janine M go through the document and report back to general meeting to allow other members to comment before approaching AON.  
*Malcolm Lee will be assisting in the review of the Insurance Policies, ongoing.*
3. Community planter boxes on Village Green  
Draft letter for project prepared by Wendy Trow for August meeting Agenda item.  
Wendy added that the planter boxes would be portable so they could be repurposed if interests changed. Townscape Committee members expressed concerns about impinging on the Community Forest Garden. They asked if we should instead be encouraging people to go to and make use of the existing garden, eg with signage. Wendy explained the Community Garden members were on board with the project and felt it would have a flow on effect to the community garden.  
The meeting discussed the possible materials and styles of garden beds, details will be finalised, and quotes sought when the project starts.

From the letter.

At the Balingup Progress Association meeting on 1<sup>st</sup> July 2020, support was given for Wendy Trow to discuss the possibility of creating a vegetable garden. Wendy met with Shire representatives, Russell Jones and Anne Cullen on Tuesday 14<sup>th</sup> July and they agreed it would be a worthwhile project to:

- Construct raised garden beds, possibly of assorted sizes, along the footpath running through the centre of the Village Green (this path leads to the community garden).
- Plant fruit trees in the vacant area adjacent to the railway line.

Action	Action By
Obtain price for ten portable garden beds which can be relocated.	A. Cullen

Design and cost an automated reticulation system.	A. Cullen
Obtain cost for fruit trees.	A. Cullen
When costs are known, request approval of BPA/Townscape.	W.Trow
Invite individuals, businesses and community groups to sponsor a bed. They would pay for initial construction and be responsible for planting/maintaining the bed. In exchange, they would have their names on a 'sponsored by' sign.	W.Trow
In conjunction with sponsors, draft and cost signs (sponsors names etc)	W.Trow
If insufficient money is money raised to cover the whole scheme, apply to Lotterywest (or other funding agency).	W.Trow
If sufficient funds are raised, purchase and install the garden beds (Shire has also kindly agreed to use their staff to install reticulation and do the groundworks).	A. Cullen/ R.Jones
Each garden could have a theme (eg Aboriginal bush tucker, easy to grow) and information sheets/seeds could be made available for sale at the Visitor Centre.	W.Trow

**Motion – that letter be sent to Shire, asking for their support in supplying staff resources in establishing the beds and installing reticulation.**

Moved (Wendy Trow) / Seconded (Roz Benson)

**Carried**

4. Lotterywest grant application

***Helen van der Waal to get a copy of the application from Janine Milton.***

The possible ways of dispersing the monies were discussed at an Executive Meeting.

It was agreed to first send a notification to BPA Umbrella groups and then promote to the wider community. Executive members explained the aim was to be neutral and fair for all groups and follow along the lines/models of the BSSFD Trust grants. Applications will be reviewed against all applicants by the BPA Executive Group.

The meeting discussed the merits of setting aside some the funds for BPA's general operating expenses and insurance cost and queried the requirements for the grant acquittal. It was explained there are still options to assess distribution after the applications have been received.

Content of notification to be distributed to the community.

The Balingup Progress Association has been successful in applying for a Lotterywest Grant and has a small amount of funding available to assist community groups. The funding was made available to compensate for losses due to COVID-19 such as cancelled community events.

To apply for this funding from the BPA

- Applications must be received in writing
- Applications must state the reason for the funding request and quotes for services or items
- Applicants must not have already received funding from COVID-19 related grants

If you are an organisation, club or group that usually benefits or relies on funding from events such as the Balingup Small Farm Field Day or the Balingup Medieval Carnivale please send your application to: Secretary, Balingup Progress Association, PO Box 89, BALINGUP WA 6253

Applications close at 5pm on the 18<sup>th</sup> of September 2020.

Applications will be reviewed against all applicants by the BPA Executive Group.

**Motion – that the meeting accept the decision of the Executive.**

Moved (Brian de Garis) / Seconded (Noelene King)

**Carried**

5. South Hampton Road Outcome (JH)

**Motion – that BPA write a letter to Shire re a job well done and mention a thank you to Tom Omond.**

Letter sent to Ben Rose, CEO of the Shire of Donnybrook Balingup

6. Water Corporation works in main street (from February 2020 meeting) (JH)

Motion – that the BPA write a letter to the Shire of Donnybrook Balingup requesting they ask for the planned works to be put on hold to allow for further consultation between the Water Corporation and Balingup business owners.

New water mains through the business area of Balingup; letter sent to Ian Bierman from the Water Corporation, Craig Browne from the Main Roads and Damien Morgan from the Shire of Donnybrook requesting this project be coordinated to reduce disruption time to the main street of Balingup.

*In addition to recognition of our correspondence, Water Corp's Project Engineer has contacted BPA Chair.*

7. Power outages and Telstra tower (JH)  
Emergency Communications in Rural Areas; Letter sent to Telstra Head Office.
8. Bore at Balingup Oval (incoming correspondence 04/0/20) (Fred Mills)  
The Shire was successful in receiving \$1 million of funding under the Drought Communities Programme. The funding is for 'fixing the effect' of drought experienced by communities. The funding is to deliver several projects, one is to install a bore for the irrigation of the Balingup Oval. The Townscape Committee have completed some investigative work regarding the possible location of a bore.  
The Shire have asked to meet with the BPA to gain an understanding of the work already completed by the BPA. Tom Omond from the Shire *Fred meeting with Tom Omond on Monday 10<sup>th</sup> August.*

Wayne Irvine believes hydro-geological work needs to be done before sinking the bore. He stated the amount of water needed is unknown, a water meter has never installed or used, and the project was environmentally irresponsible.

#### **Other Meetings**

1. BPA Executive Meeting held on 30/07/20 (filed with minutes)

#### **Umbrella Groups**

##### **Telling Tales in Balingup (prepared by Deb Vanallen)**

New committee forming, the intent is to 'change the date' rather than hold it over the middle weekend of the July school holidays, we intend to select another weekend, midterm potentially Oct/Sept. The school holiday weekends in July are busy for the accommodation providers regardless of the event. It seems there would be more benefit for the town to hold the event on a 'fringe weekend'.  
Date for 2021 yet to be announced.

#### **Correspondence In:**

from Mary Taylor, Balingup PS re Breakfast Club donation (4 March 2020) misplaced mail  
from Jackie Massey, re Shire response to enquiry on progress of Balingup-Nannup Road Management Plan (2 July 2020)  
from Ben Rose, Shire DB re Blackwood River Drive Management Plan Proposal (2 July 2020)  
from Gary Hodge, GVTP re BPA Letter of support for GVTP (7 July 2020) email  
from Brian Vanallen, BADTA re BADTA General Meeting and AGM dates (8 July 2020) email  
from Angelo Logiudice, Kirup Progress Association re letter of support for KPA Project (9 July 2020) email  
from Karly Malone, re Balingup Town Hall hire (17 July 2020)  
from Tom Omond, Shire DB re signage at intersection of Brockman St and SWH (4 August 2020) email  
from Tom Omond, Shire DB re Balingup Oval Bore (4 August 2020) email  
from Deb Vanallen, BVC re Tour of Margaret River in Balingup, Balingup-Nannup Rd closure (5 August 2020)

#### **Correspondence Out:**

to Gary Hodge, GVTP re BPA letter of support for GVTP (7 July 2020) emailed  
to Angelo Logiudice, Kirup Progress Assoc. re BPA letter of support for KPA Project (14 July 2020) emailed  
to Ben Rose, Shire of DB re BPA letter of thanks to Tom Omond (14 July 2020) emailed  
to Telstra Head Office re Emergency Communications in Rural Areas (14 July 2020)  
to DB Community Radio re DB Radio Spot Sponsor message (15 July 2020) emailed  
to Karly Malone, re Balingup Town Hall hire process (22 July 2020)  
to Tom Omond, Shire DB re signage for Cemetery and Waste Management (31 July 2020) emailed

Resolution - that correspondence be received.

Moved (Jodie Hornum) / Seconded (Brian de Garis) **Carried**

#### **Treasurers Report: (to be filed)**

Bank account statement presented to meeting

Closing Balances: as of 31/07/20

BPA operating Account	\$21,763.80
Bendigo Bank Term Deposit 1	\$12,023.05
Bendigo Bank Term Deposit 2	\$34,827.19

Other amounts held for

Memorial Grants	\$ 400.00
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Men in Sheds	\$ 260.17
Avenue of Honour	\$ 756.04

Accounts for payment: none

Payments received at meeting: none

Updates: Term Deposit 2 account

General discussion on merits of reinvesting monies to generate profit.

Queried if total of BPA operating Account included recent grant monies received.

Resolution - that the Treasurer's report be accepted.

Moved (Fred Mills) / Seconded (Brian de Garis)

**Carried**

### **New Business**

1. Balingup Cemetery and Balingup Waste Facility signage (inc. correspondence. 31/7/20 & 04/08/20) JH  
Shire advised they have been asked to arrange installation of larger signs, letter of reply sent to Tom Omond including query on signage upgrades at the intersection of Brockman St and SWH. Tom suggested an audit to see if the businesses with signage are still in operation.  
An enquiry has been sent to the Balingup Visitor Centre to see if they already have this information.  
*The VC Manager has agreed to assist.*

Wayne queried if the BPA could request the Shire upgrade the signage to the Racecourse Reserve to a tourism road sign to the same size. *Meeting agreed to send letter to Shire,*

2. Kirup Mill Park Project, request for letter of support (incoming correspondence 09/7/20) JH  
Letter sent to Angelo Logiudice, Kirup Progress Association
3. Golden Valley Tree Park, request for letter of support (incoming correspondence 07/7/20) JH  
Letter sent to Gary Hodge, GVTP
4. Balingup Primary School Breakfast Club (incoming correspondence)  
Request for funding donation of \$800 or similar as per donation from BPA in 2018.  
The meeting agreed it would be beneficial to know more about the needs of the program and discussed asking for a report back on how the funds assisted.  
This would help with the decision on providing ongoing funding.

**Motion – that a donation of \$800 be given to Balingup Primary School Breakfast Club, and the Principal and Chaplain be invited to the next BPA meeting to provide an overview of the school, and goals and plans for this and future programs.**

Moved (Brian de Garis) / Seconded (Noelene King)

**Carried**

*Invitation to be sent to Balingup Primary School by Secretary.*

*\$800 to be transferred or delivered to Balingup Primary School by Treasurer.*

5. 2020 – Tour of Margaret River – Road Cycling event (via Visitor Centre)  
Proposal for a road closure along the full length of the Balingup Nannup Rd from 6.30am – 9.30pm on Sunday 8<sup>th</sup> November, details to come.
6. BUNGEO Tourism Partnership (via Visitor Centre)  
2020-2021 – Spring/Summer edition of the FOUND magazine to be published this season.  
Any suggestions for items/topics of interest in the Balingup and surrounding region to be forwarded to Deb Vanallen at the Visitor Centre ASAP.
7. Transition Bridgetown, Energy Forum + Q&A on Sunday 16<sup>th</sup> August 1pm-3pm (Wendy Trow)  
Bridgetown Town Hall, registration essential. email: [transition19@gmail.com](mailto:transition19@gmail.com) or text: 0432 105 574
8. Access to Shire records on action taken against illegal tree pruning (Wayne Irvine)

Wayne expressed his frustration in recent dealings with the Shire and being unable to source the details on what action was taken. This information has been deemed confidential by the Shire and not available to the public.

9. Council representative to be invited to attend BPA meetings (Sharon Smith)  
The meeting discussed the benefit of having a representative at the meeting to provide updates.  
It was agreed the BPA would send an invitation to Jackie Massey to attend the next meeting.
10. Medley of Music concert, Balingup Lesser Hall (Noelene King)  
BPA was asked to support the Concert by covering printing costs, meeting agreed.  
Medley of Music - Balingup Lesser Hall, Saturday 19<sup>th</sup> September, 7pm  
Limited seating of 50, bookings essential ring Noelene 97641080 or Sharon 97641587
11. Shire minutes and agendas (JH)  
It was suggested to include the weblink to Council meeting minutes/agendas with BPA agenda and meeting notification.

#### Reminders

- **Invitation to visit Gullyfoot Garden, Saturday 22 August, 10-4**  
**(Please phone to check on the day for time, changes Jenny 9756 2085 or Brian 0200 400 448)**
- **BADTA AGM Tuesday 18<sup>th</sup> August at 7pm**
- **Applications for Community Group Funding close at 5pm on the 18<sup>th</sup> of September 2020.**
- **Medley of Music concert - Balingup Lesser Hall, Saturday 19<sup>th</sup> September, 7pm**

Meeting closed: 8.45pm

Next Meeting: Wednesday 02/09/20

Next Annual General Meeting: Wednesday 07/10/20