

MINUTES 05/04/22	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	9am	
Present	Katherine Thorgersen, Janine Milton Roz Benson, Ric Thomas, Wendy Trow, Damien Cameron, Joe Taylor, Katrin Menard, Geoff McMullen, Sondra Noonan, Jim Richardson, Deb Hanrahan, Helen Christensen, Gary Hodge, Robin Wright, Karyn Connor	
Apologies	Pat Ridley, Jackie Massey, Douglas Gordon, Michael Staffa, Pat Ridley, Jodie Hornum, Noelene King, Deb Vanallen	
New business	<p>FRRR Grant/SFFD. J.Milton advised plans for an event to be run 30th July 2022 to use funds secured from a FRRR grant. One day event at the Recreation Centre with a series of speakers focussing on drought resilience and wellness. The SFFD is looking for people to join the organising committee. W.Trow will submit request to FRRR to use the grant for this alternate event.</p> <p>Aboriginal Traditional Burning program. J. Milton and G.Hodge are helping to coordinator three burns in Autumn (Origins Centre, Brooklands and GVTP). These will be small, scientific and open to the community. This is a project of national significance.</p> <p>Balingup Music Experience/Town Hall. G.Hodge advised the group already have a program of events and are working with Shire and key stakeholders to get the Town Hall “event ready”. The lesser hall will be the only Chamber music venue in WA and it is proposed that the main hall be set up permanently as a large event/wedding venue. Trial period 3 years.</p> <p>Balingup Medieval Carnivale. D.Cameron advised that plans for the August event are well underway. It will be a one day event with a limit of 5000 people. Online ticketing.</p> <p>Baling-Upcycle. K.Thorgersen advised that the group is planning a workshop on 10th May – how to re-use items that you normally throw out. Contact Katherine for details.</p> <p>Mining Tenement. J.Richardson and R.Wright gave an overview of the proposed mining tenement exploration licenses recently announced; one of which covers the Balingup Townsite. (E 70/6073, E 70/6074 E 70/7075). We only have till 11/4/22 to object. It was agreed that the Department of Mines consultation process has been poor and that BPA should write to the DMIRS to express concern and request more detailed information about what this will mean to the community. R.Wright agreed to draft letter. Copy to Shire.</p> <p>Anzac Day. D. Hanrahan advised that this year’s event will go ahead but there will be no march, no speakers and no sausage sizzle due to Covid constraints. There will be a Welcome to Country, wreaths and seats will be provided. M.Armstrong will MC. D. Hanrahan to coordinate the event, W.Trow to assist with promotion.</p> <p>Rail Group. Rail Group has provided BPA with copy of their minutes. G.Hodge advised they have met with Minister Safiotti and MP Jane Kelsbie – both are supportive. This project also includes Bunbury to Bridgetown tourist train. The Shires are now getting behind the</p>	<p>All W.Trow</p> <p>J. Milton and G.Hodge</p> <p>G.Hodge</p> <p>D.Cameron</p> <p>K.Thorgersen All</p> <p>R.Wright/ W.Trow</p> <p>D.Hanrahan/ W.Trow</p> <p>Rail Group</p>

	<p>project and Talison is keen. BPA acknowledged the work of the committee – particularly Malcolm Lee who has shown dogged determination to progress this important project.</p> <p>Footpaths/Townscape. H.Christensen advised that the new footpath (in front of Packing Shed and Village Green) will be installed after Easter. The meeting acknowledged the hard work of Townscape committee and commended the appearance of the flower boxes installed/maintained by John Bailey.</p> <p>Forest Thinning. K.Menard advised that, although the WA Labor government has pledged to ban logging in native forests, some of their ‘thinning’ operations are extensive. K.Menard to send examples (maps/ locations and photos) to W.Trow.</p> <p>Covid Cleaning Notice. The Health Department has provided advice regarding cleaning of Community facilities. It was agreed that:</p> <ul style="list-style-type: none"> • even if we increased the professional cleaning to once a week, it would not be effective. • We will put cleaning materials in a box on the main tables with a notice saying, ‘please consider the health of people attending your meeting – clean all work surfaces before you start!’. This would put the onus on the people who are holding the meeting to ensure they look after attendees. <p>Tracks & Trails. Group has met and are completing the trails audit. Visitor Centre plan to issue new trails brochure by middle of the year. Trails group is looking for new members – specifically a secretary.</p> <p>Balingup Art & Craft Affair. Email received from organisers – 2022 event has been cancelled due to Covid.</p> <p>Governance Training. Shire has provided details of free governance training for community groups. Contact Wendy Trow for details.</p> <p>Henri Nouwen house. Jackie Massey has provided handouts relating to Henri’s in Bridgetown. This is a good, useful, low cost local community counselling service.</p> <p>Forest Management Plan. The WA Government is consulting with stakeholders regarding the Forest Management Plan 2024-33. This is the overall policy protecting our public forests. For information, go to DBCA website at https://www.dbca.wa.gov.au/forest-management-plan. (Note, this has been emailed to BPA General members list).</p> <p>Baling-Upcycle Carpet. Baling-Upcycle group has submitted a funding application to Talison to purchase a new carpet. In exchange, they have negotiated a reduced rent. Application has been submitted in the name of BPA.</p> <p>Energy Forum. A two day Forum to discuss energy needs (eg community batteries) is being planned for October 2022. The Forum will be held in Manjimup and will include workshops, speakers and site visits. Transition Towns is involved in the organisation and BPA has provided a letter of support (for grants). W.Trow is liaising with the group.</p>	<p>H.Christensen</p> <p>K.Menard</p> <p>W.Trow H.Christensen</p> <p>All</p> <p>W.Trow</p>
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	<p>Email from Douglas Gordon. Email received from D.Gordon commending the work of BPA. His comments were much appreciated.</p> <p>Local Emergency Management Committee. W.Trow provided update on recent LEMC meeting. Key points included:</p> <ul style="list-style-type: none"> • If person is Covid positive and at home, Shire to be advised so they can offer assistance. • Kirup pipeline should be operational by May. • SES and St John Ambulance are both looking for volunteers. <p>Planting trees for Queens Jubilee. Shire has emailed opportunity to plant trees. Email has been forwarded to GVTP, BFOF & Townscape. Closes 11 April.</p>	
Report on action items	Ongoing (tabled) Annex A Complete (tabled)	Chair Chair
Correspondence list	Incoming/Outgoing Annex B	Secretary
Correspondence list accepted and received	Moved J.Milton Seconded Ric Thomas	Carried Y
Other meetings or group minutes	Balingup Rail Group	
Confirmation of minutes from previous meeting on 2/02/2022	Amendments N Moved Roz Bensen Seconded Ric Thomas	Carried Y
Treasurer's report and accounts for payment	<p>Bank account statement presented to meeting Operating account \$17966.51 (Includes monies held for Birdwood Park Avenue of Honour \$756.04, Men in Sheds \$400.00, Memorial Grant \$260.17) Term Deposit account \$35356.26 (due for renewal 29 Mar 22)</p> <p>Donations: Nil Membership payments: Nil</p> <p>AON has advised that, to cover Balingup Music Experience under BPA umbrella, it will incur an extra premium of \$423.50. It is expected that this will be recovered through the Music Group activities. It was moved that \$423.50 be paid to AON. Moved: R.Thomas Seconded R.Benson</p>	Treasurer
Treasurer's report accepted and accounts approved for payment	Amendments N Moved R.Thomas Seconded R.Benson	Carried Y
Business arising from previous minutes	Refer to Annex A	
Reminders	<p>Upcoming events:</p> <ul style="list-style-type: none"> • Anzac Day Monday 25th April (see new business for details) • Volunteers and New Residents Day (\$400 from Shire and \$400 from BPA) Saturday 11th June, 5.30pm – 7.30pm Recreation Centre 	
Meeting closed	10.30am (Minutes prepared by Wendy Trow)	
Next meeting date/time	Next meeting: Wednesday 4 th May 22 at 7pm	
Contacts	<p>BPA email: balinguppa@outlook.com President – Wendy Trow 0457404571 brookview@wn.com.au</p>	

5/4/22	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
Community Arts Space Mar 22 (J.Massey)	Jackie Massey and team are currently investigating possible expansion into the empty cafe space (former Taste of Balingup). Some further discussion has occurred but waiting until key players have more time available and hopefully after the Covid peak has passed.	COMPLETE
Energy Usage talk Mar 22 (W.Trow)	At the March meeting it was agreed that W.Trow arranges an "Energy Usage" talk in Balingup through Transition Towns members in Bridgetown. She has spoken to Jim Dixon and he has agreed.	ONGOING
Catering Supplies. Mar 22 (W.Trow/ J.Milton)	At the March meeting it was agreed that stocks of SFFD, Carnivale and other catering supplies be combined and possibly stored in the Town Hall. Meeting held with J.Milton – she is progressing with F.Wilshusen.	ONGOING
Insurance – Umbrella Groups Feb 22 W.Trow	W.Trow has advised AON Insurance of the proposed changes in 2022: <ul style="list-style-type: none"> • Cancellation of SFFD • Change of format for Carnivale (3 or 4 small events). • Addition of Balingup Music Experience group. AON has advised it will cost an extra \$423.50 to cover the Balingup Music Group activities. It was agreed this be paid (see financials)	COMPLETE
Insurance – Property Nov 21 (W.Trow) G.Hodge	The Shire cannot insure BPA property in the Town Hall (acoustic panels, sound system and baby grand piano if purchased). If the Balingup Music Experience committee assume responsibility for running the Hall, they will insure the above items.	COMPLETE
Road Safety. Feb 22 M. Staffa	M.Staffa has spoken to the Shire and will now speak to MRD and Police. Joe Taylor advised he has also written to the police. It was recommended that: <ul style="list-style-type: none"> • the two should combine their efforts to reduce duplication, and • they ensure that written responses are obtained from the authorities. Once the Road Safety team has collected the information, it can be brought to BPA for a plan to be agreed. Note: J.Taylor provided a written response from WA Police who advise that it is not possible to put a speed camera in Balingup because there are no suitable locations.	ONGOING
Event Coordinator. Feb 22 P.Ridley	Event Coordinator has been paid all monies owing to her and \$7141.75 has been returned to the SFFD. Treasurer has kept the Event Coordinator account open in case it is needed in 2023. This will incur no admin fees.	COMPLETE
FRRR Grant Feb 22 W.Trow	Application for SFFD grant to Foundation for Rural and Regional Renewal (FRRR) was successful however they will not allow us to roll over the funds to the 2023 SFFD. The SFFD committee proposes to run an alternative event (see New Business). W.Trow to progress.	ONGOING
Cluster Developments Feb 22 W.Trow	Shire Senior Planner and Corporate Manager are progressing our request that cluster developments be included in the review of the Local Planning Strategy 7. They are receptive to the idea.	ONGOING

Village Green Entrance Statement Dec 21 H.Christensen	Townscape has discussed cleaning options and modifications with the sculptor. Townscape will clean the sculpture and are progressing this project.	ONGOING
Community Response in an Emergency Nov 21 (W.Trow)	BADTA have confirmed they are forming a Tourism/Economy sub-committee. A meeting with CWA will be held in April – it is hoped they will form a “community” response group.	ONGOING
Balingup Town Hall Nov 21 (G.Hodge/W.Trow)	G.Hodge and Balingup Music Experience group is following up the proposal for BPA to take over the Town Hall lease. This group would assume responsibility for all town hall management. BPA has written to the Shire to express an interest and they have replied – confirming they are keen for this to go ahead. See new Business for update. G.Hodge/W.Trow to progress	ONGOING
Volunteers Day. July 21 W.Trow K.O'Connor	Volunteers and New Residents Day 6 th June 22 5.30 - 9pm. Balingup Recreation Centre BPA has agreed to contribute \$400/ Shire has already donated \$400. It was agreed that the event will go ahead.	ONGOING
Bunbury Regional Prison Workforce March 2021 Wendy Trow	BPA has requested that all Umbrella Group's be allowed to make use of Prison Workforce. The Prison advise that all outdoor work team activities have been cancelled due to Covid. This has been chased a number of times.	ONGOING
Community Insurance May 2021 Wendy Trow	Letter sent to Labor representative, Jane Kelsbie 21 May, with a request that insurance companies provide “Community Group Insurance Packs”. W.Trow met with Ms Kelsbie on 29 March and she showed good understanding of the problem. Continue to progress.	ONGOING
Use of BADSA building in emergencies 2021 Wendy Trow	Balingup Recreation Centre was not activated on 5 th Feb (during extended power outages, phone outages and bush fires) because the Shire did not have the resources to deliver the generator. It was also found that Sky Muster pop-up internet could only be fully activated (by DFES) when the centre is officially declared an Evacuation Centre. This was a very disappointing outcome and <i>W.Trow has followed up</i> with the Local Emergency Management Committee. The Shire is supportive and will assist BPA to progress this issue. <ul style="list-style-type: none"> • BPA will submit a funding request for a generator to be positioned permanently at the Rec Centre (subject to BADSA approval). • Shire has positioned satellite phone at the Fire Shed and are preparing instructions for use. • BPA has written to NBN requesting Skymuster be activated in situations other than Evacuation Centre. Shire is also liaising with them. • Shire to submit request to Telstra to increase battery size at mobile phone tower to provide 12 hour backup. 	ONGOING
Update of map in bus shelter June 2021 H. Christensen	Update of town map in bus shelter Costs to be negotiated with Sandy Mitchell and presented to BPA meeting for approval. H.Christensen has confirmed early meetings have been held and this is still in progress.	ONGOING
General Signage 2021 (Helen C./ Deb Vanallen)	Make a list of all redundant signs in town (BADSA and Townscape). Send list to Shire and ask that they liaise with the landowner to arrange removal (Townscape). D.Vanallen confirms work is continuing on this.	ONGOING

Correspondence List (as of 5/3/22)

Incoming – from

Letter from Shire re Town Hall lease

Email from Shire CDO re March Masquerade event compliance (24/3/22)

Shire of DB, FWD Invitation – free governance training for community groups (23/3/22)

Shire of DB, COVID Cleaning Advice (23/3/22)

Shire of DB, Community Contact List – Update (14/3/22)

Douglas Gordon, letter of appreciation (18/3/22)

Balingup Art & Craft Affair, Bhavni Hindocha, Balingup Art & Craft Affair 2022 event cancelled (18/3/22)

Letters from O’Sullivan Lawyers and Australian Government re lodgement of trademark logo (18/3/22)

Outgoing - to

BPA Membership, notice of April meeting (2/4/22)

BPA Membership, Forest Management Plan 2024-2033 Stakeholder engagement (24/3/22)

Community groups, Invitation – free governance training for community groups (24/3/22)

Shire DB, Damien Morgan, Street Sweeper (19/3/22)

Letter to Shire re Community Information Social Centre (15/3/22)

Letter to NBN re Skymuster / nbn Local, Peta Greening, Emergency Response Capability – Balingup (14/3/22)

Letter to Shire requesting we commence negotiation of lease for Town Hall (7/3/22)

Letter to O’Sullivan Lawyers re Carnivale trademark logo. (hardcopy held) (6/3/22)

Letter to Shire re Community Information Social Centre (15/3/22)