

## **BALINGUP PROGRESS ASSOCIATION GENERAL MEETING MINUTES 02/09/2020**

Meeting opened: 7.10pm

**Present:** Roz Benson, Wendy Trow, Noelene King, Wayne Irvine, Jackie Massey, Geoff McMullen, Janine Milton, Helen van der Waal, Jodie Hornum, Fred Mills

**Apologies:** Joe Taylor, Mike Staffa, Iain Massey, Mike King, Helen Christensen, Per Christensen, David YRES, Wendy Ayres, David Ayres

### **Guest Speakers:**

Donnybrook Lions Club, Containers for Change, John Hayes  
Balingup Primary School, Nicole Corcoran (Principal) and Mary Taylor (Chaplain)

### **Confirmation of minutes of previous meeting:**

Resolution - that the minutes of the of the Balingup Progression Association meeting held on 05/08/20 at the Balingup Community Centre be read and confirmed as true and accurate.

Moved (Wendy Trow) / Seconded (Noelene King) **Carried**

### **Guest Speaker:**

#### **Donnybrook Lions Club, Containers for Change, John Hayes**

As you may be aware, the Lions Club of Donnybrook is the authorized Refund Point for the areas of: Donnybrook, Balingup, Boyanup, Dardanup, Capel, and all areas in between. We would like to provide the following information in case it is of interest to your Community Group to become a Donation Point. Containers for Change provides an exciting opportunity for Community groups, sporting clubs, Charities, and other Not-for-Profit Groups to raise much-needed funds by encouraging members of the community to donate their 10¢ refund.

The basic concept is that a Community Group finds a suitable & secure place they can store containers and then they encourage members & other local people in their area to donate the containers to them. The community group signs up for an ID so that all containers that are donated via their group is credited to their account once they are picked up or delivered to the Refund Point. The Lions Club will help with the process by assisting in identifying a suitable place, assisting with setting up the operation and by arranging a regular pickup service if required.

Learn more about how Containers for Change can help your charity, community group or sporting club raise funds by watching our helpful video. Then contact us and we'll help you through the setup process.

<https://www.facebook.com/DonnybrookBalingupContainersforChange/videos/2577911305807907>

Answers to more general & frequently asked question can be found here

<https://www.containersforchange.com.au/wa/faqs>

Sign up for your unique scheme ID here (this ID is then used to credit all containers to your ID & then bank account). <https://consumer.containersforchange.com.au/create-account?scheme=WA>

Marketing assistance - Start your Containers for Change fundraising journey by downloading our handy toolkit. You'll find everything from printable posters and banners to social media ideas that'll help you on your way. <https://www.dropbox.com/sh/kd6lkqvhosvaafw/AADGDhGjPLOj7LqqJOtDq3vba?dl=0>

Included with the minutes will be information on Eligible & Ineligible Containers. If you have questions or need help using the scheme for your community group you can also call Containers For Change on **13 42 42**. The Lions Club of Donnybrook would like to work with your Community Group to assist in fund-raising by become a DONATION POINT, if you have any other questions feel free to give me a call. The Lions Club is here to help in any way we can. Contact Us: **P:** 0400 224 158, **E:** [lionsclub-cfc@outlook.com](mailto:lionsclub-cfc@outlook.com)

### **Guest Speaker:**

#### **Balingup Primary School, Nicole Corcoran (Principal) and Mary Taylor (Chaplain)**

The Balingup Primary School thanked the BPA for the donation of \$800 to the School Breakfast Club.

Chaplain Mary Taylor explained prior to COVID-19 students were able to sit together for breakfast provided by the school once a week on a Wednesday before classes. As restrictions have been lifted the school is continuing to provide breakfast with the assistance of Foodbank for dry foods and donations for the weekly fresh foods. The guidelines require foods to be low in sugar. The ongoing costs are equivalent to \$20 per week and will be covered by BPA's donation for the next year.

This week around 32 children or 50% of the school's student Breakfast Club. The original aim of Breakfast Clubs in schools was to help students from lower socio-economic families but all Balingup Primary students are encouraged to take part and experience the benefits of social interaction and improved wellbeing. Mary's

involvement in the program also compliments her role as Chaplain at the school. Those interested in volunteering are welcome to contact the Balingup Primary School.

School Principal Nicole Corcoran shared the 1995 School Time Capsule is due to be opened this year to mark 25 years on the 21<sup>st</sup> October. Nicole was hoping to arrange an event for the opening and the opportunity for a reunion of past teachers and students. The school asked if BPA was interested in supporting this event and for the minutes to state interested members of the community are asked to contact the school urgently.

In other areas, the school is updating their Business Plan and continues to run a successful Mentor Program for students. This coming Friday a whole school Cross Country event will be happening in Balingup at 9.15am. Nicole advised community members are welcome to events at the school and just need to sign in at the office on arrival.

#### **Business arising:**

##### 1. Balingup Primary School Breakfast Club

The Principal and Chaplain were invited to the meeting to provide an overview of the school and plans for current and future programs. (*\$800 to be transferred or delivered to BPS by Treasurer*)

##### 2. Signage

Request of BPA to ask Shire to upgrade the signage to the Racecourse Flora Reserve – Tom Omond's response will be followed up personally by Wayne Irvine.

Request of Shire to review signage at the intersection of Brockman St and SWH - audit of business operators and signage with information from Balingup Visitor Centre. (*ongoing*)

##### 3. Balingup Nannup Road Management Plan Proposal and response from Shire of Donnybrook Balingup

Request for a management to be included in the next update of the Shire of Donnybrook Balingup Strategic Plan review - *Wayne Irvine to draft letter and send to BPA Secretary.*

##### 4. Insurance policy audit/review (Wendy Trow)

Motion – that Wendy coordinate going through the document and report back to the general meeting to allow other members to comment before approaching AON. Most recently the review identified the need for Building Insurance information to be updated and definitions around the terms control and active control need to be clarified. (*ongoing*)

##### 5. Community planter boxes on Village Green (Wendy Trow)

Overview; beds will be movable so can be repurposed, garden beds are sponsored so sponsor will be required to keep them tidy, the purpose is educational, building community and sharing, and create links to the Balingup Community Forest Garden and the Balingup Visitor Centre.

The motion from the previous meeting was to write to the Shire asking for their support in supplying staff resources in establishing the beds and installing reticulation. A reply has not yet been received. Wendy has been working on quotes for the planter boxes and considering the use of wicker beds. It would be possible to use a presentation on wicking as promotion of the project.

Motion – that subject to receiving Shire letter of approval for Shire Staff to work with Balingup Community the Vegetable Garden project is to go ahead. No funding is required from the BPA.

Moved (Wendy Trow) / Seconded (Janine Milton)

*Geoff McMullen requested it be reflected in the minutes he voted against this motion.*

##### 6. Lotterywest grant application (JH)

Community Grant Applications close at 5pm on the 18<sup>th</sup> of September 2020, to be reviewed by the BPA Executive Group. (*ongoing*)

##### 7. Water Corporation works in main street (FM)

*Fred to report on contact with Water Corp's Project Engineer.*

It was reported the plan for the water pipe is being modified to avoid the convict stones on Old Padbury Road. The Water Corporation is still working with Main Roads and the project engineer is planning on hosting a community meeting to provide an update on the plan of operations for the main street. (*ongoing*)

##### 8. Bore at Balingup Oval (FM)

Fred to report on meeting on 10<sup>th</sup> August with Tom Omond – the Shire will be putting in a test bore next Tuesday. From a funding grant, the Shire has allocated \$150,000 to this project.

Wayne Irvine queried what a test bore is and suggested using funds to install a meter to measure water usage before using the bore.

## Motion – Letter?

Moved (Noelene King) / Seconded (Wendy Ayres)

**Carried**

## Other Meetings/Umbrella Groups

**Balingup Rail Group** – minutes included with notice of meeting and Agenda

### Correspondence In:

*from Deb & Brian Vanallen of Balingup Heights, Local Tourism Update – Villages in the Valley Road Trip (5/08/20)*

from Nicole Corcoran of Balingup Primary School, BPA donation and invitation to meeting (10/08/20)

from John Hayes of Lions Club of Donnybrook, Containers for Change – Become a DONATION POINT (10/08/20)

from Jasmin Culverwell of Shire DB, FYI- Bridal Creeper Workshop (11/08/20)

from Tom Omond of Shire DB, Cemetery & Waste Facility Signs/ Racecourse Flora Reserve sign (17/8/20)

from Balingup Heritage Project Group, Community Grant Application (15/8/20)

from Jackie Massey, re attendance at BPA (18/8/20)

from Lotterywest (via J. Milton), Please Provide Feedback on Your Lotterywest Grant Applic (21/08/20)

*from Damien Morgan of Shire DB, Balingup Townscape / Budget (31/08/20)*

*from Balingup VC, Save the date - 2021 Major Events - SFFD and Medieval Carnivale (1/09/20)*

*from Simon Dillon, re Regional Connectivity Plan (1/09/20)*

### Correspondence Out:

to Ben Rose, Shire DB, re Vegetable Gardens in Balingup (6/08/20)

to Balingup Primary School, re BPA donation and invitation to meeting (8/08/20)

to Damien Morgan, Shire of DB, re Tender documents and project time frame for laying of pipeline through Balingup (8/08/20)

to BPA Umbrella Groups, re Community Grant applications (13/08/20)

to Jackie Massey, re Next BPA meeting on 3/09/20 (13/08/20)

to Tom Omond, Shire DB re Cemetery & Waste Facility Signs/ Racecourse Flora Reserve sign (13/8/20)

to Ben Rose, Shire DB, re Community Centre toilets - request for Shire Budget allocation to be held over to 2020/2021 budget (1/09/20)

to BPA Umbrella Groups, re Notice of AGM (1/09/20)

Resolution - that correspondence be received.

Moved (Jodie Hornum) / Seconded ( Geoff McMullen)

**Carried**

### Treasurers Report: (to be filed)

Bank account statement presented to meeting

Closing Balances: as of 31/07/20

BPA operating Account	\$21, 713.80 (including grant monies received)
Bendigo Bank Term Deposit 1	\$12, 023.05
Bendigo Bank Term Deposit 2	\$35, 141.35

Other amounts held for

Memorial Grants	\$ 260.17
Men in Sheds	\$ 400.00
Avenue of Honour	\$ 756.04

Accounts for payment: Department of Transport, registration 1THT943 \$79.25

Payments received at meeting: none

Updates: Synergy account, new charge \$170.57, balance of \$2180.49 cr

Resolution - that the Treasurer's report be accepted.

Moved (Helen van der Waal) / Seconded (Geoff McMullen)

**Carried**

### New Business

1. Containers for Change (incoming correspondence 10/08/20)

Information from John Hayes will be shared with members and promoted by BPA.

2. Local Tourism Update - Villages of the Valley Road Trip (inc corr 5/08/20) Deb and Brian Vanallen

We wanted to update you, and the BPA on a tourism project which we've been working on over the last few months, 'Villages in the Valley- Road Trip' was a COVID recovery initiative which we developed collaboratively in April/May 2020 with John Lucey from the Cidery in Bridgetown and Louise and Gary Stokes from Holberry House in Nannup. We then co-opted support from six other local tourism products, two in each of our three towns, Balingup (Golden Valley Tree Park and Mushroom at No.61) /Nannup/Bridgetown

to develop an exciting 'Road Trip' as part of our COVID-19 recovery planning. In May 2020, we presented the project to Australia's South West (ASW) and Tourism WA (TWA) and their response was extremely positive! The Villages in the Valley Road Trip showcases the beautifully quaint towns of Balingup, Nannup and Bridgetown (and potentially Greenbushes), recent media coverage – Villages in the Valley

- So Perth – June 2020 <https://soperth.com.au/villages-in-the-valley-was-most-charming-road-trip-40431>
- Sunday Times Escape Magazine – August 2020  
<http://info.thewest.com.au/westadvertising/feature/20200802A/index.html>

### 3. Community Centre Toilets (incoming correspondence)

Shire of DB has advised they have secured Federal Funding to complete this project. BPA to meet with Shawn Lombard next week to explain the aim of rebuilding and present ideas to the Shire. (*ongoing*)

### 4. 2021 Events (incoming correspondence 1/09/20)

The Balingup Visitor Centre have advised the Balingup Small Farm Field Day and the Balingup Medieval Carnivale committees are making plans for 2021.

- Balingup Small Farm Field Day - more details available in the coming months, the event will take place over the weekend of 9<sup>th</sup> – 11<sup>th</sup> April 2021
- Balingup Medieval Carnivale - more details available in the coming months, the event will take place over the weekend of 27<sup>th</sup> – 29<sup>th</sup> August 2021

### 5. Regional Creativity Plan (incoming correspondence 1/09/20) on behalf of Simon Dille

The Balingup Community's internet access maybe able to be improved utilising the "Regional Connectivity Program" grant opportunity. To assist with the application Simon is asking members to provide feedback of their view of the current internet connectivity (and reference phone service supported over NBN infrastructure). Simon Dillon: [simon.dillon@donnybrook.wa.gov.au](mailto:simon.dillon@donnybrook.wa.gov.au)

### 6. Medley of Music Concert (Noelene King)

Noelene asked members to support the event on the 19<sup>th</sup> at the Lesser Hall at 7pm, limit of 40 tickets.

### 7. Townsite bins (Townscape Committee)

The bins around town now display local community group logos. Thank you to Helen and Townscape.

### 8. Energy Forum Bridgetown (Wendy Trow)

Wendy report the event was well attended and provided a variety of speakers. One subject of interest was Community Batteries, please email Wendy directly for the information on [brookview@wn.com.au](mailto:brookview@wn.com.au)

### 9. Balingup Townscape Committee budget allocation (Geoff McMullen)

This financial year the Shire of DB has allocated \$5000 to the Balingup Townscape Committee.

### 10. Climate Change (Wayne Irvine)

Wayne is concerned this issue and the information (from community events earlier in the year) will be lost and feels our Shire would have a better result if combined with other LGA's. Jackie informed the meeting the DB Shire Council will raise this with the Warren Blackwood Economical Alliance at a meeting later in the year. There is also have a resolution for the item to come back to the Shire to be reassessed afterwards.

## Reminders

- **Applications for Community Group Funding close at 5pm on the 18<sup>th</sup> of September 2020.**
- **Medley of Music concert - Balingup Lesser Hall, Saturday 19<sup>th</sup> September, 7pm**

Meeting closed:

Next Annual General Meeting: Wednesday 07/10/20  
Next Meeting: Wednesday 07/10/20