

## **BALINGUP PROGRESS ASSOCIATION GENERAL MEETING MINUTES 01/07/20**

Meeting opened: 7pm

**Present:** Noelene King, Fred Mills, Wendy Trow, Sharon Smith, Geoff McMullen, Russell Price, Rosslyn Price, Dennis Cortis, Helen van der Waal, Mark Giles, Jackie Massey, Robin Wright, Simon

**Apologies:** Douglas Gordon, Jodie Hornum, Wayne Irvine, Iain Massey, Anish Shah, Helen Christensen, Michael King.

### **Confirmation of minutes of previous meeting:**

Resolution - that the minutes of the of the Balingup Progression Association meeting held on 4/03/20 at the Balingup Community Centre be read and confirmed as true and accurate.

Moved (Geoff McMullen) / Seconded (Sharon Smith)

**Carried**

### **General Business:**

1. Water Corporation Greenbushes to Kirup pipeline  
The Water Corporation power point presentation (from cancelled presentation with Jen Woollard) was forwarded to members via email.
2. European heritage cobblestones signage  
Signage to be supplied by the Townscape Committee to identify the location of the cobblestones on Old Padbury Road.
3. Balingup Nannup Road Management Plan Proposal  
The BPA had received correspondence from the Shire to say the management plan proposal had been received and was yet to be considered due to COVID19 disruptions. Jackie Massey to follow up with Shire on response.
4. Tree Watering  
BPA's request of the Shire to make use of the Fire Truck for watering of townscape trees was answered with no.
5. Community Centre toilets (update from Fred)  
The Medieval Carnivale have no money to contribute and would like BPA to ask Council to put on hold until 2021.
6. Volunteer Treasurer Training  
The training with Volunteer South West Inc. was rescheduled for July, Helen van der Waal is registered to attend.
7. Hall Honour Boards (update from Helen Christensen)  
Quote from Wiseman Signs in Manjimup to re do the gold lettering on the Hall Honour Boards was accepted by the Exec (12/5/20) the amount \$1,500 (I think!) hopefully this will happen soon.

### **Other Meetings**

1. COVID19 Update Meeting with James Jarvis, Shire of DB (report by Fred)
2. BPA Executive Meeting held on 12/5/20 (filed with minutes) and 30/8/20.
3. Cabinet Meeting in Donnybrook, attended by Fred and Geoff (report by Fred)

### **Umbrella Groups**

#### **Townscape Committee Update (prepared by Helen Christensen)**

- Work on the entry statements continues with all the drawings on hand (details from Fred)
- Planter boxes - two in place outside the Mushroom looking very bright and cheerful, others will go into two repairing brick planters in Spring. One of the brick planters near the VC has been damaged.
- Hanging baskets/poles to hang these from work is continuing.
- The Weir is looking fantastic, update on letter to Damien (details from Fred)
- Bore at Balingup Oval, the Shire is applying for funding for the bore.
- The avenue of trees opposite the school about to be planted out.
- The 60 kms sign has gone out of town beyond the Cheese Factory.
- The Grimwade Road sign is ongoing.
- Most of the 14 historic plaques have been put in place around the town, only the ones outside the Mushroom, White House, Rero's and Tinderbox to go. Covert Signs did a great job on reproducing our very old photos onto the plaques, these have been paid for by TS and SFFD.

- The photo's going on to the 3 rubbish bins are in the last stage, Chris will have these on the bins soon. The Mushroom- SFFD, MC and Telling Tales, the Shed- School, GVTP and Art Affair, the Shop- CWA, BPA and Vintage Homes for Life. TS funding these.
- The Shire paid for the cutting of the footpath around the street trees which has worked really well in defining the area. The foot path from Village Green entry to in front of the Shed is in the Shire budget 20/21 to be resurfaced/pruning back the roots etc.
- I have applied to the Shire for an allocation of \$15,000.00 from the 2020/21 budget, will hear around August if we have been successful.
- Townscape will look at removal of old signage.

I would once again thank the very hardworking TS committee especially the blokes Fred, John, Geoff, Peter, Dennis their hand work and practical know how has been of great benefit to TS and the town. Thanks to Noelene for keeping the minutes, Wendy & Ros for their ideas and support. Geoff for keeping us honest and taking care of our books, it looks like we will only have around \$1000.00 to carry over to the next financial year.

**Balingup Rail Group (Report)**

Included as attachment with minutes.

**Balingup Patches and Craft (Update)**

Lesser Hall wall hangings project - ongoing

**Correspondence In:** (full list to be filed with minutes)

**Correspondence Out:** (full list to be filed with minutes)

Resolution - that correspondence be received.

Moved (H. van der Waal) / Seconded (Russell Price)

**Carried**

**Treasurers Report: (to be filed)**

Bank account statement presented to meeting

Closing Balances: as of 30/07/20

BPA operating Account	\$22,849.80
Bendigo Bank Term Deposit 1	\$11,915.55
Bendigo Bank Term Deposit 2	\$34,827.19

Other amounts held for

Memorial Grants	\$ 400.00
Men In Sheds	\$ 260.17
Avenue of Honour	\$ 1106.04

Accounts for payment:

DX Print Group \$370 for Birdwood Park Group brochure printing (to be paid from Avenue of Honour account, actual invoice \$407.00)

Reimbursement of \$1500 to Medieval Carnivale for payment of Community Garden Community Grant amount for funding of seating.

Updates:

- \$15,000 Lotteries West Grant application was successful
- Synergy WA Small Business and Charity Offset credit of \$2500 received on BPA account
- Community Centre cleaning has been increased from twice a month to once a week. The new cost will be \$120 per month. (Passed by Executive, 12/5/20)
- Cleaning payment to be paid to Helen Christensen (in advance) to pay cash to cleaner.

Payment received at meeting: \$1 Robin Wright for BPA Membership

**Treasurer to send Financial Report to Dennis.**

Resolution - that the Treasurer's report be accepted.

Moved (H. van der Waal) / Seconded (N. King)

**Carried**

## New Business

### 1. Lotterywest grant application

An application submitted by Janine Milton on behalf of BPA to Lotterywest for an amount of \$15,000 was successful. This funding was made available to community groups affected by COVID-19 such as cancelled events. A big thank you to Janine for her efforts in submitting the application.

The possible ways of dispersing the monies, according to the conditions of the grant, will be discussed at an Executive meeting and presented to the next General meeting.

***Helen van der Waal to get a copy of the application from Janine Milton.***

### 2. Insurance policy audit/review (Wendy Trow)

Wendy has asked to review the current insurance policy and pointed out some anomalies she has identified in the policy documents. (Incoming Correspondence, received 26/5/20)

**Motion – that Wendy with Helen V and Janine M go through the document and report back to general meeting to allow other members to comment before approaching AON.**

Moved (N. King) / Seconded (G. McMullen)

Carried

### 3. South Hampton Road Outcome (Robin Wright)

The pruning has been quite positive.

**Motion – that BPA write a letter to Shire about a job well done and mention a thank you to Tom Omond.**

Moved (W. Trow) / Seconded (N. King)

Carried

### 3. Christmas carols

Sharon is typing up the Christmas Carol book, meeting agreed BPA will fund costs of photocopying.

### 4. Power outages and Telstra tower (Wendy Trow)

On the 24<sup>th</sup> June, the power went off in Balingup for an extended length of time and because the Telstra tower has only four hours of battery backup the town was without mobile phone signal.

***Wendy to follow up on what can be done and draft a letter to Telstra (to be sent on BPA letterhead).***

### 5. Community planter boxes on Village Green

***Wendy to draft a letter and forward to BPA Secretary for next meeting.***

### 6. Post Office Food and Wine Bar (Simon Dillon)

*(details to be confirmed for minutes at next meeting)*

Open from 5 to 11pm, formal food and wine bar, sit down 20 seat venue, serving local wines.

Notice to be sent out soon in letter boxes.

## Reminders

- **BADTA AGM Tuesday 18<sup>th</sup> August at 7pm**

Meeting closed:

Next meeting: Wednesday 5/8/20