

Minutes Balingup Progress Association Meeting of 6/2/19

Meeting opened:

Present: J. Ranieri, J. Hornum, J. Taylor, M. Staffa, N. King, M. King, F. Mills, W. Ayres, W. Irvine, D. Vanallen, H. Van der Waal, G. McMullen, P. Knapton, J. Burdett, S. Dillon

Guest Speaker: G. Hodge

Apologies: H. Christensen, P. Christensen, S. Smith, J. Milton, D. Gordon, B. Vanallen

Confirmation of minutes of previous meeting:

Resolution - that the minutes of the of the Balingup Progression Association meeting held on December 5, 2018 at the Balingup Community Centre be taken and read as confirmed as true and accurate record.

Moved (W. Ayres) / Seconded (N. King)

Carried

Guest Speaker:

Gary Hodge, Classical Music performers available, aim of increasing use of Balingup Hall.

(presentation/question time)

Summary attached

Business arising from previous minutes:

1. Chimney rocks (W. Irvine)

Options and quotations from Stonemason for selection at February meeting

Suggestions provided at past meetings included entry statement or bench seating.

W. Irvine reported his stonemason contact is happy to be involved in the project. No quotations were provided to the meeting.

The stonemason indicated it would be possible to rebuild the chimney with the rocks. N. King queried if the chimney could be rebuilt to Occupational Safety and Health requirements.

General group discussion on the value the community places on what is now a pile of rocks.

M. King stated it would be more useful to repurpose the rocks into a BBQ and seating. J. Ranieri suggested a BBQ or similar with reference to the history of the materials would be more inclusive of the community and visitors.

W. Irvine to bring written quotes from stonemason to next meeting on March 6th

(Moved) J. Hornum / (Seconded) N. King

Carried

2. Shire of Donnybrook Balingup, community meeting held on 12/12/18, Balingup Village Centre - Doors open to listen to the Balingup community, Balingup Recreation Centre (J. Ranieri)

The meeting was not able to be delayed. John discussed matter with Shire Planner and was advised it was only a preliminary meeting and there will be other meetings in the new year for community comment. 'Balingup Design and Development Guide' document provided by H. Christensen. (attached)

It was suggested the BPA President follow up with the Shire when/where the next community consultations on the new Balingup Development Design document are to be scheduled.

Progress Report/Updates

3. Upgrade to Steere St, Balingup (Correspondence In #12, #16) (J. Ranieri)

Diagram of the intersection of Brockman St and Steere St attached to agenda. S. Dillon advised works are progressing.

4. Honour Board at Balingup Hall refurbishment quote (H. Christensen)

Postponed to next meeting.

5. Tree removal date (F. Mills)
Tree has been removed. This was at no cost to BPA as tree was deemed unsafe by Shire representatives.
6. Date of meeting in January 2019 between Exec and Townscape sub-committee (J. Ranieri)
To be held before next meeting.
7. BPA Asset list (N. King)
Postponed to next meeting.
8. Toilet block at BPA grounds, Council response to request for maintenance (M. King)
Sharon Upston (Manager Community Development, Shire of Donnybrook Balingup), provided information on upcoming minor (\$500) and major (\$2000) Shire Community grants.
From the group discussion, it was suggested the grants would be a quicker way of achieving the maintenance and other comments included that the general purpose of such grant money was not for maintenance to Shire owned facilities. It was noted no response had been received from Shire to letter emailed on 2/12/18.
BPA Secretary to provide S. Upston with previous correspondence from BPA to Shire of Donnybrook Balingup.
9. Balingup Town Hall Refurbishment, request for costing of refurbishments from Shire (J. Ranieri)
In lieu of request being sent to Shire, the "Balingup Town Hall Refurbishment, Project Update January 2019" (attached to minutes) and email from I. Massey were presented to the meeting (Correspondence In #23). The overall costings of the project were not detailed.
Iain Massey will be attending the March BPA meeting to provide further project updates.
10. MYOB software costing (H. Van der Waal)
Postponed to next meeting.
11. BPS Breakfast Club donation of \$800 (H. Van der Waal)
BPA Treasurer to send letter to the Balingup Primary School advising of donation from BPA.
12. Water Corporation, request for feedback from BPA, removal of stump town entrance (J. Ranieri)
An email was sent to Water Corporation advising it was unanimously suggested that the stump has no significant value and may be removed.

Sub-committee Updates

13. Balingup Townscape – outcome of letter/invoice from BPA to Shire requesting funds of part budgeted funds to Townscape Sub-committee bank account. (F. Mills)
The full budgeted amount has been received by the Townscape Committee. This will be used for projects including; block wall along brook, seating across from foot bridge, replacement trees in Village Green, flowers in planter boxes in main street. Project ideas from community are welcome.
14. Balingup Medieval Carnivale – *Sunday afternoon shed workshop meetings have restarted, new volunteers welcome.*
15. Balingup Community Forest Garden – no report
16. Balingup Men in Sheds – *'Ladies Night' event coming up*
17. Balingup Patches and Craft Group – *recently held their AGM*
18. Balingup Men in Sheds – no report
19. Balingup Rail Group – *minutes of meeting Oct 18, Nov 18, Jan 19 (attached to minutes)*

20. Balingup Small Farm Field Day – *Traffic Management Plan has been finalised, asset list to be followed up for next meeting,*
21. Balingup Night Markets – *markets begin again in November 2019 (J. Hornum)*
22. Telling Tales in Balingup – *insurance claim for \$564 to be submitted for borrowed projector at last event, J. Pow has been reimbursed directly from Telling Tales account.*
23. Balingup Heritage Exhibition – *changes made to exhibition space and displays, based on Ghost Walk characters.*
24. Mullalyup Improvement Group – no report

Correspondence In:

- 1 From J. Massey of Vintage Home Town For Life Ltd, Vintage’s AGM to be held on Wed 27 Feb at 5.30pm at the CWA Rooms (5/2/19)
- 2 from Shire of Donnybrook Balingup, Invitation, 2019 Thank A Volunteer BBQ & Family Concert (1/19)
- 3 from Balingup Visitor Centre, BADTA Members Newsletter (28/01/19)
- 4 from Jeff Pow of Southampton Homestead, Reimbursement for lost data projector at Telling Tales (23/1/19)
- 5 from Steph de Bruin of DFES, Bushfire Preparedness Session and Toolkit (22/1/19)
- 6 from Janine Milton of BSSFD, sharing of grant opportunity weblink (6/1/19)
- 7 <https://farmtable.com.au/boost-grant/wa-regional-new-industries-fund/>
- 8 from Sharon Upston, Manager of Community Development of Shire of Donnybrook Balingup, request to receive minutes of BPA meetings and/or attend meetings (4/1/19)
- 9 from Donnybrook CRC, Training event on 10th January, Facebook for business (3/1/19)
- 10 from Damien Morgan of Shire of Donnybrook Balingup, Advice of Shire Works – footpath repairs Balingup (2/1/19)
- 11 from BADTA President, Christmas Eatery hours (23/12/18)
- 12 from David Leijin of Anon Insurance, policy invoices and summaries (20/12/18)
- 13 from Tom Omond of Shire of Donnybrook Balingup, Steere Street Balingup, Roadworks (20/12/18)
- 14 from Louisa Dale of Shire of Donnybrook Balingup, Balingup footpath repairs (20/12/18) *Works to commence on 18th February.*
- 15 from Damien Morgan of Shire of Donnybrook Balingup Shire, Townscape funds/open orders (18/12/18)
- 16 from Balingup Visitor Centre, BADTA Members Newsletter (19/12/18)
- 17 from Simon Dillon of Balingup Post Office, Steere Street Balingup, Roadworks (13/12/2018) attached to incoming mail #11
- 18 from J. Gysen (Dept. of Primary Industries & Regional Development) request to distribute information about poisonous weed Pokeweed (13/12/18)
- 19 from Wayne Irvine of Birdwood Park Group, re - funds transferred to the Lions Avenue of Honour, now the Birdwood Park Group, from the Small Farm Field Day treasurer in April 2018 (10/12/18)
- 20 from Deb Vanallen, Request to lodge an insurance claim for Telling Tales in Balingup (7/12/18)
- 21 from Synergy, account for \$173.80 (12/12)
- 22 from Bendigo Bank, Statement for November 2018 (12/12)
- 23 from Bendigo Bank, Term Deposit Review Confirmation (5/1/19)
- 24 from Sharon Upston of Shire of Donnybrook Balingup, grant program available from the Forest Products Commission for groups connected to WA’s forestry industry
- 25 from Brian Vanallan from BADTA, Proposal to build 6-9 permanent scarecrows on the main street of Balingup (SW Hwy), funding opportunity with Country Arts WA.

Correspondence Out:

- 1 to Pam Williamson, request to add webpage link about Pokeweed provided by J. Gysen (Dept. of Primary Industries & Regional Development) to the Balingup Community website attached to incoming mail #16 (04/01/19)
- 2 to Shire of Donnybrook Balingup, invoice for \$32,500 for part budgeted funds (on behalf of Balingup Townscape Sub-committee) (18/12/18)
- 3 to BPA members, poster for Medieval Murder Mystery event on the 2nd Feb (20/1/19)
- 4 to Sharon Upston, Manager of Community Development of Shire of Donnybrook Balingup, response to email, inviting Sharon to attend BPA meetings (5/1/19)
- 5 to Pam Williamson, request to add webpage link provided by J. Hilbers (Death and Dying presenter) to the Balingup Community website (12/12/18)
- 6 to CEO Shire of Donnybrook Balingup, letter from BPA requesting \$32,500, being part budgeted funds, to be deposited to Townscape Sub-committee bank account.
- 7 to David Leijin of Anon Insurance, policy renewal (10/12/18)
- 8 to Tom Omond of Shire of Donnybrook Balingup, reply to Request for BPA Comment - Steere St, Balingup Upgrade (10/12/18)
- 9 to BPA members, Notice from Shire of Donnybrook Balingup, Doors open to listen to the Balingup community, 12th December 10am-12 noon (7/12/18)
- 10 to David Leijin of Anon Insurance, reply to request for details for insurance policy 5/2/19)

Resolution - that correspondence be received.
Moved (J.Hornum) / Seconded (F. Mills)

Carried

Treasurers Report: (to be filed)

Closing Balances:

BPA operating Account	\$7,526.31
Bendigo Bank Term Deposit 1	\$21,601.66
Bendigo Bank Term Deposit 2	\$34,076.27
Other amounts held for	
Memorial Grants	\$260.17
Men In Sheds	\$400.00
Avenue of Honour	\$733.10

Outgoing expenditure for December/January:

Advertising \$800, Repairs and Maintenance \$177.65, Insurance \$5, 541.91

Incoming accounts for payment:

Synergy \$173.80, Reimbursement to H. Christensen for locks/keys

Resolution - that the Treasurer's report to be accepted.

Moved (H. Van der Waal) / Seconded (M. Staffa)

Carried

General Business:

1. Certificate of Appreciation - in recognition for BPA's contribution to the community, awarded to BPA by the Shire of Donnybrook Balingup at the Australia Day breakfast.
Thanks to Balingup Volunteer Bushfire Brigade for coordinating breakfast (N. King)
Thanks to M. Staffa for filling in for J. Ranieri at the event.
2. Sub-committee bank accounts (J. Ranieri)
J. Ranieri proposed accounts should record BPA in the name, BPA approve not only signatories but determine there is a need for a separate account, separate accounts have at least one signatory from BPA executive, and a financial report of these accounts be presented at BPA meetings for approval.

The Balingup Arts & Craft Affair account was used as an example. The group discussed the existing requirements for sub-committee groups to open bank accounts with the approval of BPA and the requirement to provide annual financial reports.

Resolution - Balingup Art & Craft Affair sub-committee to be set up account with Bankwest Bridgetown and BPA to be noted as their incorporated body.

Office bearers will include Peta Knapton as Co-ordinator and Sharon Smith as Treasurer.

Moved (G. McMullen) / Seconded (P. Knapton)

Carried

3. Proposed action list to be included with BPA meeting minutes and agendas (J. Hornum)

An action list to be included with BPA meeting agendas to help with recording progress of tasks assigned at meetings.

4. Noxious weeds (J. Ranieri)

J. Ranieri suggested the BPA play a role in reminding the community and absentee land owners about the importance of removing and containing noxious weeds. It was suggested the Shire could be approached to include information in the annual Shire rates mail out. Group discussed other organisations helping with education about controlling weeds.

5. Fortnightly Sunday Artisan Markets in Balingup (J. Burdett)

J. Burdett announced her intention to organise fortnightly markets on a Sunday morning in Balingup with a focus on local artisan stalls. J. Hornum offered to put her in contact with the Night Market sub-group committee. Note – A description of event, dates and venue and/or formal request for BPA's support was not provided at the meeting.

6. Outdoor movie being shown on the Village Green on Saturday 9th February (The Greatest Showman)

7. Medieval Murder Mystery (S. Dillon)

S. Dillon asked if this type of event was presented regularly and the nature of BPA's involvement. The Post Office would be interested in being a ticketing office for future shows.

F. Mills explained this was the first show and proceeds of the gold coin entry donations received from the gate were donated to the school. (February \$224 donated)

8. BPA BBQ trailer (W. Irvine)

W. Irvine expressed his concern that the BPA was losing control of the BBQ trailer. The BBQ trailer is owned by the BPA and available for use by the community free of charge. Group discussed previous bookings and location where trailer is stored. N. King confirmed a booking system is in place and trailer is currently collected and returned to E. Hawter's property. E. Hawter is happy to check condition of trailer on return and report to N. King.

Resolution – that BBQ trailer continue to be stored at E. Hawter's property. Geoff to confirm this with Edgar.

Moved (G. McMullen) / Seconded (N. King)

Carried

9. Funds saved from not paying for tree removal (F. Mills)

F. Mills (Medieval Carnivale President) outlined a proposal to use the \$4500 allocated to tree removal for a 'entry statement' project. This may include rammed earth walls at town entrances with Medieval Carnivale themed steel cut outs and other related figures such as scarecrows. This project would involve sharing the costs with BPA and other interested groups such as BADTA.

Resolution – F. Mills to present diagram and outline of proposal at March meeting.

Moved (J. Ranieri) / Seconded (J. Hornum)

Carried

10. BADTA Scarecrows in Balingup (D. Vanallen for B. Vanallen)

BADTA have recently been made aware of a funding opportunity through Country Arts WA. A proposal has been prepared to seek a grant through the Country Arts WA 'Project Fund' grants round to design, build and install 6 to 9 permanent scarecrows for the main street of Balingup. The grant will be submitted and managed by BADTA

(with their formal approval) and the project also managed by BADTA. BADTA are hoping they can gain BPA's support for the project. The deadline for applications is March 15th, hence the urgency to get BPA's support. The group discussed the benefits and disadvantages of this proposal.

The details of proposal to be included in meeting minutes for comment and feedback at next meeting.

SCARECROWS IN BALINGUP - A PROPOSAL TO BUILD 6 to 9 PERMANENT SCARECROWS ON THE MAIN STREET OF BALINGUP (SW HWY)

Background

Balingup is synonymous with scarecrows. The 3 entry statement scarecrows welcome visitors and each of our events; Small Farm Field Day, Medieval Carnivale and Telling Tales, make the town 'come alive', when their event specific scarecrows are erected.

Anecdotal evidence is that while the event specific scarecrows are erected, visitors stop! These people may otherwise have driven through Balingup townsite. Photo opportunities abound.

The Project

This proposal is to build 6 – 9 permanent scarecrows. They will be erected in the main street – SW Hwy Balingup. They will be permanent, larger than life size, similar to the entry statement scarecrows. Material - probably made of metal, so that maintenance is minimised. The new scarecrows will complement the event specific scarecrows.

Once complete, these scarecrows will provide a permanent, year-round presence in Balingup.

The proposal is that the Balingup and Districts Tourism Association (BADTA) apply for funding through Country Arts WA (see below). BADTA will project manage the design, construction and erection of the scarecrows.

Prior to submitting an application, BADTA seeks the support of the Shire of Donnybrook Balingup, Balingup Progress Association, Small Farm Field Day, Medieval Carnivale and main street businesses.

The project will involve the local community, with local legend Roz Benson taking a key role. BADTA will also encourage involvement by Balingup Primary School and other local artists and community members in the project.

The Funding

Country Arts WA recently announced a new funding round called the Project Fund. The Country Arts WA website states that:

The Project Fund is designed to benefit regional and remote artists, arts workers, audiences and communities by supporting and promoting participation in, and access to, art and culture.

Up to \$30,000 is available for Community Groups. More details can be found on the Country Arts WA website.

Project Management

As mentioned above, project management will be undertaken by BADTA. Most importantly the aim will be to involve the local community.

The Outcome

Balingup's main street will be adorned with 6 – 9 permanent scarecrows. This will provide numerous marketing opportunities for Balingup, increase visitation to the town, resulting in economic growth for local businesses.

Next Meeting : March 6, 2019

Meeting closed: 8.55pm