

<b>MINUTES 6/11/2024</b>	<b>GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC</b>	
Meeting opened	6.02pm	
Present	J.Hornum, W.Trow, R.Benson, W.Ayers, G.McMullen, L.Reynolds, N.King V.Pulston, S.Burke.Thomas, K.Menard, A.Scott, J.Milton	
Apologies	K.Magi, J.Taylor	
<b>Upcycle</b>	L.Reynolds provided a report on Upcycle activities. See Annex C.	Information
<b>SFFD</b>	A.Scott advised they have held second planning meeting. Expanding children's entertainment – including Lions train, climbing wall, free face painting, scarecrow making. Speakers and demonstrations are planned as usual. No paid coordinator this year.	Information
<b>Bushfire Ready</b>	J.Milton advised there is a BFR workshop this Saturday 10am – 12pm at the Fire Shed. Please urge new people to come. A.Scott also advised there have already been suspicious fires and someone has stolen a repeater and radios from a local bushfire facility.	All
<b>Community Information mail out</b>	The Resilience Group has prepared another mail out to remind the community to prepare for the upcoming fire season/role of the Community Information Social Centre. See draft at Annex E W.Trow requested that \$156 be allocated to pay for the mail out and photocopying. Moved W.Trow Seconded K. Menard Carried	W.Trow
<b>CISCO</b>	The CISCO committee has met with Shire staff and the procedure has been updated. The only significant change is that the CISCO will not be activated if the townsite is under Watch & Act (or higher).	Information
<b>Feedback Small Towns Conference</b>	W.Trow advised that, as a result of her talk at the National Small Towns Conference held in September, one of the major sponsors, Rural Aid: <ul style="list-style-type: none"> <li>Has expressed keen interest in expanding the Resilience Project and making a positive impact in more communities. They are currently exploring ways to expand the project nationwide.</li> <li>Are actively exploring potential solutions to the issue of community group insurance and have put W.Trow in direct contact with the Chief Executive Officer &amp; Executive Director of the Insurance Council of Australia.</li> </ul> In addition, Linkwest has asked W.Trow to develop a video that explains the BPA model (sub-committees, insurance etc) that can be shared with other communities and have agreed to pay \$700: <ul style="list-style-type: none"> <li>C.Austin \$550 honorarium (video collation/editing)</li> <li>W.Trow \$150 honorarium (general costs).</li> </ul>	Information  W.Trow

<b>Sub-Committee Annual Reports</b>	Annual reports have been provided by Mullalyup Improvement Group, Patches & Craft and Upcycle. See Annex C.	Information
<b>Financial Donation to the community</b>	<p>A local resident who attended the BPA AGM in October, was so impressed by the sub-committee reports that they decided to make a donation of \$10,000 to BPA. They had been considering making a bequest to BPA but decided to act now instead of leaving it in their will. The donation is to be distributed evenly between:</p> <ul style="list-style-type: none"> <li>-Community Trust Fund account (for distribution to community groups) - Account No 200 708 600 \$5,000</li> <li>- Futures Fund (investment for long term projects) - Account No 200 708 766 \$5,000. This is a term deposit account so the funds are being held in the BPA Operating account until it comes up for renewal in May 25.</li> </ul> <p>The donor does not wish to be on the selection panel.</p>	J.Hornum & J.Milton
<b>BACH Funding Application</b>	<p>J.Hornum advised that BACH is applying for the Annual Program of Activity Funding grant for up to \$80,000 from the Department of Local Government Sport and Cultural Industries (DLGSC). This grant is sought to support the next BACH 2025-2026 Annual Program of Activities. The particular fund, the 'Annual Program of Activity', is the only grant that may include support for ongoing operational expenses, such as rent and core staff wages. The groundwork comprises a detailed analysis of expenditure in the delivery of BACH programs in the period August 2022 - October 2024. This first grant is the stepping stone to a longer-term grant called Arts Activities in Regional Communities, bids for which close on 2 September 2025. This provides funding for arts and cultural projects (\$50 000 - \$60 000 for 2.5 years ie up to \$150 000) in regional WA.</p>	Information
<b>Donation - Starlink satellite system</b>	<p>A Starlink satellite telecommunications system has been donated to the community. The donor wishes to remain anonymous. The following has been agreed:</p> <p><b>Emergency Use.</b> The Recreation Centre already has a Sky Muster satellite system in place which is turned permanently on. The Starlink system would only be used during an emergency if Sky Muster proved to be inadequate. Starlink's primary use is for events.</p> <p><b>Fixed Location.</b> The system will be fixed on the roof of Balingup Recreation Centre. Hardware to be fixed in such a way that it can be removed and relocated for use at the Medieval Carnivale.</p> <p>W.Trow to continue to progress installation. J.Hornum to add to the asset register/insurance.</p>	W.Trow J.Hornum
<b>Responsibilities of BPA sub-committees.</b>	<p>A summary of responsibilities of BPA sub-committees (See Annex D) has been compiled and will be distributed every year with the AGM Agenda. It is felt this is necessary because committee members change and we need a process in place to ensure this important information is passed on.</p>	W.Trow J.Hornum

<b>Balingup Primary School Grant</b>	Balingup Primary School has submitted a request for a grant to run a dance program in 2025. They have been advised that this request will be considered as part of all applications received under the Community Trust Fund.	J.Hornum
<b>Trust Fund discussions</b>	A meeting will be held on 7 November to discuss status of the Futures Fund and Community Trust Fund. It will be attended by representatives of BPA, SFFD, BMC, Upcycle and BACH. Applications for small community grants will be called for after this meeting.	J.Hornum W.Trow Sub committees
<b>EV Charging Grants</b>	Nicholas Herbert has forwarded information about EV Charging grants to BPA. The grant application process would require BPA to decide what we need, get quotes and project manage installation. We have suggested he contact the Shire as this would be a major project and beyond BPA capacity.	Information
<b>Balingup Rail Group</b>	M.Lee, Chair of Balingup Rail Group, has provided BPA with a copy of the final Bunbury-Bridgetown Zero Emissions Rail Feasibility Study. This follows a presentation made to the community on 1 Nov 24 which revealed that the economic viability of this project is very good. We must wait however, for the freight feasibility study to be completed (probably early 2025). This has been a mammoth project and BPA commended the sub-committee on their determination to make our roads safer.	Information
<b>Wedding Expo</b>	BPA extended its congratulations to BADTA & BACH re the Wedding Expo held last weekend. S.Burke advised there had been a lot of interest and it was a success.	Information
<b>Christmas Drinks</b>	It was agreed that \$200 be allocated for Christmas drinks and nibbles at the December BPA meeting. G.McMullen is requested to organise. Moved W.Trow Seconded A.Scott Carried.	G.McMullen
Report on action items Annex A	Ongoing (tabled) Complete (tabled)	Chair
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary
Correspondence list accepted and received	Moved: W.Trow Seconded R.Thomas	
Other meetings/groups		Secretary
Confirmation of minutes from previous meeting	Amendments N Moved W.Trow Seconded J.Hornum	Carried Y
Treasurer's report	(tabled) <b>BPA Treasurer's Report as 31/10/24</b> Available Balance - BPA Operating Account      \$ 5408.53	Treasurer

Accounts for payment	Current Balances:																							
	BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)		\$35,008.94																					
	BPA Trust Fund Account		\$19,369.54																					
	Balingup Futures Term Deposit Account		\$21,723.46																					
	Insurance Reserve Term Deposit Account		\$36,700.94																					
	(previous) Event Coordinator Account		\$0.06																					
	Record of funds held on behalf of BPA sub committees as 31/10/24 (included in operating account balance above)																							
	<table><tr><th>Name</th><th>Balance (Start of Month)</th><th>Balance (End of Month)</th></tr><tr><td>Avenue of Honour</td><td>827.04</td><td>827.04</td></tr><tr><td>Men in Sheds</td><td>400.00</td><td>400.00</td></tr><tr><td>Community Garden (Shire grant) (See note below)</td><td>10,406.90</td><td>10,406.90</td></tr><tr><td>Health and Wellness Group</td><td>1,250.00</td><td>1,250.00</td></tr><tr><td>Balingup Rail Group</td><td>25,391.00</td><td>11,091.00</td></tr><tr><td>TOTAL</td><td>\$38,274.94</td><td>\$23,974.94</td></tr></table>			Name	Balance (Start of Month)	Balance (End of Month)	Avenue of Honour	827.04	827.04	Men in Sheds	400.00	400.00	Community Garden (Shire grant) (See note below)	10,406.90	10,406.90	Health and Wellness Group	1,250.00	1,250.00	Balingup Rail Group	25,391.00	11,091.00	TOTAL	\$38,274.94	\$23,974.94
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The Balingup Community Forrest Garden group has opened its own account and funds held on their behalf will be transferred to that account in November.																								
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Treasurer's report accepted	Amendments N Moved J.Milton Seconded G.McMullen		Carried Y																					
Business arising from previous minutes	See Annex A																							
Reminders	9 Nov - Bush Fire Ready Workshop – fire shed 10-12pm 9 Nov - CWA Stalls – Jayes St 8.30am - lunchtime 23 Nov - New residents event at Recreation Centre 1-4pm																							
Meeting closed	6.50pm																							
Next meeting date/time	4 <sup>th</sup> December 24 at 6pm (with Christmas drinks and nibbles to follow)																							

### BPA Action List

Annex A

as of 07/11/24	<b>ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC</b>	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
<b>E-waste disposal</b> Sept 24/ G.Patrick	S.Franks queried the lack of facilities for disposal of e-waste at Balingup Waste Transfer Station. G.Patrick advised the Shire has to apply for a new licence and there is no short term solution however he will raise the issue with the Shire. Ongoing.	ONGOING
<b>Balingup Rail Group</b> Sept 24/ W.Trow	Balingup Rail Group provided a community briefing on the rail report and business plan on Friday 1 <sup>st</sup> November at the Town Hall.	COMPLETED
<b>Showers</b> Sept 24/  <b>W.Trow</b>	During the summer drought, people ran out of tank water and went to Greenbushes to use free showers because the Shire fee for using showers at the Transit Park is \$6.00. BPA wrote to the Shire and asked them to waive or reduce that fee during periods of declared drought. W.Trow has spoken to the Shire President and new CEO and they will follow up.	ONGOING
<b>Starlink Satellite</b> Sept 24 J.Hornum/ W.Trow/ A.Shah, C.Leam, G.Patrick	See new Business: <ul style="list-style-type: none"> <li>• System be placed on the BPA asset register and listed on insurance. Total value: \$6000. J.Hornum to action</li> <li>• A.Shah, C.Leam to manage system and train G.Patrick.</li> <li>• Develop deployment plan for emergencies (A.Shah &amp; W.Trow)</li> </ul>	ONGOING
<b>Townscape</b> G.McMullen Aug 24	Shire Parks & Gardens supervisor would like to meet up with Balingup Townscape committee. G.McMullen agreed to organise a Townscape meeting however he wants the Shire to schedule the meeting. J.Hornum to advise the Shire officer to contact G.McMullen or H.Christensen with a date and time for the meeting.	ONGOING
<b>Stand pipe costs</b> W.Trow Aug 24	There is a 45% difference between water charges in Donnybrook and Balingup. BPA has written to the Shire, requesting them to: <ul style="list-style-type: none"> <li>• lobby Water Corporation and State Parliament to provide: <ul style="list-style-type: none"> <li>○ concessional rates to rural community members, irrespective of the cost of new infrastructure, and</li> <li>○ subsidies for rainwater tanks.</li> </ul> </li> <li>• Confirm that the Balingup standpipe charges are not impacted by the commercial use of water by Talison.</li> </ul> Letter has been written. W.Trow has spoken to the Shire President and new CEO and they will follow up.	ONGOING
<b>Australian Tax Office</b> J.Hornum Jun 24	The ATO now requires not-for-profit incorporated bodies to register and report their income. J.Hornum has actioned.	COMPLETED

<b>New Residents event</b> J.Hornum Jun 24	J.Hornum plans to hold new resident event at Recreation Centre –23 <sup>rd</sup> November 24. N.King and Karyn Connor have offered to help. Any others interested in helping co-ordinate should contact J.Hornum	ONGOING
<b>Disabled access community centre</b> May 24/ J.Hornum	BMC requested that improvements be made to the ramp that provides disabled access to the community centre. G.Patrick has provided design/specifications of what will be needed and this has been sent to Preston Valley for quote. J.Hornum is following up.	ONGOING
<b>Shire Lease Agreement</b> Jul 23 W.Trow/ J.Hornum	The Shire has provided lease documentation that lists approved use as 'Community Centre, workshop and toilet block'. A meeting to review the draft lease with the Shire is still to be held.	ONGOING
<b>Update of map in bus shelter</b> June 2021 H. Christensen Feb 2023	A budget of \$200 was agreed at the September meeting: H.Christensen is coordinating the map with Sandy Mitchell and it is proposed to display the map (using one of the old noticeboards) in the Village Green shelter. H Christensen advises she is waiting for better weather.	ONGOING

**Emails/Letters In** Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
30 Aug	Shire	Community Citizen awards	Emailed all BPA
10 Sept	S.Franks	BMC insurance	WT
10 Sept	H.Christensen	Museum insurance	WT
10 Sept	BMC	List of BMC volunteers	JH
15 Sept	G.McMullen	Mens shed insurance	WT
16 Sept	BMC	Carnivale insurance	WT
18 Sept	Western Power	Outage 3 Oct	To H.Christensen
20 Sept	Microsoft	Subscription	JH
24 Sept	MIG	MIG insurance no change	WT
24 Sept	B.Chia	H&W insurance no change	WT
25 Set	H.Christensen	Insurance no change	WT
25 Sept	A.McMullen	TT insurance	WT
29 Sept	Talison	Invoice for BRG	JH
29 Sept	S.Noonan	BFOF invoice for sign	JH
30 Sept	Talison	Confirm receipt invoice	WT
30 Sept	W.Irvine	Insurance no change	WT
1 Oct	J.Horum	BMC financial report	WT
1 Oct	Talison	Open Day 5 Oct	Emailed all BPA
4 Oct	DMIRS	Confirm receipt AGM Minutes	WT
3 Oct	WBAC Tourism	Heritage festival	To H.Christensen/R. Benson
7 Oct	DMIRS	AGM Minutes not required	JH
11 Oct	BRG	Final BRG feasibility study	File
13 Oct	G.Hodge	BACH funding application	JH
8 Oct	Shire	Mining Tenement	File
16 Oct	AON	Insurance renewal	JH
17 Oct	Nicholas Herbert	EV charging grants	See new business.
18 Oct	Bunbury Pre-Release	Update details	Completed. WT
18 Oct	G.Hodge	BACH Budget and Grant application	File
22 Oct	M.McManus	School funding request	See new business
29 Oct	N.Corcoran	BPS school funding request	See new business
3 Nov	BRG	Rail feasibility report	File
5 Nov	A.Shah	Starlink install @ Rec Centre	Sent to R.Marshall (Shire)
5 Nov	AON	Expediting insurance	JH
5 Nov	R.Marshall	Starlink install approval	Sent to A.Shah
6 Nov	DEMIRS	Associations newsletter	JH

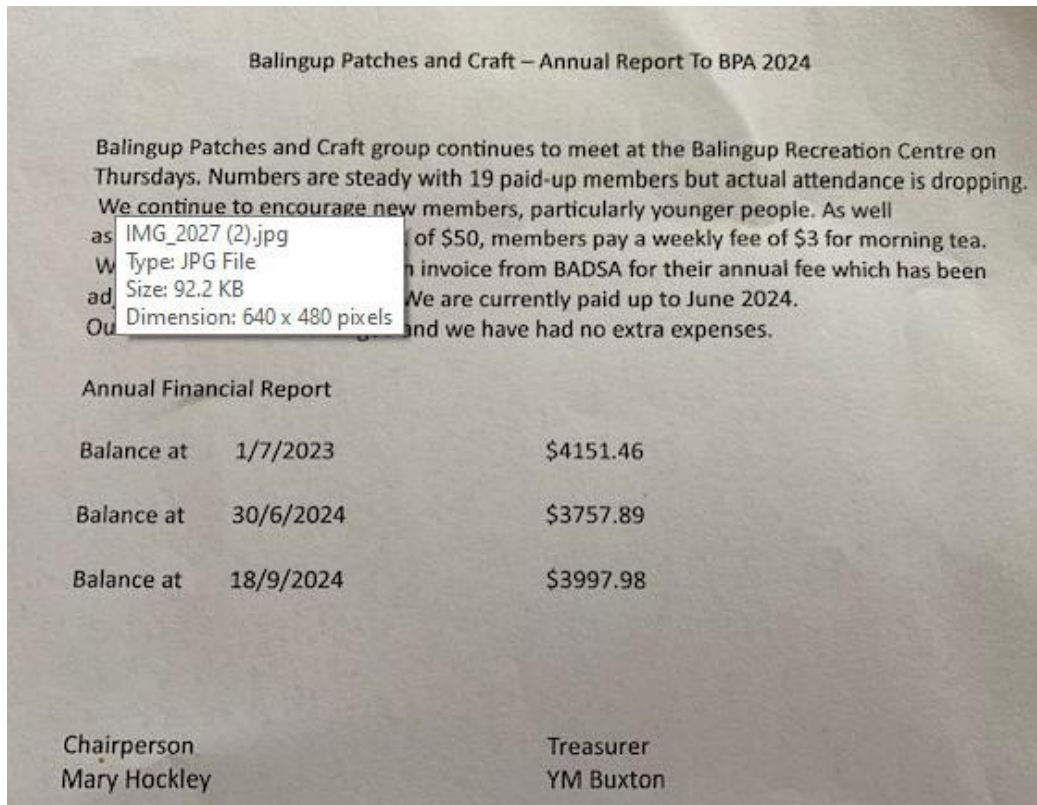
#### Letters/emails Out

Date	To	Subject	Actioned by
5 Sept	All BPA	September Minutes	WT
6 Sept	G.Hodge	Dates for BRG briefing	WT
10 Sept	BPA umbrella groups	Reminder insurance	WT

24 Sept	BPA umbrella groups	Reminder AGM	WT
25 Sept	All BPA	AGM Agenda	WT
3 Oct	All BPA	AGM Minutes	WT
3 Oct	DMIRS	AGM Minutes	WT
4 Oct	Balingup Tavern	Letter of support	WT
10 Oct	Trust Fund members	CF/Trust Fund meeting	WT
24 Oct	Nicholas Herbert	EV charging	See new business
24 Oct	K.Magi	EV charging	WT
26 Oct	CEO insurance Council of Australia	Community group insurance	WT
31 Oct	All BPA	Bush Fire Ready poster	WT
25 Oct	Umbrella groups	Umbrella group guidelines	See new business
31 Oct	All BPA	Meeting notice/ updated action list.	WT
5 Nov	R.Marshall	Starlink install request	WT



## REPORTS FOR AGM

**Balingup Patches & Craft****Mullalyup Improvement Group**

MIG organized Anzac Day ceremony held at Mullalyup War memorial.

MIG also sought expressions of interest from the community about starting up a Community Garden however there was no feedback and project was not followed up.

**Balingup Upcycle**

Started 3 years ago, been very successful. New group on committee. Have provided funded funding to community projects direct (eg BFB, school, croquet club and BACH). Have decided to take on some larger projects and possibilities include:

- Find a home for Historical Society,
- EV charging station,
- Upgrade to children's playground (provide a nature based playground for older children).

For financial report, see next page.

# Balancing upcycle Financial Report

July 2022 — July 2024

July 2023 \$21,123.09

August 2023 \$21,516.31

September 2023 \$22,437.69

October 2023 \$21,337.42

November 2023 \$21,948.55

December 2023 \$22,567.13

January 2024 \$22,935.37

February 2024 \$23,436.11

To take over Balancing Up Cycle Tensions in February 2024

March 2024 \$23,073.13

April 2024 \$24,551.64

May 2024 \$24,071.09

June 2024 \$21,581.15

July - 13.08  
P.P.A - 5000 -  
Cleaning - 33 -  
Rent - 676 -  
Cleaning - 99 -  
Synergy - 301.67

## Expenses

tyro - 12.72 EFT Com.  
rent - 676 -  
P.P.A - 191 -

tyro - 16.80  
Rent - 676 -

tyro - 12.27  
rent - 676 -  
Cleaning Printing School - 2000 -

tyro - 17.24  
rent - 676 -  
P.P.A - 6 -

tyro - 15.09  
rent - 676 -  
Synergy - 255.25

tyro - 22.26  
rent - 676 -  
Synergy - 500 -

tyro - 14.36  
rent - 676 -  
Synergy - 272.28

tyro - 19.19  
rent - 676 -  
Back - 2000 -

tyro - 18.34  
rent - 676 -

Vacuum Cleaner - 529.18  
Synergy - 1090.26  
rent - 676 -  
tyro - 24.54

tyro - 17.70  
rent - 676 -

Electric Cleaning - 23  
Cleaning Club - 1000  
telling the story - 3000

most of the  
cleaning - 155.70  
cleaning - 18.75 (the other)

## **RELATIONSHIP BETWEEN BALINUP PROGRESS ASSOCIATION AND SUB-COMMITTEES WHAT YOU NEED TO KNOW**

This document explains the relationship between BPA and sub-committees - what BPA does on your behalf and what the obligations of sub-committees are.

### **Structure**

BPA is an incorporated body. This means we are a legal entity and able to open bank accounts and apply for grants. It also means that we are required to:

- maintain, update and comply with a Constitution approved by DEMIRS,
- complete annual returns to DEMIRS and the Australian Tax Office
- provide documentation to our insurers each year so that the following insurances are in place for both BPA and sub-committees:
  - Personal accident (volunteers)
  - Associations liability
  - Public liability
  - Building and contents.

Over 30 years ago, BPA took out an Agricultural Show insurance to cover the Small Farm Field Day. We then discovered that this insurance covers ALL activities of BPA and this allowed us to use the Agricultural Show insurance to cover umbrella groups like the Medieval Carnivale, Patches and Craft, Townscape. As at October 2024 we have 17 sub committees operating under BPA umbrella and there is no other community in Australia that has this model.

So, in a nutshell, BPA looks after the paperwork/ red tape - and this service is provided for free.

### **Sub-Committee Profits**

We will never tell a sub-committee how to spend their profits because you are the ones who have put in the volunteer hours to raise the money. We do however, encourage sub committees to make public the details of groups who receive money, what it was used for, and how much they received.

### **Trust Fund**

For many years, profits from the SFFD have been returned to the community via a Trust Fund - with nearly \$500,000 being distributed in the last 20 years. In 2022, Balingup established a community trust fund so that profits from other groups (eg Medieval Carnivale, Upcycle and BACH) could be pooled and distributed once a year. Members of groups who give money to the Trust Fund are invited to be on the committee. The benefits of this are:

- The Trust Fund is advertised to the whole community.
- The Trust Fund committee processes all requests, publishes the results (name of groups and amount) and makes sure each grant is acquitted.
- The process is completely transparent and ensures that there is no 'double dipping' by any one group.

## **Insurance**

If your group makes a profit, BPA will ask you to contribute to pay for the insurance - we have a formula to calculate this to ensure it is equitable. In January 2024, our insurance bill was \$12,200 and this is growing every year. BPA has been actively trying to find ways to reduce our premium and continues to lobby government on this issue.

Under the terms of our insurance, BPA is required to demonstrate 'active management' of all activities carried out under our name, including sub-committees. It is up to each sub-committee to determine its level of risk and take action to comply with this.

In exchange for having the freedom to make your own decisions and manage your sub-committee how you see fit, it is important that you understand that, in the event of a claim made as a result of your decisions, a representative of your group will be required to represent Balingup Progress Association in any subsequent legal action arising from that claim.

## **Sub-Committee Responsibilities**

In addition to the above, and to ensure that BPA can demonstrate 'active management', we strongly recommend that:

- Event coordinators send a representative to the monthly BPA meeting, especially in the three months prior to the event.
- All sub-committees provide the following reports at the BPA AGM in October each year:
  - short report of group activities for the past 12 months (for inclusion in the AGM report). If the group has a bank account, a summary of income/expenditure.
  - overview of the group activities planned for the following year (to be sent to the insurer)
  - list of volunteers (plus \$1 fee for each person)
  - updated list of assets.

By providing this information, your group will have a much better chance of proving that you have been acting under the active management of BPA and will make it harder for claims to be rejected by the insurer. Your group should also advise BPA:

- If your group wants to open a bank account. Note, the account name needs to have BPA in the name - for example "Balingup Progress Association - Small Farm Field Day".
- If you want to apply for an external grant. Note, most funding bodies will only give grants to incorporated bodies so it will need to be submitted by "Balingup Progress Association", using Progress Association ABN and incorporation details.
- Details of new volunteers who start during the year - plus the \$1.00 fee.

## **What's the Alternative?**

Your group can become an incorporated body in your own right. The following link describes how to go about that process and has templates to assist.

If you choose this route however, you will not be able to access the BPA Agricultural Show insurance and your committee will be required to complete all governance (annual returns to DMIRS and ATO).

**Important Notice – Please Read.**

**COMMUNITY INFORMATION & SOCIAL CENTRE  
AT BALINGUP RECREATION CENTRE**

- Another bushfire season is around the corner and it's up to you to plan ahead.
- Have you taken photos of your house (inside and outside) to streamline any insurance claims process?

**Assistance Any Time**

Balingup Recreation Centre (BADSA) is offering to open their doors to members of the community who might be facing difficulty – for example, during heat waves and power outages (both widespread and/or individual homes).

If you need short term relief, please contact either the Visitor Centre or General Store and they will ask one of the amazing Recreation Centre volunteers to open up for you. A gold coin/small donation to help the Centre cover its costs, would be much appreciated.

Please note that this service is offered at the discretion of BADSA volunteers – they'll do their best to help but it may not always be possible as there may be existing bookings etc

**Mutual Support During emergency**

The Recreation Centre aims to provide a venue where members of the community can gather together to provide mutual support during an emergency (could be during a fire, storm, heat wave or major incident). A process is now in place to open the Balingup Recreation Centre for use as a Community Information & Social Centre (CISCO) when such support is required.

During bushfires and regional power outages, power may be lost, resulting in the loss of telecommunications (including copper landlines) after 4- 8 hours. We now have systems in place to obtain a large generator.

The CISCO will provide access to the following services:

- information and support
- air-conditioning, toilets and showers.
- Sky Muster pop-up internet and phone service which can be accessed from inside or outside the building.
- CWA may be able to provide teas/light refreshments.

If we activate the CISCO, signs will be placed on the highway and we will advise local businesses.

If you decide to go to the CISCO please be aware:

- It is important you take your medication with you.
- Small cats/dogs/pets that are safely contained in a cage/container will be permitted on the verandah. Large dogs/ other animals must be kept safely restrained outside.
- For your own comfort, consider bringing your own food and comfortable (portable) chair.

*Note: The Recreation Centre is also designated as an Evacuation Centre. In the event that the Evacuation Centre was activated, the building would be handed over immediately to the Department of Communities.*

### **NEIGHBOURHOOD PHONE TREE**

Balingup also has Neighbourhood Phone Trees and Bushfire Ready Coordinators where one volunteer in each street/area agrees to receive information from emergency agencies and pass that information on via their phone tree (word for word). The Phone Tree will also let people know if/when the CISCO is opened.

Anyone wishing to be a Neighbourhood Phone Tree Coordinator should contact Dan Peacock 0449 631915 or Janine Milton (0411 259 411) for Bushfire Ready. The list of Neighbourhood Phone Tree Coordinators will be updated and displayed on local noticeboards in December. If no volunteers step forward, then that neighbourhood will not be covered.

**It is the responsibility of community members to contact your local Phone Tree Person if you wish to be added to their list.**

*"If your plan is to stay and actively defend.....you need an independent water supply because public water supply and water pressure **cannot be guaranteed**". (Water Corporation)*

*Mains power **cannot be guaranteed** (Western Power)*

*Mobile phones and landlines **cannot be guaranteed** (Telstra)*

For updates on all community emergency warnings – go to [www.emergency.wa.gov.au](http://www.emergency.wa.gov.au)