

MINUTES 6/06/2024	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6.00pm	
Present	J.Hornum, W.Trow, R.Benson, N.King, W.Ayers, R.Thomas, K.Menard, D.Cameron, G.Patrick, S.Doyle, S & S Dillon. S.Franks (arrived 6.42pm)	
Apologies	J.Milton	
New Business Post Office/ Wine Bar	<p>Simon Dillon advised Balingup Post Office has been progressing a business proposal for a wine bar and they now have all the approvals in place. The bar would cater for up to 26 customers and will include local arts, light meals (tapas) and local wines so it would be of economic value to the town. No plans to re-open backpackers.</p> <p>There is an opportunity to access funding through the RED grants program (SWDC) and he asked for people/businesses to submit letters of support. He has a template at the Post Office or people can email posthousebalingup@outlook.com. BPA agreed to write a letter of support.</p> <p>Moved J.Hornum Seconded W.Trow Carried</p>	W.Trow
Mining Act	<p>K.Menard advised she held a one on one meeting with DMIRS (3.5hours). Phil Nicolaou phil.nicolaou@dmirs.wa.gov.au who explained how the Mining Act works. He is happy to have meetings up to 5 people. Katrin explained the lengthy process/licenses required to mine. If more information required, contact K.Menard .</p>	K.Menard
Talison Meeting	<p>K.Menard advised Talison is still deciding on a date for their meeting with the community. R.Thomas will expedite meeting with Talison.</p> <p>S.Doyle raised the issue of noise - which is very much affecting her property and lifestyle. G.Patrick advised that Talison currently have 2 chemical grade plants, one is being built and two more could be built but water shortages are limiting expansion. S.Doyle advised EPA did acoustic assessment in 2018 and she has spoken to the company who carried it out. They advised that the process included collecting technical data but not speaking to individuals.</p> <p>It was agreed that we need a targeted approach - to demonstrate who is being adversely affected and how many. Bridgetown community is also complaining so it was agreed that people interested should work with Bridgetown/Greenbushes community.</p>	K.Menard/ R.Thomas
Honour Board	<p>BPA has purchased an honour board for \$380. Names are still being collated. It was moved that \$510 held in BPA grant funds, and \$430 from BPA current account be used to pay for the signwriting. Moved Sonja Seconded N.King Passed</p>	S.Franks
Shire Update	<p>G.Patrick advised that:</p> <ul style="list-style-type: none"> Woodside have purchased land on Greenbushes-Grimwade Road as part of their carbon offsets program. They are planting native species. Interviews for new Shire CEO will start within next two weeks. 	G.Patrick
Upcycle	<p>W.Ayers advised that Karen Magi is new manager of Upcycle.</p>	Information
Upcoming Events	<ul style="list-style-type: none"> Winter Ball - BACH 22nd June. Online booking - if you need help, contact Jodie at Library. BADSA a meals night on 21st June. 	

New Residents event	J.Hornum suggested another new residents event when it warms up (November). Anyone interested in helping should contact J.Hornum.	J.Hornum
Futures Fund	A draft Futures Fund procedure has been emailed out to all BPA members – any feedback by 30 th June.	All
Volunteers bag	The Shire has provided 20 volunteers thankyou bags. We agreed to invite all BPA umbrella groups to nominate three volunteers to receive a gift bag. To be drawn from a hat at the next BPA meeting.	W.Trow
BACH	G.Hodge has advised: <ul style="list-style-type: none"> The inaugural Balingup BADTA Wedding Expo is scheduled for November 2024. The wedding reception team has secured its first wedding are working on the Expo. So expect to see a thriving winter business next year. When setting up BACH it was estimated it would take three years to have all elements in place, so BACH is on time. Sandy & Sean Mitchell and Maddy have been commissioned to take the Hall to the next level of non structural installations for the Winter Ball and the Expo - spectacular ideas and simple installations that will serve the Hall for many years Documentation has been submitted to the Shire (see Annex C) to renew the Service Level Agreement on 1 July 2024. 	Information
Rail Group	G.Hodge and M.Lee will be going back out to key stakeholders and communities as soon as they receive the results of the Feasibility Study.	Information
Community Forest Garden	Community Forest Garden group has successfully secured a grant of \$9,991 from Department of Communities. A written report is at Annex C.	Information
Local Planning Strategy	K.Connor has emailed update on LPS: <ul style="list-style-type: none"> The proposed re-zoning DIA 14 (Brockman St) has been removed as “deemed unsuitable for development” . John Bailey has made his submission to the LPS open for community. Key points include: <ul style="list-style-type: none"> At no stage have the owners of Lots 2 or 10 (Old Padbury Rd) lodged or given approval for a subdivision plan to be lodged with the Shire of Donnybrook / Balingup. In 2007 he approached National Trust and asked if they were interested in securing land free of charge to protect the aesthetics of the area. Despite his ongoing enthusiasm for this proposal, it did not go ahead. A full copy of his submission is available on request. 	Information
Australian Tax Office	The ATO now requires not-for-profit incorporated bodies to register and report their income. J.Hornum has agreed to action.	J.Hornum
Pedestrian crossing	W.Trow asked the Shire to clarify the situation re installing a pedestrian crossing in the main street. They advise: <ul style="list-style-type: none"> This is a MRWA managed roads, any works undertaken will need to be to their requirements. The Shire will also play a role as it is in Shire townsite. There would be significant cost in the design, traffic management and construction. The Shire has written to MRWA requesting that they construct suitable crossings in Balingup when they do the Southampton Road Intersection project. Once they receive a response, further discussions will be held. 	Information

Fox baits	Ron Robertson is actively progressing fox baiting. Anyone interested in supporting this project should contact him.	Information
BPA lease with Shire	Shire has advised that the new Sub-Lease between the Shire and BPA has been prepared however it will need prior approval by ARC and the timeframe for ARC's approval is unknown. A meeting to review the draft lease with the Shire is being arranged for end June.	J.Hornum/ W.Trow
Containers for Change	Iggy Van (Balingup Transfer station) has offered to set up two containers for change collection points in town. The proceeds of one would be donated to BPA, and the second to a 'charity of the month'. He is currently liaising with the Shire re a suitable location at the Shire depot.	Information
Electoral boundary change	<p>W.Trow advised that the Australian Electoral Commission has proposed changes to the federal electoral boundaries in Western Australia including a proposal to move the Shire of Donnybrook-Balingup from Forrest into O'Connor.</p> <ul style="list-style-type: none"> • Forrest (approximately 7300 sq km in size) is dwarfed by O'Connor (1.1 million sq km) • Instead of making a 60km trip to Bunbury to see your Federal MP, you will have to travel either: <ul style="list-style-type: none"> ○ 744km to Kalgoorlie, ○ 264km to Albany or ○ 200km to Perth. <p>This proposal was discussed at the meeting and it was agreed that BPA writes a submission on the basis of:</p> <ul style="list-style-type: none"> • means of communication and travel (lack of fairness and equity for rural electors) • community interests (economic, social and regional) <p>This is a very important proposed change and all BPA members are encouraged to contact W.Trow to receive advice on how to make a submission (closing date 28 June).</p>	W.Trow
Response to drought	A meeting was held on 4 June to discuss drought related issues. This was attended by two Shire officers who were very helpful. A summary of action to be taken is included at Annex D.	W.Trow
Report on action items Annex A	Ongoing (tabled) Complete (tabled)	Chair
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary
Correspondence list accepted and received	Moved: W.Trow Seconded W.Ayers	
Other meetings/groups	None	Secretary
Confirmation of minutes from previous meeting	Amendments N Moved W.Trow Seconded R.Benson	Carried Y
Treasurer's	(tabled)	Treasurer

<p>report Accounts for payment</p>	<p>BPA Treasurer's Report as 31/05/24 Available Balance - BPA Operating Account \$ 6,130.29 Current Balances:</p> <table border="1" data-bbox="328 232 1315 495"> <tr> <td>BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)</td> <td>\$49,915.70</td> </tr> <tr> <td>BPA Trust Fund Account</td> <td>\$4,596.38</td> </tr> <tr> <td>Balingup Futures Term Deposit Account</td> <td>\$21,723.46</td> </tr> <tr> <td>Insurance Reserve Term Deposit Account</td> <td>\$36,700.94</td> </tr> <tr> <td>(previous) Event Coordinator Account</td> <td>\$0.06</td> </tr> </table> <p>Record of funds held on behalf of BPA sub committees as 31/05/24 (included in operating account balance above)</p> <table border="1" data-bbox="328 589 1256 896"> <thead> <tr> <th>Name</th> <th>Balance (Start of Month)</th> <th>Balance (End of Month)</th> </tr> </thead> <tbody> <tr> <td>Avenue of Honour</td> <td>827.04</td> <td>827.04</td> </tr> <tr> <td>Men in Sheds</td> <td>400.00</td> <td>400.00</td> </tr> <tr> <td>Community Garden (Shire grant)</td> <td>10,406.90</td> <td>10,406.90</td> </tr> <tr> <td>Health and Wellness Group</td> <td>1,250.00</td> <td>1,250.00</td> </tr> <tr> <td>Balingup Rail Group</td> <td>30,391.00</td> <td>30,391.00</td> </tr> <tr> <td>TOTAL</td> <td>\$43,274.94</td> <td>\$43,274.94</td> </tr> </tbody> </table> <p>Record of grant funds held for BPA as 31/05/24 (included in operating account balance above)</p> <table border="1" data-bbox="328 990 1315 1160"> <thead> <tr> <th>Name</th> <th>Balance (Start of Month)</th> <th>Balance (End of Month)</th> </tr> </thead> <tbody> <tr> <td>War Memorial Grant</td> <td>260.17</td> <td>260.17</td> </tr> <tr> <td>Bendigo Bank Grant</td> <td>250.30</td> <td>250.30</td> </tr> <tr> <td>TOTAL</td> <td>510.47</td> <td>510.47</td> </tr> </tbody> </table>	BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)	\$49,915.70	BPA Trust Fund Account	\$4,596.38	Balingup Futures Term Deposit Account	\$21,723.46	Insurance Reserve Term Deposit Account	\$36,700.94	(previous) Event Coordinator Account	\$0.06	Name	Balance (Start of Month)	Balance (End of Month)	Avenue of Honour	827.04	827.04	Men in Sheds	400.00	400.00	Community Garden (Shire grant)	10,406.90	10,406.90	Health and Wellness Group	1,250.00	1,250.00	Balingup Rail Group	30,391.00	30,391.00	TOTAL	\$43,274.94	\$43,274.94	Name	Balance (Start of Month)	Balance (End of Month)	War Memorial Grant	260.17	260.17	Bendigo Bank Grant	250.30	250.30	TOTAL	510.47	510.47	
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<p>Business arising from previous minutes</p>	<p>See Annex A</p>																																												
<p>Reminders</p>	<p>21st June BADSA meals night 22nd June Winter Ball – BACH. Online booking – if you need help, contact Jodie at Library. 6-7th July Telling Tales 24/25 Aug Medieval Carnivale 5th Oct Health & Wellness event at Village Green November Wedding Expo (date to be advised)</p>																																												
<p>Meeting closed</p>	<p>7.15pm</p>																																												
<p>Next meeting date/time</p>	<p>Wednesday 3rd July at 6pm</p>																																												

BPA Action List

Annex A

as of 05/06/24	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
Emergency helicopter May 24/ J.Hornum	BPA has received an email regarding our concern about landing grounds for the emergency helicopter. As agreed at a previous BPA meeting, J.Hornum notified emergency services that no further action is required.	COMPLETED
Emergency generator May 24/ W.Trow	C.Leam suggested we hook up the emergency generator to the Recreation Centre to make sure it operates correctly. W.Trow and members of Resilience Committee have met with Chris and members of the BFB. Procedures have been updated.	COMPLETED
Town Teams grants May 24/ W.Trow	Town Teams movement is offering potential 'seed' grants of up to \$5,000 incl GST. W.Trow distributed this information with the May minutes.	COMPLETED
Talison land acquisition May 24/ T.Ridley/ W.Trow	T.Ridley raised issues about Talison land development in Balingup. She has been told of cases where land has been acquired using heavy handed tactics. T.Ridley to send W.Trow contact details of persons affected so that we can arrange for them to meet with State MP Jodie Hanns.	ONGOING
Disabled access community centre May 24/ W.Trow/ D.Cameron	S.Franks requested that improvements be made to the ramp that provides disabled access to the community centre. G.Patrick has provided design/specifications of what will be needed and this has been sent to Preston Valley for quote. D.Cameron is liaising with Preston Valley.	ONGOING
BPA Strategic Plan review Apr 24/ J.Hornum	The updated Balingup Strategic Plan has been distributed to all BPA members for comment. No feedback was received prior to the May meeting therefore the updated plan was sent to the Shire A/CEO.	COMPLETED
Balingup Futures Fund applications Apr 24/ J.Hornum	At the April meeting we agreed to form a working group to further develop application guidelines for the Balingup Futures Fund policy document. This meeting was held on 27 May and draft document issued with the June agenda. Feedback to be received by 30 June 2024.	ONGOING
Australia Day Awards. Mar 24 S.Franks H.Christensen	S.Franks has purchase a board to recognise Australia Day Award recipients. A quote for the sign writing has been received. See New Business for details. H.Christensen to collate a list of past winners.	ONGOING
Lions Club BBQ Mar 24 C.Leam	The Agreement between BPA and Balingup Fire Brigade has been signed. Lions BBQ trailer is to be relocated to the Bushfire Brigade. BBQ trailer to be transported to fire shed.	COMPLETED

Talison Meeting Feb 24/ K.Menard R.Thomas	K.Menard/R.Thomas are organising a community meeting with Talison. They have collated a list of 39 questions and sent them to Talison in advance. They are now awaiting a date for the meeting. See New Business for details.	ONGOING
Shire Works Balingup J.Hornum Nov 23	J. Hornum has contacted Shire to follow up on Skatepark maintenance plans/progress. This being followed up by the Shire.	ONGOING
Shire Lease Agreement W.Trow/ Jul 23	The Shire has provided lease documentation that lists approved use as 'Community Centre, workshop and toilet block'. BPA has responded with a request to add "event, recreation and market stalls" to the approved list. Awaiting response. Expedited on 28 May 24. See New Business for details.	ONGOING
Mining Tenements K.Menard/ Jul 23	K.Menard is arranging a presentation from DMIRS on how the Mining Act works. DMIRS has agreed and they are looking at a date in June. Small groups are preferred therefore they may hold two meetings. See New Business for details.	COMPLETED
Update of map in bus shelter June 2021 H. Christensen W.Trow Feb 2023	A budget of \$200 was agreed at the September meeting: <ul style="list-style-type: none"> • Display posters are being returned to the panels (J.Hornum) • H.Christensen is coordinating the map with Sandy Mitchell and it is proposed to display the map (using one of the old noticeboards) in the Village Green shelter. 	ONGOING

Emails/Letters In Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
11 Apr	ATO	Letter re reporting/self review1	J.Hornum
1 May	Shire	Volunteer event	Sent to umbrella groups
2 May	K.Menard	Comment re Minutes	W.Trow
2 May	K.Connor	Local Planning Strategy	Email all BPA
3 May	G.Patrick	Ramp for community centre	Sent for quote
6 May	Shire CDO	Volunteer workshop	All BPA
7 May	SW NRM	Farmer assistance	All BPA
10 May	SW NRM	Livestock feed	All BPA
11 May	N.King	Futures Fund	J.Hornum
16 May	Shire Planning	Acknowledge LPS submission	-
18 May	K.Connor	LPs strategy (GVTP)	See Minutes
23 May	Shire W&S	Pedestrian crossing	See minutes
26 May	S.Franks	Invoice honour board	J.Hornum
25 May	K.Connor	LPs strategy (GVTP)	See Minutes
25 May	R.Robertson	Fox baits	See minutes
31 May	Shire (CESM)	Storm warning	To all BPA & Facebook
31 May	Shire (Governance)	Lease agreement	See minutes
1 Jun	Southampton Homestead	Drought meeting	W.Trow
3 June	S.Franks	Concern re Future Fund	

Letters/emails Out

Date	To	Subject	Actioned by
2 May	All BPA	Minutes of May meeting	W.Trow
4 May	All BPA	LPS submission	W.Trow
4 May	Shire W&S	Pedestrian crossing	W.Trow
6 May	Preston Valley	Ramp quote	W.Trow
10 May	All BPA	Info re drought support	W.Trow
17 May	Preston press	Article re generator	W.Trow
22 May	All BPA	NBN outage	W.Trow
21 May	Emergency helicopter	Landing at oval	J.Hornum
28 May	Shire (CDO)	Chasing lease agreement	W.Trow
29 May	All BPA	Action list next meeting & Future fund	W.Trow
29 May	SFFD, BMC, Upcycle	Future Fund	W.Trow
31 May	All BPA	Storm information	W.Trow
1 June	All BPA	Invite to drought meeting	W.Trow

Report from Balingup Community Forest Garden

The Balingup Community Forest Garden successfully applied for a \$9,991 Department of Communities grant at the end of 2023, which will be utilized in designing, printing/making, and installing signage within the garden. The aim of this project is to increase the positive impact of the garden through successful community engagement and education.

A local community group is using the facility fortnightly for permaculture lessons for kids.

Volunteers put up a gazebo last year, purchased using a Shire grant. The gazebo is being well utilised and appreciated. Garden paths were also covered in gravel using a Shire grant last year - they are working well, and we are just waiting for some rain so we can get some compaction happening.

The community garden hosted a busy bee in April 2024, which saw the garden mulched with donated cardboard and garden benches painted, after which volunteers shared in a meal. These busy bees will be held every two months in line with the local Noongar seasons, and all community members are welcomed to join us in building this wonderful space.

Report from BACH (Email to Shire Thursday 25 May 24)

On behalf of the Balingup Arts and Cultural Hub (BACH)(BPA), I am pleased to attach BACH's Combined Event Application, Risk Management, Insurance and Site Map information for the period 1 June 2024 - 30 June 2025 for your consideration and approval.

With the BACH-Shire of Donnybrook-Balingup Service Level Agreement (SLA) moving into its second year of operation on 1 July 2024, the 2024-2025 annual performance programs, community engagement and Shire local small business services directory are now well established. A little more work needs to be done on the local services directory but that will be further developed with the BACH-BADTA inaugural Balingup BADTA Wedding Expo scheduled for November 2024.

The innovation led by BADTA (Balingup and Districts Tourism Association) in collaboration with BACH will see an annual Spring Wedding Expo in Balingup which will provide a significant boost to the the BACH plan to establish the village of Balingup and its Town Hall as a premier wedding and receptions destination in the Shire.

The 2024-2025 annual performance program as detailed in the attached combined event application will also be further developed and added to as new performance programs are negotiated in the coming months.

I thank you for your consideration and look forward to BACH continuing to contribute to the Shire's community wellbeing and cultural objectives as well as its support for small business and enterprise.

Possible solutions/ action plan

Water standpipe: Investigate why it is cheaper to get water from Donnybrook than Balingup. \$7.86 per kilolitre in Donnybrook. Balingup Standpipe is \$11.38 per kilolitre. Consider subsidy for Balingup residents.	Shire
Waterless Toilets: Shire to advocate for people to use waterless toilets (Shire advises no reason why people can't use). Make details available of what's approved by Dept Health, based on lot size. To include dual system for grey water. Make available to community.	Shire
Liaise with Talison – request that they provide a hydro geologist to do assessment of water sources for farmers etc	W.Trow J.Milton
At start of next summer, tell people what showers and laundry facilities are available.	Resilience Committee
Investigate providing rain water tank subsidies/rebate and encourage people to store own water. Jarrad to get advice from Planning Officer.	Shire
Investigate Recreation Centre options to provide easy access showers and laundry. Draw up plans for new storage area and plumbing costs and liaise with Jarrad to determine what upgrade needed to the septic system.	G.Banks
<p>Showers & Laundry. The following options to be investigated:</p> <ul style="list-style-type: none"> • Recreation Centre (see above) • Oval toilets • Village green toilets • Carnivale grounds <p>All will be determined by capacity of the septic system. None have capacity at the moment – Jarrad to come up with a design and costing.</p> <p>Washing machine may be contracted out to a business (as per Greenbushes model).</p> <p>It was agreed that:</p> <ul style="list-style-type: none"> • The Village Green toilets is the preferred option to add washing machine and shower, because it is central. • We need to use grey water in a way that saves clean water. 	Shire
Make a list of ways to improve collection and use of water (eg poor design of right angle downpipes that inhibit collection of water during storms) Distribute to the community.	T.Payne Resilience Committee
Advocate for deep sewerage to get extended to Balingup - or install treatment plant.	Shire