

MINUTES 5/02/2025	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6.02pm	
Present	J.Hornum, R.Benson, M.Giles, W.Trow, W.Irvine, K.Magi, Viv Pustol, R.Thomas, S.Keady, H.Christensen, R.Knopper.	
Apologies	N.King, W.Ayers, J.Milton, K.Menard, G.McMullen, S.Doyle	
NEW BUSINESS		
War Memorial	W.Irvine advised that he is interested in updating the war memorial/boards around town. He believes that there may be some names missing – especially on the Honour Roll in the Town Hall. He asked if anyone is interested in helping, this and/or the Avenue of Honour, please contact him gmirvine8@bigpond.com . H.Christensen volunteered to assist. If BPA is advised of the date of the first meeting, we will distribute to BPA members.	W.Irvine All
Australia Day Awards	Balingup progress Association wishes to congratulate the 2025 Australia Day Community Citizen of the Year Awards nominees and winners for Balingup: <ul style="list-style-type: none"> • Balingup Medieval Carnival – Winner of Active Citizenship (Group or Event) • Shane Williams – Nominee for Community Citizen of the Year • Jodie Hornum – Nominee for Community Citizen of the Year • Damien Cameron – Winner for Senior Community Citizen of the Year (Over 65 years) • Helen Christenson – Nominee for Senior Community Citizen of the Year (Over 65 years) J.Hornum expressed thanks to Balingup BFB for cooking another excellent breakfast.	Information
Awards – Name Board	The Australia Day awards board has been placed in the Recreation Centre. H.Christensen suggested it be placed in the Town Hall and will discuss with S.Franks. Helen will also arrange installation & update process. Obtain Shire approval if needed.	H.Christensen
Balingup Video	A 15 minute video called “All About Balingup” has been produced by W.Trow and C.Austin. BPA extended its thanks to the pair and also Mike Armstrong (narrator), Wendy Ayers, Helen Christensen, Noelene King and Roz Benson who all took part in the production. Thanks also to Linkwest for providing \$700 to the project and hosting the video on their website. We discussed how to promote the video and agreed the link should be shared: <ul style="list-style-type: none"> • on the Balingup website, • with the Shire of Donnybrook-Balingup • with the community via Facebook and BPA email. We also agreed to launch the video at start of next meeting. G.McMullen to be asked to provide wine.	W.Trow G.McMullen
BACH update	BACH has booked its first wedding in May 2025. This is a significant milestone and, featuring Kaniyang and Jewish Djeran cultural elements, could not be more symbolic or welcome. It also puts into play the third strand of the BACH business plan in the Shire-BACH SLA (cultural events, community engagement programs and support for local business). The BACH business plan is to secure at least 10 Winter weddings per annum, in	Information

<p>Balingup website</p>	<p>the Town Hall using the in-house team where possible. BACH has some events coming up – keep an eye out for posters around town.</p> <p>Balingup website www.balingup.asn.au was created to promote:</p> <ol style="list-style-type: none"> 1. the activities of Balingup Progress Association, 2. history of the town, and 3. local events, tourism, businesses etc <p>There is considerable duplication of information because BADTA and major events all now have their own web pages. It was agreed that BPA carries out a major review of the website, removes Item 3 above and provides only links to BADTA page (BADTA will link to event pages). Pam Williamson has kindly agreed to do this work with Wendy Trow.</p> <p>It was also agreed that we insert a Resilience page to promote the Bushfire Brigade, Bushfire Ready and CISCO.</p> <p><i>Note: When the new website is published, all community groups should check the site. If we have missed something important, email the wording you would like included to balinguppa@outlook.com so it can be added.</i></p>	<p>W.Trow P.Williamson J.Hornum</p> <p>All</p>
<p>Niche Wall</p>	<p>K.Menard has brought to BPA attention that the Shire plans to expand the niche wall at Balingup cemetery and expressed some concerns at the process and design. Katrin has arranged to meet with Shire staff. Anyone interested, should contact Katrin.</p>	<p>K.Menard</p>
<p>E-waste disposal</p>	<p>The Shire has advised that they have obtained a grant to establish e-waste facilities at Balingup and Donnybrook. Council approval was received at the November Council meeting. Shire is currently in the process of procurement. M.Giles advised that no local tips accept chemical waste – all must go to Stanley Road (Australind) and it is likely that people are dumping in the bush. M.Giles/W.Trow/J.Hornum to follow up.</p>	<p>M.Giles/ W.Trow/ J.Hornum</p>
<p>Futures Fund procedure</p>	<p>Update to Future’s Fund operating process document was issued with last minutes - no feedback received. It was moved that the new procedure be adopted.</p> <p>Moved: W.Trow Seconded R.Miller. Carried.</p>	<p>W.Trow</p>
<p>Casia keyboard sale</p>	<p>A Casia Privio PX410R keyboard is currently stored in a BMC sea container. It has been offered to BACH but found unsuitable. It was agreed that the keyboard be advertised for sale. Moved: W.Trow Seconded R.Benson. Carried</p>	<p>J.Hornum (for N.King)</p>
<p>Library – covered entry</p>	<p>The Shire has provided plans to construct a covered entry to the Library at the Town Hall. This will help manage the water and protect the building/doors. N.King is concerned that they plan a flat roof. H.Christensen agreed to follow up.</p>	<p>H.Christensen</p>
<p>Community Centre/ heatwave</p>	<p>During the last heatwave, J.Hornum and W.Trow opened the Community Centre to offer people without air conditioning, a place to cool off. Although nobody used the facility, we still think this is a worthwhile idea. It was agreed that, when Emergency WA forecast heat wave conditions, the community centre is to be made available.</p> <ul style="list-style-type: none"> • A notice to be placed on Balingup Community Facebook page, and • the general store, post office and Visitor Centre be advised. <p>Residents to be advised they should contact J.Hornum, W.Trow. They will unlock the room and check that evening to ensure the room has been secured.</p> <p>A hard copy notice to be immediately placed at the general store, post office and Visitor Centre - advising residents of this service.</p>	<p>J.Hornum W.Trow</p>

<p>Community Resilience Survey</p> <p>LEMC Meeting</p>	<p>W.Trow advised that, based on the Red Cross “Community Resilience Teams” handbook, she has collated a survey form at Annex C. The aim is to create a database prior to an emergency, rather than after the event. It was agreed that this survey should be distributed via email & mail box drop, results collated and provided to Shire & Bushfire Ready Group.</p> <p>W.Trow advised that she had attended the February Local Emergency Management Committee meeting and requested that the Community Information Social Centre (CISCO) be included in the Shire Emergency Arrangements. This would ensure that Incident Management Teams would be aware that the facility existed. The request was however, denied. W.Trow has asked to attend the District Emergency Management Committee meeting in March to put forward the case at a higher level. The meeting agreed that the CISCO is an important new initiative and worth pursuing.</p> <p>Other matters arising from the LEMC meeting include:</p> <ul style="list-style-type: none"> • A person suspected of being the arsonist who lit 20 fires around Balingup has been identified. Although no charges could be laid, there have been no more cases since the police spoke to him. • SES has 14 members and St John has 20 members. This is good, but new members are always welcome. • A number of complaints have been received about unauthorised “hipcamps” in the Shire - the Shire is responding to these. 	<p>W.Trow</p> <p>W.Trow</p> <p>Information</p>										
<p>Report on action items Annex A</p>	<p>Ongoing (tabled) Complete (tabled)</p>	<p>Chair</p>										
<p>Correspondence list</p>	<p>Incoming/Outgoing (tabled) Annex B</p>	<p>Secretary</p>										
<p>Correspondence list accepted and received</p>	<p>Moved: W.Trow Seconded: R.Miller</p>											
<p>Other meetings/groups</p>	<p>None</p>	<p>Secretary</p>										
<p>Confirmation of minutes from previous meeting</p>	<p>Amendments N Moved J. Hornum Seconded H.Christensen</p>	<p>Carried Y</p>										
<p>Treasurer’s report Accounts for payment</p>	<p>BPA Treasurer’s Report as 31/01/25 Available Balance - BPA Operating Account - \$893.71 Note - scheduled \$5000 from Trust Fund to be transferred</p> <p>Current Balances:</p> <table border="1" data-bbox="427 1749 1241 2018"> <tr> <td>BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)</td> <td>\$7,583.33</td> </tr> <tr> <td>BPA Trust Fund Account</td> <td>\$19,440.29</td> </tr> <tr> <td>Balingup Futures Term Deposit Account</td> <td>\$21,723.46</td> </tr> <tr> <td>Insurance Reserve Term Deposit Account</td> <td>\$38,444.27</td> </tr> <tr> <td>(previous) Event Coordinator Account</td> <td>\$0.06</td> </tr> </table>	BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)	\$7,583.33	BPA Trust Fund Account	\$19,440.29	Balingup Futures Term Deposit Account	\$21,723.46	Insurance Reserve Term Deposit Account	\$38,444.27	(previous) Event Coordinator Account	\$0.06	<p>Treasurer</p>
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Business arising from previous minutes	See Annex A																																											
Reminders	Night markets this Friday at Packing Shed. BACH events https://bachub.com.au/event-calendar 14 th Feb - Morning Melodies - LIVID LILLITH, Songs of Love and Loss, Town Hall 14 th March - Theatre 180 Lighthouse Girl, Town Hall 15 th March - Balingup Academy Leatherwork workshop, Balingup																																											
Meeting closed	7.05pm																																											
Next meeting date/time	Wednesday 5 th March, 6pm																																											

BPA Action List

Annex A

as of 28/01/25	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
ITEM MEETING DATE PERSON RESPONSIBLE		STATUS
Visit by MP Dec 24/ J. Hornum	Jodie Hann MP has made contact with BPA and would like to arrange to attend a meeting to speak about the changes. J. Hornum to follow up for March.	ONGOING
Keyboard Dec 24/ N.King/ J.Hornum	N. King reported the Casia Privio PX410R keyboard is currently stored in a BMC sea container and requested BPA investigate replacing with a more portable unit. It was agreed that the keyboard be advertised for sale. J.Hornum to advertise. See New Business	ONGOING
BADTA Dec 24/ J.Hornum	BADTA has submitted a proposal for dissolving Balingup and Districts Tourism Association and re-establishing as a group under the umbrella of the Balingup Progress Association. J.Hornum & W.Trow held a meeting to discuss options with BADTA. J.Hornum is investigating GST and other implications. No action to be taken until further discussions have been held.	ONGOING
GST Dec 24/ J.Hornum	J. Hornum is sourcing information on best arrangement for being registered for GST, and investigating how umbrella groups can be sub-entities with own ABN for reporting purposes. She has met with a tax agent who is preparing recommendations for our unique BPA model. Discuss at next meeting.	ONGOING
Community Foundation Nov 24/ W.Trow	W.Trow has organized a Teams online meeting (18 th February) to discuss the benefits of creating a Community Foundation in Balingup. Initial discussion will involve just BPA, SFFD, BMC, Upcycle & BACH. Will be expanded to wider community if that group thinks the idea has merit.	ONGOING
Community Trust Fund Nov 24/ J.Hornum	Promotional flyer for Trust Fund has been designed and will be issued. Closing date 1/4/25	ONGOING
Video of Balingup Nov 24/ W.Trow	W.Trow/C.Austin have created a video that explains the BPA model (sub-committees, insurance etc) that can be shared with other communities. To be launched at next meeting. See new Business.	COMPLETED
E-waste disposal Sept 24/ G.Patrick	S.Franks queried the lack of facilities for disposal of e-waste at Balingup Waste Transfer Station. See New Business	COMPLETED
Showers Sept 24/ W.Trow	During the summer drought, people ran out of tank water and went to Greenbushes to use free showers because the Shire fee for using showers at the Transit Park is \$6.00. BPA wrote to the Shire and asked them to waive or reduce that fee during periods of declared drought. W.Trow has spoken to the Shire President and new CEO and they will follow up. 28 Jan 25, W.Trow emailed Shire, asking if any progress made.	ONGOING
Stand pipe costs	There is a 45% difference between water charges in Donnybrook and Balingup. BPA has written to the Shire, requesting them to:	ONGOING

<p>W.Trow Aug 24</p>	<ul style="list-style-type: none"> • lobby Water Corporation and State Parliament to provide: <ul style="list-style-type: none"> ○ concessional rates to rural community members, irrespective of the cost of new infrastructure, and ○ subsidies for rainwater tanks. • Confirm that the Balingup standpipe charges are not impacted by the commercial use of water by Talison. <p>Letter has been written. W.Trow has spoken to the Shire President and new CEO and they will follow up. 28 Jan 25, W.Trow emailed Shire, asking if any progress made.</p>	
<p>Shire Lease Agreement Jul 23 W.Trow/ J.Hornum</p>	<p>The Shire has provided lease documentation that lists approved use as 'Community Centre, workshop and toilet block'. A meeting to review the draft lease with the Shire is still to be held. 28 Jan 25, W.Trow emailed Shire, asking if any progress made.</p>	<p>ONGOING</p>
<p>Update of map in bus shelter Jan 24 J.Hornum</p>	<p>H.Christensen planned to coordinate a map for the Information Bay with Sandy Mitchell. This has not come to pass so J.Hornum is asking Troy Kopp to make an electronic version which can be easily updated in the future.</p>	<p>ONGOING</p>

Emails/Letters In Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
8 Nov 24	I.Massey	Eve charging points (Chamber)	JH - sent to Shire
11 Nov 24	W.Trow	Draft Trust Fund procedure	Discuss Feb 25
11 Dec 24	S.Delaporte	Events policy	info
11 Dec 24	S.Delaporte	Shire \$2000 community grants	JH to all BPA
11 Dec 24	AON	ISR insurance	JH
11 Dec 24	AON	Associations insurance	JH
12 Dec 24	S.Delaporte	Shire community grant	See above
23 Dec 24	S.Delaporte	Australia Day	JH
30 Dec	I.Massey	ABN contact details	JH
30 Dec 24	DB Chamber	Request info Aust Day	JH
9 Jan 25	S.Delaporte	Purchase order aust Day	JH
8 Jan 24	Shire	Aust Day Award details	JH
8 Jan 25	I.Massey	Upcycle power bill	JH
10 Jan 25	AON	Certificates of currency	JH/WT
13 Jan 25	K.Menard	Niche wall	JH/WT
16 Jan 25	AON	Survey	Info
21 Jan 25	I.Massey	Upcycle electricity	JH
22 Jan 25	Shire	Australia Day nominations	JH
24 Jan 25	Bendigo Bank	Bank statement	JH
22 Jan 25	Shire	Town hall infrastructure	JH. Sent to BACH
16 Jan 25	B.German	Upcycle volunteers list	JH
28 Jan 25	K.Menard	Cemetery update	KM

Letters/emails Out

Date	To	Subject	Actioned by
7 Nov 24	BADSA	Starlink upgrade	WT
20 Nov 24	F.Wilshusen	BADTA proposal	JH
21 Nov	I.Massey	Cert of Incorpor & ABN	JH
3 Dec 24	All BPA	Talison survey	JH
3 Dec 24	Cr A.davy	Carbon offsets	JH
10 Dec 24	G.Hodge	Delegation DLGSC	JH
23 Dec	B. Hindocha	Community Garden grant extension	Wt
29 Dec 24	P.Williamson	BPA website payment	JH
30 Dec 24	BACH	Insurance invoice	JH
30 Dec 24	BMC	Insurance invoice	JH
7 Jan 25	BACH	DLGSC letter support	WT
11 Jan 25	Bunbury Prison	PL insurance certificate currency	WT/JH
14 Jan 25	To whom it concerns	Letter support Academy Artisan Skills	JH
28 Jan 25	Shire	Lease agreement status (chased)	WT
28 Jan 25	All BPA	Meeting notice & Action List	WT

**Do you need help in an emergency? OR
Can you help others?**

Street/road address:

Email address (for main point of contact):

Details for household: **A=Adult; C=Child; D=Person with Disability; E=Elderly**

Name	Status (A,C,D or E)	Phone number	Need assistance? Yes/No

Emergency Contact (name and phone number):

Pet/s (how many and what kind):.....

In the event of an emergency, will you need assistance with anyone in your household or your pets?
 No Yes If yes, please specify:

.....

	Yes	No
Are you able to assist neighbours if needed?		
Does your house have an independent power supply (has electricity even when mains power is off)?		
Do you have satellite communications (Starlink or Skymuster)		

Do you have any qualifications that could help in an emergency? eg First aid, bus license.
 If yes, please specify:

.....

Do you have any equipment/machinery that could help in an emergency? eg generator, earth moving, tree-felling.

If yes, please specify:

.....

Are you a member of a Bushfire Ready Group? No Yes
 If not, would you like more information? No Yes

- Please complete and return this document:**
- by hand to Balingup Post Office, or
 - via mail to PO Box 89, Balingup or
 - For an electronic version, email balinguppa@outlook.com