

MINUTES 7/02/2023 GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC

Meeting opened 6.05pm

Present Jodie Hornum, Roz Benson, Sonja Franks, Noelene King, Mark Giles, Gary Hodge, Damien Cameron, Joe Taylor, Cynthia Copeland, Helen Christensen, Katrin Menard, Rick Thomas, Sharon Burke, Chris Leam, Nicola Rigby, Andrew Scott.

Apologies W.Trow, J. Milton, G. McMullen, W. Ayres

Visitors None

NEW BUSINESS

<p>BPA Insurance.</p>	<p>BPA President/Secretary have arranged for payment of insurance policies. A comparison with previous prices is below.</p> <table border="1" data-bbox="386 699 1227 982"> <thead> <tr> <th>AON Invoices</th> <th>2020</th> <th>Feb 21</th> <th>Jan 22</th> <th>Jan 23</th> <th>Jan 24</th> </tr> </thead> <tbody> <tr> <td>Public liability</td> <td>\$1676</td> <td>\$1676</td> <td>\$1072</td> <td>\$2304</td> <td>\$3491</td> </tr> <tr> <td>Associations liability</td> <td>\$130</td> <td>\$328</td> <td>\$497</td> <td>\$1444</td> <td>\$1527</td> </tr> <tr> <td>Personal accident</td> <td>\$76</td> <td>\$76</td> <td>\$76</td> <td>\$76</td> <td>\$87</td> </tr> <tr> <td>ISR Agricultural (buildings etc)</td> <td>\$3582</td> <td>\$4,998.73</td> <td>\$5674</td> <td>\$6086</td> <td>\$7095</td> </tr> <tr> <td>Total</td> <td>\$5464</td> <td>\$7079</td> <td>\$7319</td> <td>\$9910</td> <td>\$12200</td> </tr> </tbody> </table> <p>We asked AON if we could pay for just 6 month (to avoid insurance payments/queries at Christmas) but they advised this is not possible.</p>	AON Invoices	2020	Feb 21	Jan 22	Jan 23	Jan 24	Public liability	\$1676	\$1676	\$1072	\$2304	\$3491	Associations liability	\$130	\$328	\$497	\$1444	\$1527	Personal accident	\$76	\$76	\$76	\$76	\$87	ISR Agricultural (buildings etc)	\$3582	\$4,998.73	\$5674	\$6086	\$7095	Total	\$5464	\$7079	\$7319	\$9910	\$12200	<p>Information</p>
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<p>Balingup Future’s Fund Grant Application</p>	<p>The Balingup Trust Fund Committee have agreed to contribute \$5,000 of the \$10,000 requested by the Balingup Rail Group and will underwrite \$5,000 as a loan amount repayable to the BPA Futures Fund Account by the 30th of June 2024. As BPA is already holding the other contributions to the feasibility study in the BPA Operating Account the granted funds will be transferred to the same account. The total amount held will be \$60,000. Invoices to be submitted to BPA for payment.</p>	<p>G.Hodge J.Hornum</p>																																				
<p>Balingup Art & Craft Affair Umbrella Group</p>	<p>BACA has transferred the remaining \$1020.39 in the group’s bank account to Telling Tales. The BACA account has been closed. All assets are also being given to Telling Tales.</p>	<p>Information</p>																																				
<p>ANZAC Sculpture.</p>	<p>R. Browton has proposed a gift to the town – offering BPA the opportunity to commission a casting of his large (2x scale) sculpture of a soldier and his war horse titled ‘Saying Goodbye’. He suggests that:</p> <ul style="list-style-type: none"> • as a dedication to the local young men who volunteered in the First World War, installation of this piece would be most fitting at the local war memorial site • the unveiling could be timed with a future ANZAC celebration. • he offered to collaborate with local companies. <p>BPA has asked him to obtain a quote and he has confirmed he is progressing.</p>	<p>W.Trow</p>																																				

Community Garden Grant	Department of Communities have advised that Community Garden has secured a grant of \$9,992. To be paid into BPA account but managed/ acquitted by Community Garden.	Information
Treasurer Resignation	Pat Ridley has advised that he can no longer carry out the role of Treasurer due to other commitments. It was requested another BPA member take on this role by the next meeting.	Chair
BACH (Balingup Arts and Cultural Hub)	G. Hodge advised BACH will be launching BACH's 2024 Program on the 24/2/24 at the Town Hall. Several ongoing activities are happening at the Hall during the week and upcoming music events include local act Etheara, Nick Bannan, opera (with a performance by Balingup resident's daughter) and cabaret. See https://bachub.com.au to book your tickets.	Information
Balingup Rail Group	G. Hodge advised formal consultation for Rail Tourism and Commuter Feasibility Study has started with 'town hall' meetings in Balingup, Bridgetown, Manjimup, Boyanup, Busselton, Bunbury and Perth. Focus is on benefit the rail will bring to local communities, zero emissions, employment and technology benefits. Article in January edition of Preston Press.	Information
Balingup Medieval Carnivale	S. Franks advised for 2024's event the BMC will be applying to Shire to make use of the space opposite the Post Office. This will require fencing and work on a culvet. The event will be on 24 and 25 August, online tickets now available from website https://www.balingupmedievalcarnivale.com.au	Information
Balingup Small Farm Field Day	A. Scott advised with only two months to the Field Day planning is on track including capacity bookings for stalls (some pavilion sites still available). There will be a Kids Corner, Farm visits and a Friday night Meals night at Rec Centre hosted by Balingup CWA. The event will be on the 6 th of April, online tickets available from website https://www.balingupsmallfarmfieldday.com.au	Information
Bin Collection	R. Thomas reported problem with bin collection service and how bins were being handled by trucks and asked if anyone else was experiencing the same.	R. Thomas
Illegal Camping	D. Cameron reported seeing illegal campers on BMC grounds. Damien to contact Shire Ranger. (Shire 97804200 and connect to A/H's contact)	D. Cameron
Removal of Belong Car from Balingup	G. McMullen provided a written notification to advise BPA that the Belong Car has been removed from Balingup. He reported that this has triggered the resignation of at least 2 volunteer drivers and sees the new arrangement for two paid persons to drive a vehicle to Balingup for a volunteer to then drive a patient somewhere is very bad management. CWA to coordinate response to BPA and report back to next meeting (N. King).	G. McMullen notification
Shire liaison with Emergency Services.	M. Giles advised two recent helicopter arrivals have raised some serious safety concerns and requested that BPA contact the Shire to discuss their possible liaison with emergency services before arrival of helicopters such	M. Giles

Follow up meeting with Talison, survey results and questions	as turning the lights on at the Balingup Oval. BPA to write to Shire Officer Jess Cooper (J. Hornum). K. Menard requested BPA arrange a follow up Community meeting with Talison regarding questions from previous survey meetings. BPA to initiate meeting with Talison (W. Trow).	K. Menard
Report on action items Annex A	Ongoing (tabled) Complete (tabled)	Chair
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary
Correspondence list accepted and received		
Other meetings/groups	None	
Confirmation of minutes from previous meeting	Amendments N Moved J. Hornum Seconded N.King	Carried Y
Treasurer's report Accounts for payment	Amendments N Moved J. Hornum Seconded N.King	Chair
Business arising from previous minutes	See Annex A	Chair
Reminders	21 st Feb – BADTA meeting 24 th Feb – BACH 2024 Program Launch	
Meeting closed	7.05pm	
Next meeting date/time	Wednesday 6 th March at 6pm	Carried Y

as of 30/01/24	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC	
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS
Council meeting dates. Dec 23/ J.Hornum	Council has released its dates for Council meetings in 2024. All will be held in Donnybrook. BPA has written to the Shire to request a meeting be held in Balingup. Jodie has raised this at a recent meeting with Shire President.	ONGOING
Short term accommodation Dec 23/ W.Trow S. Burke	Representatives of BPA, BMC, Bibbulmun Track, Shire and Talison have met to discuss possible ways to address the shortage of low cost and short term (1 night) accommodation in town. T. Larkin has suggested cabin accommodation for Bibbulmun Track walkers. Talison has indicated possible financial support would be available for the buildings if Shire supplied the land. A meeting with Shire Officers on 6 th February 2024 was attended by T. Larkin, S.Burke, S.Franks. One option discussed was to locate the buildings nearby the Balingup Transit Park.	ONGOING
Bendigo Bank gift Dec 23/ W.Trow D.Cameron	Bendigo Bank has gifted a total of \$2800 to BPA from their community trust. Solar tubes were installed on 15 December, and D.Cameron has agreed to coordinate the repair of the window. W.Trow has sent photo/article to Preston Press & Bendigo.	COMPLETED
CISCO Generator. Dec 23/ W.Trow	W.Trow advised that the Shire expect the trailer for the (CISCO emergency use) generator has arrived. It currently stored at Donnybrook Shire Depot and a procedure is being developed by the Shire to enable access. Query at February meeting if there are plans for generator to still be located in Balingup. W. Trow to supply details.	ONGOING
Australia Day S.Franks Nov23 J.Hornum H.Christensen	Sonja Franks arranged the Australia Day Breakfast in Balingup. Awards to any Balingup resident/groups were made by Shire Councillors at the Balingup event. Congratulations to Roz Benson (Senior of the Year), Jodie Hornum (Active Citizen) nomination and Sandra Hill (Active Citizen) nomination. The event was well attended by around 120 people. Thanks for Sonja for doing a great job coordinating. Thanks to Balingup Bushfire Brigade for doing the food preparation, cooking and serving. Arrangements were made by BPA to deliver S. Hill's certificate. Shire donation was \$500 and BPA contributed \$348 (from existing Bendigo Bank grant funds). It was asked at meeting to make a request to increase amount of funding from Shire. J. Hornum to send letter to Shire to report on success of event and additional funding.	COMPLETED
Shire Works Balingup J.Hornum Nov 23	The Shire has provided a list of works planned for Balingup. J.Hornum sent letter to the Shire to seek clarification on: - the type of maintenance to be carried out on the skatepark, and - plans for future footpaths in the town. Response was received but timeframe not acceptable. It was agreed that we organise a meeting with Councillors, new CEO and Shire President.	ONGOING
BPA Admin	W.Trow advised that the following important administrative tasks need to be completed and we agreed responsibilities as follows:	ONGOING

W.Trow, J.Hornum, R.Thomas	October	<ul style="list-style-type: none"> Review Carnivale MOU 	J.Hornum	
	November	<ul style="list-style-type: none"> Umbrella groups provide current asset register to BPA - kept on file. (Underway) 	W.Trow	
	December	Finalise insurance renewals.	Completed	
Shire Lease Agreement W.Trow/ Jul 23	The Shire has provided lease documentation that lists approved use as 'Community Centre, workshop and toilet block'. BPA has responded with a request to add "event, recreation s and market stalls" to the approved list. Awaiting response.			ONGOING
Mining Tenements W.Trow/ Jul 23 J.Hornum	<p>At the July BPA meeting we discussed a mining tenement proposed to the East of Balingup. A DMIRS representative attended a meeting in Balingup on 13th December and issues raised in previous BPA correspondence to DMIRS were discussed. The tenement application process is very complicated however W.Trow has drafted a summary – available to anyone with an interest (on request). It was clear from the meeting that raising objections to the Wardens Court when an application is first submitted is unlikely to be successful (due to lack of substantial information). The most practical time to object is in the final phase – when a company has definite plans to mine and is required to consult with the community.</p> <p>The DMIRS Liaison Officer:</p> <ul style="list-style-type: none"> agreed to provide more information about the stakeholder engagement process. has offered to return and give a two hour presentation to BPA members – topic would be "how the Mining Act works". recommended that any landowner approached by a mining company get legal advice (and ask the company to pay for it). <p>BPA Members requested to arrange presentation, W. Trow to confirm date/time.</p>			ONGOING
Cluster Developments. April 23 W.Trow	The Shire has included cluster developments in their draft Local Planning Strategy. The draft has been approved by Council and sent to WAPC for review. Community consultation will then follow. W.Trow has held a very positive meeting with Kira Strange (Planning Officer). Cath Meaghan (Director DPLH) has offered to attend the consultation meetings.			ONGOING
Update of map in bus shelter June 2021 H. Christensen Feb 2023	H.Christensen has met with Sandy Mitchell and a budget of \$200 was agreed at the September meeting. Shire has advised the Information Bay will be painted in February. The new panels will hopefully be installed by the end of Feb 2024. It was agreed that the work by Sandy be undertaken after the new panels are installed.			ONGOING

Emails/Letters In Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
7 Dec 23	B.Chia	Skatepark	J.Hornum
7 Dec	M.Lee	BRG Minutes	Information
11 Dec	Rod Browton	Anzac Sculpture	See new business
11 Dec	D.Walsh	Talison sustainability survey	Completed on line
11 Dec	Department of Transport	Requested contact details for BRG	Completed
12 Dec	AON	Policy payment options	See new business
14 Dec	Department of Communities	Community garden grant.	See new business
14 Dec	Bunbury Prison	Need copy of PL insurance	Copy sent 11 Jan W.Trow
15 Dec	AON	Office closed 21 Dec – 5 Jan	Information
18 Dec	AON	Confirms cover will continue without gap until new policies provided	Information
18 Dec	Synergy	Invoice (credit \$73.94)	J.Hornum
18 Dec	Skylights WA	Invoice for solar tubes \$2226	J.Hornum
19 Dec	Department of Communities	New financial system – information needed.	J.Hornum
19 Dec	Talison	New financial system	J.Hornum
21 Dec	AON	Invoice/policy – ISR Agricultural	J.Hornum
21 Dec	Talison	Talison donation pre-qualification	J.Hornum
9 Jan 24	AON	Insurance documents: Personal accident \$87.34 Association Liability \$1572.11 Combined (public) liability \$3491.40	J.Hornum
9 Jan	H.Christensen	Request for BPA to pay for Australia Day mail out	J.Hornum
10 Jan	P.Ridley	Resignation from Treasurer position	J.Hornum
11 Jan	Shire Dbk-Bal	Remittance \$500 (Australia Day)	J.Hornum
16 Jan	R.Browton	Quote for sculpture	See new business
23 Jan	Health Dept	Healthy Eating event 15 Feb 10.30 Donnybrook Rec Centre	Information
28Jan	G.Hodge	Invoice 5211 from EHB Holdings	J.Hornum

Letters/emails Out

Date	To	Subject	Actioned by
7 Dec 23	BBG	Nomination Per Christensen	W.Trow
7 Dec	M.Lee	BRG grant \$5000	J.Hornum
12 Dec	R.Browton	ANZAC sculpture	See new business
15 Dec	AON	Expedited insurance quotes.	W.Trow
21 Dec	K.Menard	Minutes of DMIRS meeting 13 Dec	W.Trow

11 Jan 24	Bunbury Prison	Copy of Public Liability cover note	W.Trow
12 Jan	H.Christensen	Aust Day mail out	J.Hornum
15 Jan	Shire Dbk-Bal	Works order request – prune tree at Community Centre	W.Trow
15 Jan	BADTA	First meeting 21 Feb	Info