

MINUTES 6/9/2023	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6.00pm	
Present	Wendy Trow, Rick Thomas, Jodie Hornum, Damian Cameron, Janine Milton, Roz Benson, Joe Taylor, Sonja Franks, Noelene King, Helen Christensen, Geoff McMullen, Grant Parker, Katrin Menard, Mark Giles, Julie Wilson.	
Apologies	Sharon Burke, Yael Harris.	
Visitors	Talisson representatives Craig Dawson, Debbie Walsh, Mitchell Wheatley.	
NEW BUSINESS		
Talisson Community Grants	<p>Talisson provided a summary of their Community Investment Program. See Annex B for details. This could potentially fund a large number of community projects in Balingup as they have a significant pool funds.</p> <p>W.Trow advised she had met with Talisson to discuss whether they would fund an external consultant to help community groups prepare submissions. Talisson advised that they would consider funding BPA to engage a consultant to do this work but did not think Talisson would engage a consultant direct. Engaging a consultant would mean a lot of work for BPA therefore it was agreed that BPA would instead advertise the Talisson grants program widely in the community, put a notice at the bus stop.</p>	<p>W.Trow J.Hornum R.Thomas</p>
Railway line Project.	W.Trow has collated a summary of the Talisson conversations held on 14 August 23. This is attached at Annex C.	Information
Council Elections	<p>Grant Patrick advised that he has nominated to stand for Council and gave an overview of his extensive background working with small communities around WA and, more recently, as a manager for WA Health Services. As at 6 Sept 23, six people have nominated for the October election. For Grant's profile (and other nominations) see: https://www.donnybrook-balingup.wa.gov.au/council/council-elections.aspxClosing date 4pm 7 Sept.</p>	Information
Bibbulmun Track.	Janine Milton advised that Balingup resident Tim Larkin, is on the Board of the Bibbulmun Track Foundation and carries out maintenance on the southern section of the track. She believed that Balingup could improve how it promotes itself as a Track Town and invited anyone interested in developing the track (advertising and maintenance) to contact her.	J.Milton
Roadside Cleanup.	Katrin Menard is organising a roadside cleanup and called for volunteers to assist. Anyone interested should contact Katrin. It was agreed that \$100 be allocated to pay for food. Moved K.Menard. Seconded N.King. Carried.	K.Menard
Resilient Community.	W.Trow advised that, in preparation for the upcoming fire season, she is organising a meeting of the Balingup Resilience Group on Wednesday 11 October. Contact her for more information.	W.Trow
BRG Minutes.	Minutes of last BRG meeting have been received and will be attached to the BPA Minutes.	R.Thomas

Administrative tasks.	<p>W.Trow advised that the following important administrative tasks need to be completed and we agreed responsibilities as follows:</p> <table border="1" data-bbox="375 201 1268 996"> <tr> <td data-bbox="375 201 534 313">August</td> <td data-bbox="534 201 1061 313">Do full backup of BPA records onto External hard drive (Secretary and Treasurer)</td> <td data-bbox="1061 201 1268 313">J.Hornum</td> </tr> <tr> <td data-bbox="375 313 534 526">September</td> <td data-bbox="534 313 1061 526"> <ul style="list-style-type: none"> • Audit BPA accounts. • Invite umbrella groups to AGM • Follow up with umbrella groups re insurance payments/ grants • Arrange Trust Fund meeting </td> <td data-bbox="1061 313 1268 526"> <ul style="list-style-type: none"> • J.Hornum • R.Thomas/ J.Hornum • W.Trow • J.Hornum </td> </tr> <tr> <td data-bbox="375 526 534 638">October</td> <td data-bbox="534 526 1061 638"> <ul style="list-style-type: none"> • Hold AGM • Review Carnivale MOU • Lodge Annual Information </td> <td data-bbox="1061 526 1268 638"> <ul style="list-style-type: none"> • President • President • J.Hornum </td> </tr> <tr> <td data-bbox="375 638 534 929">November</td> <td data-bbox="534 638 1061 929"> <ul style="list-style-type: none"> • Umbrella groups to provide list of members to BPA -kept on BPA file. • Umbrella groups provide current asset register to BPA - kept on file. • BPA to forward written list of sub-committees to insurer and advise any changes to building, contents and other insurance </td> <td data-bbox="1061 638 1268 929"> <ul style="list-style-type: none"> • Secretary • Secretary • Secretary </td> </tr> <tr> <td data-bbox="375 929 534 996">December</td> <td data-bbox="534 929 1061 996">Finalise insurance renewals.</td> <td data-bbox="1061 929 1268 996"> <ul style="list-style-type: none"> • Secretary </td> </tr> </table>	August	Do full backup of BPA records onto External hard drive (Secretary and Treasurer)	J.Hornum	September	<ul style="list-style-type: none"> • Audit BPA accounts. • Invite umbrella groups to AGM • Follow up with umbrella groups re insurance payments/ grants • Arrange Trust Fund meeting 	<ul style="list-style-type: none"> • J.Hornum • R.Thomas/ J.Hornum • W.Trow • J.Hornum 	October	<ul style="list-style-type: none"> • Hold AGM • Review Carnivale MOU • Lodge Annual Information 	<ul style="list-style-type: none"> • President • President • J.Hornum 	November	<ul style="list-style-type: none"> • Umbrella groups to provide list of members to BPA -kept on BPA file. • Umbrella groups provide current asset register to BPA - kept on file. • BPA to forward written list of sub-committees to insurer and advise any changes to building, contents and other insurance 	<ul style="list-style-type: none"> • Secretary • Secretary • Secretary 	December	Finalise insurance renewals.	<ul style="list-style-type: none"> • Secretary 	
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Road Traffic.	<p>W.Trow noted that a traffic counter has been placed in the main street and this will provide valuable information relating to the speed of vehicles passing through town.</p>	<p>Information</p>															
AGM.	<p>The BPA AGM will be held on Wednesday 4th October. It was agreed that:</p> <ul style="list-style-type: none"> • No general meeting of BPA to be held in October . • \$300 be allocated for wine and nibblies. Action by D.Cameron&G.McMullen <p>Moved W.Trow Seconded R.Thomas</p>	<p>D.Cameron G.McMullen</p>															
<p>Report on action items Annex A</p>	<p>Ongoing (tabled) Complete (tabled)</p>	<p>Chair Chair</p>															
<p>Correspondence list</p>	<p>Incoming/Outgoing (tabled) Annex D</p>	<p>Secretary</p>															
<p>Correspondence list accepted and received</p>	<p>Moved .R.Benson Seconded H.Christensen</p>	<p>Carried Y</p>															
<p>Other meetings/groups</p>		<p>Secretary</p>															
<p>Confirmation of minutes from previous meeting</p>	<p>Amendments N</p> <p>Moved G.McMullen Seconded R.Thomas</p>	<p>Carried Y</p>															
<p>Treasurer's report Accounts for payment</p>	<p>(tabled) BPA Operating account balance - \$55916.61 (see tables below) Term Deposit - \$35511.31</p>	<p>Treasurer</p>															

	<p>Event Coord - \$0.06 Trust Fund Account - \$16223.66 Balingup Futures Term Deposit - \$1000.16 Available balance BPA - \$8024.67</p> <p>Record of funds held on behalf of BPA sub committees 31th Sept 2023 (included in operating account balance above)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Balance (Start of Month)</th> <th>Balance (End of Month)</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Avenue of Honour</td> <td>827.04</td> <td>827.04</td> <td></td> </tr> <tr> <td>Memorial grant</td> <td>260.17</td> <td>260.17</td> <td></td> </tr> <tr> <td>Men in Sheds</td> <td>400.00</td> <td>400.00</td> <td></td> </tr> <tr> <td>Community Garden (Shire grant)</td> <td>414.90</td> <td>414.90</td> <td></td> </tr> <tr> <td>Health & Wellness group</td> <td>1250.00</td> <td>1250.00</td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Balingup Rail Group</td> <td>3500.00</td> <td>45000.00</td> <td>Feasibility study</td> </tr> <tr> <td>TOTAL</td> <td>38152.11</td> <td>48152.11</td> <td></td> </tr> </tbody> </table>	Name	Balance (Start of Month)	Balance (End of Month)	Comments	Avenue of Honour	827.04	827.04		Memorial grant	260.17	260.17		Men in Sheds	400.00	400.00		Community Garden (Shire grant)	414.90	414.90		Health & Wellness group	1250.00	1250.00						Balingup Rail Group	3500.00	45000.00	Feasibility study	TOTAL	38152.11	48152.11		
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Grants & Grant Acquittals.	<p>W.Trow advised that the following grant acquittals were submitted to donors in August:</p> <ul style="list-style-type: none"> Community conversation re Council elections – acquittal to Shire 6 August Bibbulmun Track anniversary event – acquittal to Shire and Bibbulmun Track Foundation 18th August 	Treasurer																																				
Community Centre cleaner	H.Christensen asked that \$360 be allocated to pay for the community centre cleaner. Moved H.Christensen. Seconded K.Menard. Carried.	Treasurer/ H.Christensen																																				
Upgrade map	H.Christensen asked that \$200 be allocated to pay for an upgrade of the community map in the Information Bay. Work to be carried out by Sandy Mitchell. Moved H.Christensen. Seconded J.Hornum. Carried.	Treasurer/ H.Christensen																																				
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Business arising from previous minutes	See Annex A																																					
Reminders	4 October BPA AGM																																					
Meeting closed	7.15pm																																					
Next meeting date/time	AGM Wednesday 4 th October at 6pm																																					

as of 6/9/23	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC																
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS															
Shire Lease Agreement W.Trow/ Jul 23	The Shire has provided lease documentation that lists approved use as 'Community Centre, workshop and toilet block'. BPA has responded with a request to add "event, recreation s and market stalls" to the approved list. Awaiting response.	ONGOING															
Mining Tenements W.Trow/ Jul 23	At the July BPA meeting we discussed a mining tenement proposed to the East of Balingup. It was agreed that BPA writes to the Minister for Mines to query the process (short timeframe for objections and lack of information for companies applying for tenements. W.Trow has emailed Minister Bill Johnston 18 Jul 23. Awaiting response. W.Trow advised that the Shire has created an electronic mailing list so residents can receive an email whenever the Shire receives a new application. She has registered BPA to receive this service.	ONGOING															
Bendigo Pitch Night (W.Trow Jul 23)	Bendigo Bank has \$40,000 available for distribution to community groups. It was agreed that BPA submit a request to install skylights in the community centre. See new business for update.	ONGOING															
Bins at Cemetery W.Trow/ Jun 23	K.Menard advised that the truck that empties the bin at Balingup cemetery is causing minor damage to the gravel road. A request was submitted to the Shire to relocate bin to the external car park however Shire has declined. They consider the current location to be appropriate.	COMPLETED															
Parking at Town Hall W.Trow/ Jun 23	D.Cameron advised that access to the footpath adjacent to the Town Hall is often blocked by cars, making it difficult for disabled/gopher access. A request was submitted to the Shire to extend the existing 'no parking' bay to keep access clear. Shire advise they will consider the extra linemarking at Town Hall when they next have a contractor in Balingup. This may not be for quite a while.	COMPLETED															
BPA Insurance W.Trow June 23	W.Trow advised that, based on the insurance calculator she uses, the following insurance payments are due in 2023 and she has issued requests for payment to the BPA Trust Fund before 15 September 2023 : <table border="1" data-bbox="379 1400 1278 1720"> <thead> <tr> <th></th> <th>Amount Due</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>SFFD</td> <td>\$2117 (Paid)</td> <td>SFFD pays 10% of building insurance costs</td> </tr> <tr> <td>Carnivale</td> <td>\$7029</td> <td>Carnivale pay 90% of building insurance costs. Therefore pay the largest portion of ISR insurance.</td> </tr> <tr> <td>Upcycle</td> <td>\$191</td> <td>No building insurance</td> </tr> <tr> <td>BACH</td> <td>\$191</td> <td>No building insurance</td> </tr> </tbody> </table>		Amount Due	Comment	SFFD	\$2117 (Paid)	SFFD pays 10% of building insurance costs	Carnivale	\$7029	Carnivale pay 90% of building insurance costs. Therefore pay the largest portion of ISR insurance.	Upcycle	\$191	No building insurance	BACH	\$191	No building insurance	ONGOING
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Council Elections W.Trow May 23	Rhys Williams, Mayor of Mandurah, ran a conversation cafe in Balingup on 29 July 23 to inspire people who have never stood for Council, to nominate for the 2023 council election. See new business for update	ONGOING															
40km/h warning signs Apr 23 G.McMullen/ W.Trow	A request has been submitted to the Shire, asking for motorists to be given a warning that they are entering a 40km/h zone in the town. Shire advise that speed zoning signs need to be approved by MRWA and that, as the BTC proposal is not consistent with MRWA policy, it would not be supported by MRWA.	COMPLETED															

Cluster Developments. Apr 23 W.Trow	The Shire has included cluster developments in their draft Local Planning Strategy. The draft has been approved by Council and sent to WAPC for review. Community consultation will then follow. W.Trow has held a very positive meeting with Kira Strange (Planning Officer). Cath Meaghan (Director DPLH) has offered to attend the consultation meetings.	ONGOING
BPA Trust fund J.Hornum, W.Trow Feb 23	W.Trow has written to SFFD, Carnivale, Upcycle & BACH inviting them to make any contributions direct to the Trust Fund account before 15 September 2023 so that requests for community grants can be called for in October.	ONGOING
Update of map in bus shelter June 2021 H. Christensen	H.Christensen has met with Sandy Mitchell and the budget will be presented to BPA meeting for approval. The Shire is holding the keys to the panels in the information bay and has put a request into budget to replace the panels with new, lighter units. See new business for update.	ONGOING

Annex B

Talison Community Investment Program

TalisonLithium provided a summary of their Community Investment Program; outlining how, in the past five years, it expanded from a small community grants program of \$50,000 per annum, to \$200,000 per annum. In June 2023, the Board agreed that, commensurate with the growth of the business, the program should be further expanded to include 'substantive community projects'. They approached local governments, seeking 'shovel ready' capital projects and recently announced they would provide \$3 million to the Donnybrook Recreation Precinct project. This is the first tranche for this financial year and a second tranche, for other projects, will be released in early 2024.

Talison advised that the Shire of Donnybrook-Balingup provided a list of other projects (eg Balingup skatepark, hall upgrades) but these were not costed and ready for immediate implementation.

Talison advised that the grants program is directly linked to company profitability. The four pillars of Talison's CIP are Quality Education, Sustainable Environments and Biodiversity Improvement, Health and Wellbeing, and Vibrant and Sustaining communities. They will not fund wages or salaries, but would consider funding feasibility studies.

The application process is straightforward:

1. Applicant emails the Community Engagement Team (CET) at gbcontact@talisonlithium.com with a short summary of your project.
2. CET will advise whether your project is likely to meet their criteria and email a copy of their application form . If needed, they will meet with group representatives to discuss the project.
3. Applicant obtains quotes (if needed) and submits Talison grant application.
4. Talison committee meets monthly to discuss applications.
5. Grants approved quarterly.

For more information email Gbcontact@talisonlithium.com.

Annex C

Subject: Proposed refurbishment and activation of the old line from Greenbushes to Picton.

Representatives at the meeting. Talison staff and:

- ARC (rail line upgrade)
- Aurizon (trains)

Proposal overview:

- Talison currently has around 135 truck movements a day and this will increase to 200 a day in 3-4 years time. Talison trucks currently represent 10% of total truck movements through Balingup.
- There is 80km of rail to repair and upgrade from GB to Picton
- There are 70 level crossings between GB and Picton, each of which will need to be assessed during a feasibility study. Main roads will need to conduct risk assessments of crossings.
- Trains will run 24 hours 7 days a week.
- There will be 6 train movements a day – 3 east and 3 west - spread over the 24 hour period.

Train types:

- During the start up period, train engines would be Diesel Electric.
- Aurizon are currently designing/building a battery/electric (quiet) train but this would come ‘later’.
- The 80km distance to Greenbushes would be very suitable for battery/electric trains.
- The trains will be up to 550mts long, with 20 to 30 carriages each, taking about 1 minute to pass through a crossing.
- Max train speed is 60-70km per hour.

Impact on residents adjoining rail line:

- There would be vegetation clearing on either side of the line (the access roads) to transport materials to fix the rail line. This could require access by large trucks (double road-trains) and large loaders and will result in thinning/clearing of many wattle trees. The construction methodology is still to be developed.
- They have to consult with Environmental and Heritage before clearing, this would be part of the feasibility study.
- They will be looking at the impact on people/community/stakeholders (landowners, businesses etc) in the study.
- The train horn will be sounded on the approach to every crossing (safety law that is not negotiable).

Feasibility Study

- The feasibility study will take 12 months. Completion due in Quarter 3 of 2024
- Emergency Services will be consulted
- If approved, it may take another 1- 2 years to complete the upgrade.

General:

- It is possible that other companies would use the line eg logging trucks.
- 100,000 tons of special material goes into sea containers and would continue to be trucked,
- Around 2 million ton would go by rail.
- There would be no reduction in trucks around the Greenbushes area as they still had to move the material around the place and get it into plants, rail cars etc.
- Some North Greenbushes residents expressed concern about noise from loading areas.
- Existing community infrastructure that has been built along the old rail (eg. Apple Fun Park) would not have to be re-located. It would all be assessed during the feasibility study and fencing constructed if necessary. They would most likely seek to reduce the number of pedestrian crossing points.
- It is more expensive to cart lithium by train than by truck but train is now being considered due to a lack of truck drivers, corporate carbon pressures, and road safety concerns. The rationale is also partly to support carbon neutral targets. Trains more carbon friendly.
- Building of spurs may be at a later stage and will support freight modalities such as freight from Picton to Kemerton to Kwinana.
- The line is a State asset - Talison would only be a user. Talison were asked if they will talk with other freight and trucking concerns and they advised ‘not as yet’. They said they will take this comment onboard.
- Funding options will be considered later depending on the recommendations of the feasibility study.

Annex D

Correspondence In

Date	From	
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7.8.23	Preston Press	Workshop16.8.23
8.8.23	BADSA	Invoice for hire
10.8.23	BADT	AGM minutes
10.8.23	DMIRS	Accessing current tenement information via Tengraph
16.8.23	Talison	Grant informatio
16.8.23	Yarrisprings	Finally got a answer from Talison ref questions submitted
21.8.23	Water corp	Bill
21.8.23	Synergy	Bill
25.8.23	Jodie	List of Volunteers
29.8.23	City of bunbury	Credit Remittance Advice
1.9.23	Bendigo Bang	Statement
3.9.23	Wendy Trow	Donations to Trust Fund information
5.9.23	Town Teams	Newsletter

Correspondence out

Date	To	
15.8.23	Donnybrook council	Letter support for liquor licence Fruit Winery
16.8.23	AON	Requested information Insurance
18.8.23	Rebecca Armstrong	Reserve Purpose Letter
18.8.23	Susie Delaporte	Bibbulmum anniversary information