

MINUTES 6/12/2023	GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC	
Meeting opened	6.05pm	
Present	Jodie Hornum, Wendy Trow, Pat Ridley, Roz Benson, Sonja Franks, Helen Christensen, Noelene King, Geoff McMullen, Julie Wilson, Mark Giles, Gary Hodge, Bevan Jones, Tim Larkin, Damian Cameron, Joe Taylor, Cynthia Copeland.	
Apologies	Katrin Menard, Rick Thomas, Janine Milton, Sharon Burke	
Visitors	None	
NEW BUSINESS	<p>Recreation Centre/CISCO. G.McMullen expressed concern at the fire hazard presented by the trees on the block adjacent to the Recreation Centre. It was advised that the CISCO is an information/social centre and not an evacuation point (unless declared by Department of Communities). The CISCO would not be kept open in hazardous circumstances. W.Trow advised that the trees have been brought to the attention of the Shire previously.</p> <p>Council meeting dates. Council has released its dates for Council meetings in 2024. All will be held in Donnybrook because the live streaming facility is only available at Council Chambers. Live streaming accumulates around 200 views per meeting. In the past, one meeting per year has been held in Yabberup, Kirup and Balingup; with Balingup attracting 21 locals to the 2022 meeting. Although Balingup has good attendance, no community members attended Yabberup/Kirup. Councillors therefore voted unanimously to hold all meetings in Donnybrook.</p> <p>The Shire recommends BPA contact local Councillors if we are not happy with this decision. The meeting felt strongly that Balingup should have at least one meeting in Balingup per year and queried the difficulty of accessing equipment needed for live streaming. It was agreed that BPA writes to the Shire to request a meeting in Balingup. Moved N. King Seconded G.McMullen. Carried unanimously.</p> <p>BACH. G.Hodge provided a copy of the BACH 2024 program and gave an overview of the new composers program where 13 young people will perform at Town Hall on 16 Dec. They have received a day of professional training. All encouraged to attend. www.bachub.com.au</p> <p>Heritage Group. The group has received funding from Talison to pay for 1 year's rent and requested BPA bank details so that an invoice can be raised.</p> <p>Trust Fund. J.Hornum advised there were 6 Community Trust Fund Applications.</p> <ol style="list-style-type: none"> 1. Total applications totalled \$18,926. Total funds available totalled \$13,068 2. All applications were considered by each member individually, followed by a discussion regarding the extent to which each application met the criteria, had been given previous Grant funds and had alternative ways to raise additional funds to ensure projects could still be done. 	<p>Information</p> <p>W.Trow/ J.Hornum</p> <p>Information</p> <p>J.Hornum</p>

3. The following funds were requested and allocated to each applicant:

Applicant	Funds Requested	Funds Allocated
BADTA	\$5,200	\$150
Balingup PS	\$3,500	\$3,000
GVTP	\$4,048	\$3,500
Telling Tales	\$4,000	\$4,000 (under writing)
CWA	\$1,925	\$1925
Balingup Friends of the Forest	\$308	\$308
TOTAL	\$18,926	\$12,883

Details of projects approved are at Annex D.

J.Hornum thanked all community groups who contributed funds to the Trust Fund in 2023.

Brockman Street Land Acquisition. On 1 Nov 23, a meeting was held between representatives of BPA, BMC, Bibbulmun Track, Shire and Talison to discuss possible ways to address two issues:

- Balingup Carnivale needs more space to expand, and
- There is a shortage of low cost accommodation in town – causing a particular problem for Bibbulmun Track walkers.

We discussed the possible purchase of 53 Brockman St however this would take 3 -5 years and require approval from the Department of Health. We asked Talison if this could be considered under their community grants scheme but they have advised it would probably not be within the scope of Talison grants.

The Shire suggested two alternatives:

- BMC to expand the event into the carpark and land between the existing site and Station Master’s House (to be done during the Event Application process), and
- Shire would identify land suitable for the development of short term (Shire Owned) accommodation.

The Shire has since provided options at adjacent to Balingup Recreation Centre.

Talison has advised that they would consider giving a grant to purchase transportable style accommodation on Shire owned land – application to be submitted by the Shire. Talison suggested that it be owned by Shire but run by BPA – with BPA as beneficiaries of the income.

S.Franks also raised an idea of putting a small walkers hut (prefab building with shower) near the Community Centre toilets. For Carnivale and walkers. She advised that the Shire say they would consider this idea.

T.Larkin advised he has spoken to the Post Office to see if the community could support their efforts to re-open the backpackers accommodation but they say this is not an option in the short term. 4-6 people end to ender walkers come through Balingup on an average a day – more during peak season.

It was agreed that BPA would have no objections to use land near community centre.

- BMC to liaise with Shire re expansion of the Carnivale into new land. Action by S.Franks.

Information

S.Franks

	<ul style="list-style-type: none"> W.Trow will arrange a follow up meeting with Tim Larkin, BADTA, S.Franks and the Shire /BTF to discuss if it is feasible to build Shire owned, community managed, short term accommodation facilities on the Medieval Carnivale Grounds. <p>Note: BPA would not want to manage this project but BADTA may be interested.</p> <p>Bendigo Bank gift. Bendigo Bank has gifted an additional \$800 to BPA from their community trust. It was agreed that this should be used to pay:</p> <ul style="list-style-type: none"> the balance (\$226) needed for the solar tubes - which will be installed on 15 December, and to repair the window at the community centre. <p>D.Cameron has agreed to coordinate the repair of the window. Moved W.Trow Seconded H.Christensen Carried</p> <p>Generator. W.Trow advised that the Shire expect the trailer for the (CISCO emergency use) generator will arrive in the first week of January. It will then be stored at Balingup Shire Depot.</p> <p>Blackwood Basin Group H.Christensen moved that BPA writes a letter nominating Per Christensen as the Middle Blackwood representative for Blackwood Basin Group Moved H.Christensen Seconded G.McMullen. Carried.</p> <p>Christmas Carols. Will be held 19 Dec 7.30pm at Peace Pergola. Bring a cup. J.Hornum moved that \$50 be allocated to the event. Seconded H.Christensen. Carried.</p>	<p>W.Trow</p> <p>W.Trow</p> <p>Information</p> <p>W.Trow</p> <p>J.Hornum</p>										
Report on action items Annex A	Ongoing (tabled) Complete (tabled)	Chair										
Correspondence list	Incoming/Outgoing (tabled) Annex B	Secretary										
Correspondence list accepted and received	Moved . W.Trow Seconded J.Hornum	Carried Y										
Other meetings/groups	None	Secretary										
Confirmation of minutes from previous meeting	Amendments N Moved W.Trow Seconded J.Hornum	Carried Y										
Treasurer's report Accounts for payment	<p>(tabled)</p> <p>Available Balance - BPA Operating Account \$ 5,717.19</p> <p>Current Balances:</p> <table border="1"> <tr> <td>BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)</td> <td>\$60,869.30</td> </tr> <tr> <td>BPA Trust Fund Account</td> <td>\$55632.60</td> </tr> <tr> <td>Balingup Futures Term Deposit Account</td> <td>\$1000.33</td> </tr> <tr> <td>Insurance Reserve Term Deposit Account</td> <td>\$35,511.31</td> </tr> <tr> <td>(previous) Event Coordinator Account</td> <td>\$0.06</td> </tr> </table>	BPA Operating Account balance (including funds held on behalf of BPA sub committees see table below)	\$60,869.30	BPA Trust Fund Account	\$55632.60	Balingup Futures Term Deposit Account	\$1000.33	Insurance Reserve Term Deposit Account	\$35,511.31	(previous) Event Coordinator Account	\$0.06	Treasurer
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Business arising from previous minutes	See Annex A																						
Reminders	8 Dec Balingup Night Markets 4pm start. 16 Dec BACH Battle of the Bands 19 Dec 6pm BADTA Xmas gathering (rsvp required) 19 Dec Peace Pergola 7.30pm (bring a cup)																						
Meeting closed	7.00pm																						
Next meeting date/time	Wednesday 7 th February at 6pm																						

as of 27/11/23	ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC										
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS									
Australia Day S.Franks Nov23 J.Hornum H.Christensen	<p>Balingup BFB have offered to organise Australia Day. K.Menard submitted a note requesting that we consider not holding Australia Day on 26 January in recognition of Aboriginal concerns. The meeting acknowledged the request but agreed the decision to go ahead with the event had already been made a previous meeting and planning was already in place. S.Franks requested that BPA send invoice for \$500 to Shire. It was agreed that BPA pay for eggs and milk. Moved S.Franks Seconded N.King. Carried.</p> <p>S.Franks advised that the Shire plans to make all awards in Donnybrook. H.Christensen to personally write to the Shire, requesting that any awards to any Balingup resident/group be made at the Balingup event.</p>	ONGOING									
Shire Works Balingup J.Hornum/W.Trow Nov 23 J.Hornum G.McMullen & W.Trow	<p>The Shire has provided a list of works planned for Balingup. J.Hornum Has sent letter to the Shire to seek clarification on:</p> <ul style="list-style-type: none"> - the type of maintenance to be carried out on the skatepark, and - plans for future footpaths in the town. <p>Response has been received – see Annex C</p> <p>It was agreed that we organise a meeting with Councillors, new CEO and Shire President. Action by J.Hornum.</p> <p>Please forward any past studies, reports to J.Hornum. Action by G.McMullen & W.Trow</p>	ONGOING									
BPA Admin W.Trow, J.Hornum, R.Thomas	<p>W.Trow advised that the following important administrative tasks need to be completed and we agreed responsibilities as follows:</p> <table border="1" data-bbox="384 1379 1126 1626"> <tbody> <tr> <td data-bbox="384 1379 523 1435">October</td> <td data-bbox="523 1379 1126 1435"> <ul style="list-style-type: none"> • Review Carnivale MOU </td> <td data-bbox="1126 1379 1246 1435">J.Hornum</td> </tr> <tr> <td data-bbox="384 1435 523 1525">November</td> <td data-bbox="523 1435 1126 1525"> <ul style="list-style-type: none"> • Umbrella groups provide current asset register to BPA - kept on file. (Underway) </td> <td data-bbox="1126 1435 1246 1525">W.Trow</td> </tr> <tr> <td data-bbox="384 1525 523 1626">December</td> <td data-bbox="523 1525 1126 1626">Finalise insurance renewals (AON documentation has been completed and returned to AON. Awaiting quote.</td> <td data-bbox="1126 1525 1246 1626">W.Trow/ J.Hornum</td> </tr> </tbody> </table>	October	<ul style="list-style-type: none"> • Review Carnivale MOU 	J.Hornum	November	<ul style="list-style-type: none"> • Umbrella groups provide current asset register to BPA - kept on file. (Underway) 	W.Trow	December	Finalise insurance renewals (AON documentation has been completed and returned to AON. Awaiting quote.	W.Trow/ J.Hornum	ONGOING
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Shire Lease Agreement W.Trow/ Jul 23	<p>The Shire has provided lease documentation that lists approved use as ‘Community Centre, workshop and toilet block’. BPA has responded with a request to add “event, recreation s and market stalls” to the approved list. Awaiting response.</p>	ONGOING									
Mining Tenements W.Trow/ Jul 23 J.Hornum	<p>At the July BPA meeting we discussed a mining tenement proposed to the East of Balingup. A DMIRS representative will attend a meeting in Balingup on 13th December for a small group (max 5) discussion and people with key interest have been invited.</p> <p>BPA has also received advice that DRIMS plans to introduce a fee for lodging objections. The indicative fee is \$859 per objection. J.Hornum has sent a letter to the DRIMS consultant to object to this</p>	ONGOING									

	proposed change. To be discussed at DMIRS meeting.	
Cluster Developments. Apr 23 W.Trow	The Shire has included cluster developments in their draft Local Planning Strategy. The draft has been approved by Council and sent to WAPC for review. Community consultation will then follow. W.Trow has held a very positive meeting with Kira Strange (Planning Officer). Cath Meaghan (Director DPLH) has offered to attend the consultation meetings.	ONGOING
Update of map in bus shelter June 2021 H. Christensen	H.Christensen has met with Sandy Mitchell and a budget of \$200 was agreed at the September meeting. Shire has advised that the new panels are planned for the first quarter of 2024. At the very latest they'll be installed by the end of June 2024. it was agreed that the work by Sandy be undertaken after the new panels are installed.	ONGOING

Emails/Letters In Note: This list does not include newsletters/general updates from other organisations.

Date	From	Subject	Action
6 Nov 23	AON	Acknowledgment of insurance documents	Awaiting quote
6 Nov 23	DMIRS/RTD consultants	Acknowledgement of letter re objection to fees	Awaiting reponse
10 Nov 23	Skylights WA	Confirm quote and booking details	W.Trow to follow up
12 Nov 23	BADTA	New BADTA member list	Info
23 Nov 23	DBCCI	Request to advertise Xmas comp	Emailed to businesses
24 Nov 23	Talison	Grant for low cost accommodation	See new business
24Nov 23	Shire DBk-Bal	Grant for low cost accommodation	See new business
27 Nov 23	J.Hornum	Trust Fund Minutes	See new business
28 Nov 23	Bendigo Bank (via W.Trow)	Community birthday grant \$800	See new business
29 Nov 23	Shire	Notice of mining exploration license 70/6567 (south of Greenbushes)	Info
Nov 23	Aust Institute of Food Safety	New food safety regulations for Town Hall and Avenue of Honour.	See email out
2 Dec 23	B.Hindocha	Confirms Art & Craft account will be closed and funds transferred to another community group.	Info
3 Dec 23	BADTA	Xmas gathering 19 Dec 6pm	Info
5 Dec 23	Shire Dbk-Bal	Update on footpaths	See Annex C

Letters/emails Out

Date	To	Subject	Actioned by
27 Oct 23	Beth Chia	BACH Service level Agreement	J.Hornum
1 Nov 23	BPA Members	Bushfire Ready information	W.Trow
3 Nov 23	AON	Insurance documents - request for quote	J.Hornum
4 Nov 23	DMIRS/RTD	Letter of objection to proposed fees	J.Hornum
24 Nov 23	CWA, TT, GVTP, P&C, BADTA	Results of community trust grants - Balingup.	See new business
28 Nov 23	Talison	Expedite community centre hire payment	J.Hornum
29 Nov 23	Bendigo Bank	Invoice for \$800	J.Hornum
1 Dec 23	B.Hindocha	BPA request that they close Art & Craft bank account.	W.Trow
3 Dec 23	Aust Institute of Food Safety	Advising AIFS the regulations do not apply to BPA	W.Trow

Priority	Path location	Comment	Type
1	Entry Packing Shed carpark to Village Green entry	Completed	Repair
2	South Western Highway to Steere St	Indicatively Scheduled for 2028/29, and is subject to acquiring external funding through a SWRRG project grant.	Repair
3	Alan Rothery walk	As outlined in the Shire's email 11 October 2023, this project would require significant funding for the identified upgrade, it will be put forward for consideration through the next Council Plan review.	Repair
4	Reros to the Mushroom carpark	As outlined in the BTC letter, WC have planned infrastructure upgrade works that are still in the design phase. Until these designs are finalised and the works delivered by the WC, the Shire will need to maintain the existing path. Any future replacement of this path will have significant cost that should be considered through the ongoing review of Council Plans.	Repair
5	Dearle to Cheese Factory	The Construction of this new path is being considered with the above outlined 2028/29 works, however timing will be subject to many factors including funding.	New
6	Corner Spencer St	Completed	Repair/new
7	Forrest St	No timeframe identified for the replacement of this path	Repair
	Brockman St to Information Bay		Repair

Projects approved - Community Trust fund

Applicant	Funds Allocated	Project overview
BADTA	\$150	Funds for materials for compiling training manual
Balingup PS	\$3,000	Promoting school values and attributes through art murals and promotional flags/banners
GVTP	\$3,500	Track improvement works at GVTP
Telling Tales	\$4,000 (under writing)	Underwrite 2024 event
CWA	\$1925	Upgrade of CWA's old school site signage
Balingup Friends of the Forest	\$308	Replacement of information board at Racecourse Flora Reserve
TOTAL	\$12,883	