

<b>MINUTES 05/07/23</b>	<b>GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC</b>	
Meeting opened	6.05pm	
Present	W.Trow, J.Hornum, R.Benson, K.Menard, G.McMullen, G.Hodge	
Apologies	R.Thomas, J.Milton, H.Christensen	
<b>NEW BUSINESS</b>		
<b>Shire Lease Agreement</b>	<p>The Shire has released its draft framework for lease agreements. It is based on Shire-owned buildings, with the Shire providing building insurance – it has many restrictions on what can/cannot be done (modifications/signage etc). BPA will need to negotiate a special lease and W.Trow has provided this feedback via the Shire website.  <a href="https://www.donnybrook-balingup.wa.gov.au/pmf-framework-policies.aspx">https://www.donnybrook-balingup.wa.gov.au/pmf-framework-policies.aspx</a></p>	W.Trow
<b>Mining Tenements.</b>	<p>Jeff Bremer Chairman - Save Preston River Valley contacted W.Trow re a mining tenement proposed to the East of Balingup on 30 June. Opportunity for objections closed on Monday 3<sup>rd</sup> July. Objections require effort - if an objection is raised, the person must attend court to present their case. Companies applying for tenements are often newly registered (the recent application is from Griffin Footwear HK, registered in 2020 with no website/not registered for GST). This is similar to an application raised in 2022 – at that point BPA wrote to the Department of Mines, Industry, Regulation &amp; Safety and the Shire CEO advising “if DMIRS or the Shire receives an application from any company to commence ground work in any tenements, BPA to be informed immediately”. It was agreed that BPA writes to the Minister for Mines to query the process.</p>	W.Trow
<b>Rail Project</b>	<p>In recognition of the contribution to be made to overall business case for the reopening of the Bunbury-Greenbushes rail line, the Talison Board has committed \$25,000 to conduct a feasibility study with the Balingup Rail Group (BRG) into a high-yield, zero emissions tourism and commuter service on the Bunbury-Bridgetown line. As part of Talison’s commitment, it has nominated senior Talison managers to sit on the BRG and to participate in the selection of suitably qualified consultants to deliver the business case for such a tourist/commuter service. Talison’s contribution adds to the \$25,000 pledged by 5 SW local governments.</p> <p>Discussions are underway with Alstom, an advanced international train manufacturer specialising hydrogen and battery operated trains to set up a showcase zero emissions system for Australia and the Asia Pacific on the Bunbury-Bridgetown line.</p> <p><u>Post Script</u> The WA Government announced on 14 July 2023 a commissioning of a Government-Industry study into recommissioning the Bunbury-Greenbushes line to manage the rapidly growing freight task associated with the Talison Greenbushes expansion.</p> <p>See Detailed feasibility study into recommissioning of Greenbushes to Bunbury Railway Line to begin   Western Australian Government (www.wa.gov.au)</p> <p><b>Service Level Agreement.</b> The Shire has committed to consider in the</p>	G.Hodge

<p><b>BACH/Town Hall Development</b></p>	<p>2023-2024 budget round a proposal for a three-year \$24 000 Service Level Agreement (\$8 000 per annum) with the Balingup Arts and Culture Hub (BACH). This gives the group an excellent base from which to operate and move towards self-sufficiency and the focus will be on:</p> <ul style="list-style-type: none"> <li>• short courses for the community (drama, music etc)</li> <li>• bi-monthly well-being markets</li> <li>• establishing a wedding reception business.</li> </ul> <p>This needs to go to a full Shire Council meeting for approval as part of the overall annual Shire 2023-24 budgeting process.</p> <p><b>Lease.</b> There has been progress also on the Town Hall leasing arrangements -the Shire has released a Property Management Framework discussion paper for feedback. BACH will progress,</p> <p><b>Town Hall chairs.</b> Shire is working with BACH on a proposal to purchase 120 new Western Australian-manufactured chairs to improve facilities available in the Hall.</p>	<p>G.Hodge</p>
<p><b>Community Centre maintenance</b></p>	<p>Bunbury Prison team has agreed to finish painting the Community Centre. Balingup Medieval Carnivale has offered to pay for remaining expenses. BPA extends its thanks to BMC Committee and also Damien Cameron for the extraordinary amount of work he has put in. Thanks also extended to Jonathon Brett for fixing the windows.</p>	<p>W.Trow D.Cameron</p>
<p><b>Funding opportunities</b></p>	<p><b>Bendigo Bank Pitch night.</b> Bendigo Bank has \$40,000 available for distribution to community groups. Winners/amounts will be decided at a “pitch night” to be held in October. It was agreed that:</p> <ul style="list-style-type: none"> <li>• BPA submits a request to install skylights in the community centre.</li> <li>• BPA sends copy of Pitch Night email to all BPA members.</li> </ul> <p><b>Shire Major Community Grants.</b> Shire offers grants of up to \$2,000 in its major grants program. It was agreed that BPA sends a copy of the grant application email to all BPA members</p>	<p>W.Trow R.Thomas  R.Thomas</p>
<p><b>Council Elections</b></p>	<p>W.Trow advised that Rhys Williams, Mayor of Mandurah, has agreed to run a conversation cafe in Balingup on 29 July 23. 5.30pm – 8pm at Recreation Centre. Topic will be upcoming Council elections. All BPA members encouraged to spread the word! See Annex A for details</p>	<p>All</p>
<p>Report on action items Annex A</p>	<p>Ongoing (tabled) Complete (tabled)</p>	<p>Chair Chair</p>
<p>Correspondence list</p>	<p>Incoming/Outgoing (tabled) Annex C</p>	<p>Secretary</p>
<p>Correspondence list accepted and received</p>	<p>Moved . W.Trow Seconded G.McMullen</p>	<p>Carried Y</p>
<p>Other meetings/groups</p>		<p>Secretary</p>
<p>Confirmation of minutes from previous meeting</p>	<p>Amendments N  Moved R.Benson Seconded W.Trow</p>	<p>Carried Y</p>
<p>Treasurer’s report Accounts for payment</p>	<p>(tabled) BPA Operating account balance - \$12,263.09 (see tables below) Term Deposit - \$35511.31</p>	<p>Treasurer</p>

	<p>Event Coord - \$0.06  Trust Fund Account - \$16,183.77  Balingup Futures Term Deposit - \$1000.16  Available balance BPA - \$8010.98</p> <p><b>Record of funds held on behalf of BPA sub committees 31st June 2023</b> (included in operating account balance above)</p> <table border="1"> <thead> <tr> <th>Name</th> <th>Balance (Start of Month)</th> <th>Balance (End of Month)</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Avenue of Honour</td> <td>756.04</td> <td>827.04</td> <td></td> </tr> <tr> <td>Memorial grant</td> <td>260.17</td> <td>260.17</td> <td></td> </tr> <tr> <td>Men in Sheds</td> <td>400.00</td> <td>400.00</td> <td></td> </tr> <tr> <td>Community Garden (Shire grant)</td> <td>801.00</td> <td>414.90</td> <td></td> </tr> <tr> <td>Health &amp; Wellness group</td> <td>1250.00</td> <td>1250.00</td> <td></td> </tr> <tr> <td>Bibbulmun Track event</td> <td>0</td> <td>1100</td> <td></td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>3467.21</b></td> <td><b>4252.11</b></td> <td></td> </tr> </tbody> </table>	Name	Balance (Start of Month)	Balance (End of Month)	Comments	Avenue of Honour	756.04	827.04		Memorial grant	260.17	260.17		Men in Sheds	400.00	400.00		Community Garden (Shire grant)	801.00	414.90		Health & Wellness group	1250.00	1250.00		Bibbulmun Track event	0	1100		<b>TOTAL</b>	<b>3467.21</b>	<b>4252.11</b>		
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Business arising from previous minutes	See Annex A																																	
Reminders	29 July 23 Conversation Cafe for prospective new Councillors. 5.30pm Rec Centre 7 Aug 23 Bibbulmun Track 25 <sup>th</sup> Anniversary. Arriving around 3.00pm. 26/27 Aug 23 Balingup Medieval Carnivale																																	
Meeting closed	6.40pm																																	
Next meeting date/time	Wednesday 2 <sup>nd</sup> August at 6pm																																	

as of 5/7/23	<b>ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC</b>																
ITEM MEETING DATE PERSON RESPONSIBLE	ACTION	STATUS															
<b>Bins at Cemetery</b> W.Trow/ Jun 23	K.Menard advised that the truck that empties the bin at Balingup cemetery is causing minor damage to the gravel road. A request has been submitted to the Shire to relocate bin to the external car park. Awaiting response.	<b>ONGOING</b>															
<b>Parking at Town Hall</b> W.Trow/ Jun 23	D.Cameron advised that access to the footpath adjacent to the Town Hall is often blocked by cars, making it difficult for disabled/gopher access. A request has been submitted to the Shire to extend the existing 'no parking' bay to keep access clear. Awaiting response.	<b>ONGOING</b>															
<b>Pedestrian Crossing Main Street</b> Townscape / June 23	The Shire has provided feedback re the proposed pedestrian crossing. J.Bailey wants the crossing near Reros so that we do not lose two street parking bays. It was agreed that Townscape Committee liaises with the Shire and MRWA.	<b>COMPLETE</b> (Townscape to progress)															
<b>BPA Insurance</b> W.Trow June 23	<p>W.Trow advised that, based on the insurance calculator she uses, the following insurance payments are due in 2023 and she has issued requests for payment to the BPA Trust Fund before 15 September 2023 :</p> <table border="1" data-bbox="395 1155 1278 1464"> <thead> <tr> <th></th> <th>Amount Due</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>SFFD</td> <td>\$2117 (Paid)</td> <td>SFFD pays 10% of building insurance costs</td> </tr> <tr> <td>Carnivale</td> <td>\$7029</td> <td>Carnivale pay 90% of building insurance costs. Therefore pay the largest portion of ISR insurance.</td> </tr> <tr> <td>Upcycle</td> <td>\$191</td> <td>No building insurance</td> </tr> <tr> <td>BACH</td> <td>\$191</td> <td>No building insurance</td> </tr> </tbody> </table>		Amount Due	Comment	SFFD	\$2117 (Paid)	SFFD pays 10% of building insurance costs	Carnivale	\$7029	Carnivale pay 90% of building insurance costs. Therefore pay the largest portion of ISR insurance.	Upcycle	\$191	No building insurance	BACH	\$191	No building insurance	<b>ONGOING</b>
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<b>Council Elections</b> W.Trow May 23	At the May BPA meeting, M.King asked that BPA begin proactively recruiting people to stand for Council. W.Trow advised that Rhys Williams, Mayor of Mandurah, has agreed to run a conversation cafe in Balingup on 29 July 23. 5.30pm – 8pm at Recreation Centre. The aim is to inspire people who have never stood for Council, to nominate for the 2023 council election. Details have been distributed. Registrations essential. After the workshop, if any young people stand for Council, a support and mentoring program needs to be developed and offered to them.	<b>ONGOING</b>															
<b>Vehicle Speed Main Street</b> May 23 J.Bailey	W.Trow advised that the stumbling block to installing a courtesy speed sign is Main Roads who are not in favour of such signs. J.Bailey advised that he plans to use a radar gun to record the speed of traffic passing through town. This would be an education/ awareness program - recording the registration and business name of vehicles that exceed the 40k speed limit and emailing the companies concerned. BPA recommended that he liaise with	<b>COMPLETE</b>															

	Donnybrook Police before starting this program.	
<b>40km/h warning signs Apr 23</b> G.McMullen/ W.Trow	A request has been submitted to the Shire, asking for motorists to be given a warning that they are entering a 40km/h zone in the town. Awaiting response.	<b>ONGOING</b>
<b>Cluster Developments. Apr 23</b> W.Trow	The Shire has included cluster developments in their draft Local Planning Strategy. The draft has been approved by Council and sent to WAPC for review. Community consultation will then follow. W.Trow has held a very positive meeting with Kira Strange (Planning Officer). Cath Meaghan (Director DPLH) has offered to attend the consultation meetings.	<b>ONGOING</b>
<b>Talison Meeting Mar 23</b> R.Thomas/ W.Trow	Talison provided a detailed presentation of their mining operation on 17 May 23. BPA has written a letter of thanks to Talison and also requested that follow up questions be responded to in a timely manner. W.Trow advised that Talison is keen to engage with the community to discuss opportunities for future collaboration. BPA has emailed community groups advising anyone with a project in mind to contact Debbie Walsh at Talison. <a href="mailto:Debbie.Walsh@talisonlithium.com">Debbie.Walsh@talisonlithium.com</a> .	<b>COMPLETED</b>
<b>Community Centre Maintenance</b> Wendy Trow/ Damien Cameron Feb 23	Bunbury Prison team has agreed to finish painting the Community Centre. Expenditure of up to \$1198.90 for materials was approved at the June meeting. See new Business for update	<b>ONGOING</b>
<b>BPA Trust fund</b> J.Hornum, W.Trow Feb 23	W.Trow has written to SFFD, Carnivale, Upcycle & BACH inviting them to make any contributions direct to the Trust Fund account before 15 September 2023 so that requests for community grants can be called for in October.	<b>ONGOING (September)</b>
<b>Community Insurance</b> May 2021 Wendy Trow	W.Trow is progressing the idea of "Community Group Insurance Packs" and has distributed a survey to regional community groups however only two survey forms were received. As there has been such a poor response, W.Trow has decided to terminate this project.	<b>COMPLETED</b>
<b>Shire Lease Agreements.</b> (Aug 22/ G.Hodge)	The lease agreement for the Town Hall to be progressed by BACH/ G.Hodge.	<b>COMPLETED</b>
<b>Update of map in bus shelter</b> June 2021 H. Christensen	H.Christensen has met with Sandy Mitchell and the budget will be presented to BPA meeting for approval. The Shire is holding the keys to the panels in the information bay and has put a request into budget to replace the panels with new, lighter units.	<b>ONGOING</b>

## Correspondence In

Date	From	
6 June	Shire	Request BPA create tax invoice for \$500 for Avenue of Honour (done)
6 June	Community garden	Requesting information about Trust Fund (provided)
6 June	BACH	Copy of their project report to Talison (info)
8 June	Shire	EHO has approved Night Markets.
9 June	W.Trow	Conversation Cafe 29 July (distributed)
10 June	DPIRD	Public comment bio-security (info)
15 June	BADTA	AGM notice (info)
15 June	Shire	Notice of payment \$500 for Avenue of Honour (info)
15 June	Community Garden	Copy of invoice for concrete (actioned)
20 June	Community Garden	Request letter of support for funding application (provided)
22 June	Synergy	Invoice for payment (actioned)
29 June	Shire	Notice of payment \$500 for Bibbulmun Track event (info)
30 June	Bendigo Bank	Pitch Night 2023 (actioned)
3 July	Bendigo Bank	Bank statements x 3(actioned)
4 July	Shire	Sydney II performance (actioned)
4 July	BADTA	AGM notice (info)

## Correspondence out

Date	To	
5 Jul	Community groups	Trust Fund status
10 Jun	Shire	Footpath access – Town hall
10 June	Talison	Letter of thanks for meeting/presentation
21 June	Community Garden	Letter of support.