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| MINUTES 2/8/2023 | GENERAL MEETING, BALINGUP PROGRESS ASSOCIATION INC | |
| Meeting opened | 6.05pm | |
| Present | W.Trow, J.Hornum, R.Benson, G.McMullen, R.Thomas, J.Taylor G.Patrick | |
| Apologies | J.Milton, H.Christensen,K. Menard, G Douglas | |
| NEW BUSINESS | | |
| Talison meeting. | R.Thomas advised that Talison have requested follow-up 'open house' meetings on Monday 14 August at the Community Centre. Two sessions to be held: 2.00pm – 4.30pm and 5.30pm- 7pm Talison will give an update on the railway line feasibility study and answer any other questions raised by the community. R.Thomas to coordinate and promote. | R.Thomas |
| Rail Line. | The State government has released a media statement regarding a feasibility study into opening the Bunbury to Greenbushes railway line. Click below to read. https://www.wa.gov.au/government/media-statements/Cook-Labor-Government/Detailed-feasibility-study-into-recommissioning-of-Greenbushes-to-Bunbury-Railway-Line-to-begin-20230714 | Information |
| Council Elections. | W.Trow advised that the Conversation Cafe, facilitated by Mayor of Mandurah Rhys Williams was very successful. Around 20 people came from around the Shire to find out what it takes to be a Councillor. Commissioner Gail McGowan, CEO Ben Rose and former President Leanne Wringe also contributed to the Q&A sessions. We hope that the event inspires a few people to run for Council. W.Trow also encouraged all members of the community to use the postal vote provided (in September) or vote on the day (21 Oct 23). For those who could not attend the workshop, the WA Local Government Authority is running an Election Candidate Briefing webinar. To register, go to: https://www.dlgsc.wa.gov.au/department/news/news-article/2023/07/27/election-candidate-information-briefing-webinar | Information |
| AGM. | W.Trow advised that her three year term of office as President of BPA (as defined by the Constitution) will end at the October AGM. She does not intend to stand again but will be happy to stay on the committee in another position if nominated. | Information |
| Carnivale. | The Carnivale is always on the hunt for volunteers to help (25 – 28 August). Anyone interested can contact W.Trow and she will refer them on to the appropriate coordinator. | Information |
| Bushfire Resilience webinars. | An El Niño summer is coming dry conditions will increase fire risks next summer, especially grass fires. Bushfire Ready is running a series of webinars presented by eminent subject experts. Learn how grass fires and bushfires behave, what to do with pets and what your family can do to reduce your risks. To register, go to Home 2023 Webinars - Bushfire Resilience Inc | Information |

| <p>Speaker/Microphone.</p> <p>Aboriginal Cultural Heritage Act – Balingup.</p> <p>Solartube – Community Centre</p> <p>Bus Shelter Map</p> | <p>Beth Chia has kindly donated a portable speaker/microphone to Progress Association. This will be stored with other BPA equipment in the container adjacent to the Workspace.</p> <p>W.Trow advised she has obtained information from the Shire regarding ACHA and showed some sample documents.</p> <ul style="list-style-type: none"> • If anyone wants to access these documents, go to Aboriginal cultural heritage fact sheets and guidelines (www.wa.gov.au) • To access Aboriginal Cultural Heritage information for individual properties, go to https://espatial.dplh.wa.gov.au/ACHIS/index.html?viewer=ACHIS Click on ‘Search for ACH directory’ and search for Street address. <p>W.Trow advised she has obtained a quote (\$1113) to install a solartube in the roof of the community centre to improve natural lighting. It was agreed that we apply to Bendigo Bank Pitch night for two units. Entire cost to be requested from Bendigo.</p> <p>G.McMullen expressed concern that the map in the bus shelter has still not been updated. W.Trow to follow up with H.Christensen. Consider getting quotes from R. Broughton & S.Bariesheff.</p> | <p>W.Trow</p> <p>W.Trow</p> <p>W.Trow</p> <p>W.Trow H.Christensen</p> | | | | | | | | | | | | | | | | |
|---|---|---|--------------------------|------------------------|----------|------------------|--------|--------|--|----------------|--------|--------|--|--------------|--------|--------|--|------------------|
| <p>Report on action items Annex A</p> | <p>Ongoing (tabled) Complete (tabled)</p> | <p>Chair Chair</p> | | | | | | | | | | | | | | | | |
| <p>Correspondence list</p> | <p>Incoming/Outgoing (tabled) Annex C</p> | <p>Secretary</p> | | | | | | | | | | | | | | | | |
| <p>Correspondence list accepted and received</p> | <p>Moved . W.Trow Seconded G.McMullen</p> | <p>Carried Y</p> | | | | | | | | | | | | | | | | |
| <p>Other meetings/groups</p> | | <p>Secretary</p> | | | | | | | | | | | | | | | | |
| <p>Confirmation of minutes from previous meeting</p> | <p>Amendments N</p> <p>Moved R.Benson Seconded W.Trow</p> | <p>Carried Y</p> | | | | | | | | | | | | | | | | |
| <p>Treasurer’s report Accounts for payment</p> | <p>(tabled) BPA Operating account balance - \$46912.65 (see tables below) Term Deposit - \$35511.31 Event Coord - \$0.06 Trust Fund Account - \$16,183.77 Balingup Futures Term Deposit - \$1000.16 Available balance BPA - \$7660.65</p> <p>Record of funds held on behalf of BPA sub committees 31st June 2023 (included in operating account balance above)</p> <table border="1" data-bbox="395 1906 1233 2123"> <thead> <tr> <th>Name</th> <th>Balance (Start of Month)</th> <th>Balance (End of Month)</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td>Avenue of Honour</td> <td>827.04</td> <td>827.04</td> <td></td> </tr> <tr> <td>Memorial grant</td> <td>260.17</td> <td>260.17</td> <td></td> </tr> <tr> <td>Men in Sheds</td> <td>400.00</td> <td>400.00</td> <td></td> </tr> </tbody> </table> | Name | Balance (Start of Month) | Balance (End of Month) | Comments | Avenue of Honour | 827.04 | 827.04 | | Memorial grant | 260.17 | 260.17 | | Men in Sheds | 400.00 | 400.00 | | <p>Treasurer</p> |
| Name | Balance (Start of Month) | Balance (End of Month) | Comments | | | | | | | | | | | | | | | |
| Avenue of Honour | 827.04 | 827.04 | | | | | | | | | | | | | | | | |
| Memorial grant | 260.17 | 260.17 | | | | | | | | | | | | | | | | |
| Men in Sheds | 400.00 | 400.00 | | | | | | | | | | | | | | | | |

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|---|--|---------|----------|-------------------|-----------|
| | Community Garden (Shire grant) | 414.90 | 414.90 | | |
| | Health & Wellness group | 1250.00 | 1250.00 | | |
| | Bibbulmun Track event | 1100.00 | 110.00 | | |
| | Balingup Rail Group | 0 | 35000.00 | Feasibility study | |
| | TOTAL | 4252.11 | 39252.11 | | |
| Treasurer's report accepted and accounts approved for payment | Amendments N Moved J.Hornum Seconded R.Thomas | | | | Carried Y |
| Business arising from previous minutes | See Annex A | | | | |
| Reminders | 7 Aug 23 Bibbulmun Track 25 th Anniversary. Arriving around 3.00pm. 26/27 Aug 23 Balingup Medieval Carnivale | | | | |
| Meeting closed | 6.35pm | | | | |
| Next meeting date/time | Wednesday 6 th September at 6pm | | | | |

| as of 2/8/23 | ACTION LIST, BALINGUP PROGRESS ASSOCIATION INC | | | | | | | | | | | | | | | | |
|---|--|--|------------|---------|------|------------------|---|-----------|--------|--|---------|-------|-----------------------|------|-------|-----------------------|----------------|
| ITEM MEETING DATE PERSON RESPONSIBLE | ACTION | STATUS | | | | | | | | | | | | | | | |
| Shire Lease Agreement W.Trow/ Jul 23 | The Shire has released its draft framework for lease agreements. BPA will need to negotiate a special lease. | ONGOING | | | | | | | | | | | | | | | |
| Mining Tenements W.Trow/ Jul 23 | At the July BPA meeting we discussed a mining tenement proposed to the East of Balingup. It was agreed that BPA writes to the Minister for Mines to query the process (short timeframe for objections and lack of information for companies applying for tenements. W.Trow has emailed Minister Bill Johnston 18 Jul 23. Awaiting response. | ONGOING | | | | | | | | | | | | | | | |
| Bendigo Pitch Night (W.Trow Jul 23) | Bendigo Bank has \$40,000 available for distribution to community groups. It was agreed that BPA submit a request to install skylights in the community centre. See new business for update. | ONGOING | | | | | | | | | | | | | | | |
| Bins at Cemetery W.Trow/ Jun 23 | K.Menard advised that the truck that empties the bin at Balingup cemetery is causing minor damage to the gravel road. A request was submitted to the Shire to relocate bin to the external car park however Shire has declined. They consider the current location to be appropriate. | COMPLETED | | | | | | | | | | | | | | | |
| Parking at Town Hall W.Trow/ Jun 23 | D.Cameron advised that access to the footpath adjacent to the Town Hall is often blocked by cars, making it difficult for disabled/gopher access. A request was submitted to the Shire to extend the existing 'no parking' bay to keep access clear. Shire advise they will consider the extra linemarking at Town Hall when they next have a contractor in Balingup. This may not be for quite a while. | COMPLETED | | | | | | | | | | | | | | | |
| BPA Insurance W.Trow June 23 | <p>W.Trow advised that, based on the insurance calculator she uses, the following insurance payments are due in 2023 and she has issued requests for payment to the BPA Trust Fund before 15 September 2023 :</p> <table border="1" data-bbox="384 1328 1265 1641"> <thead> <tr> <th></th> <th>Amount Due</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>SFFD</td> <td>\$2117 (Paid)</td> <td>SFFD pays 10% of building insurance costs</td> </tr> <tr> <td>Carnivale</td> <td>\$7029</td> <td>Carnivale pay 90% of building insurance costs. Therefore pay the largest portion of ISR insurance.</td> </tr> <tr> <td>Upcycle</td> <td>\$191</td> <td>No building insurance</td> </tr> <tr> <td>BACH</td> <td>\$191</td> <td>No building insurance</td> </tr> </tbody> </table> | | Amount Due | Comment | SFFD | \$2117 (Paid) | SFFD pays 10% of building insurance costs | Carnivale | \$7029 | Carnivale pay 90% of building insurance costs. Therefore pay the largest portion of ISR insurance. | Upcycle | \$191 | No building insurance | BACH | \$191 | No building insurance | ONGOING |
| | Amount Due | Comment | | | | | | | | | | | | | | | |
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| Upcycle | \$191 | No building insurance | | | | | | | | | | | | | | | |
| BACH | \$191 | No building insurance | | | | | | | | | | | | | | | |
| Council Elections W.Trow May 23 | Rhys Williams, Mayor of Mandurah, ran a conversation cafe in Balingup on 29 July 23 to inspire people who have never stood for Council, to nominate for the 2023 council election. See new business for update | ONGOING | | | | | | | | | | | | | | | |
| 40km/h warning signs Apr 23 G.McMullen/ W.Trow | A request has been submitted to the Shire, asking for motorists to be given a warning that they are entering a 40km/h zone in the town. Shire advise that speed zoning signs need to be approved by MRWA and that, as the BTC proposal is not consistent with MRWA policy, it would not be supported by MRWA. | COMPLETED | | | | | | | | | | | | | | | |
| Cluster Developments. | The Shire has included cluster developments in their draft Local Planning Strategy. The draft has been approved by Council and sent to WAPC for | ONGOING | | | | | | | | | | | | | | | |

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| Apr 23 W.Trow | review. Community consultation will then follow. W.Trow has held a very positive meeting with Kira Strange (Planning Officer). Cath Meaghan (Director DPLH) has offered to attend the consultation meetings. | |
| BPA Trust fund J.Hornum, W.Trow Feb 23 | W.Trow has written to SFFD, Carnivale, Upcycle & BACH inviting them to make any contributions direct to the Trust Fund account before 15 September 2023 so that requests for community grants can be called for in October. | ONGOING (September) |
| Update of map in bus shelter June 2021 H. Christensen | H.Christensen has met with Sandy Mitchell and the budget will be presented to BPA meeting for approval. The Shire is holding the keys to the panels in the information bay and has put a request into budget to replace the panels with new, lighter units. See new business for update. | ONGOING |

Annex C

Correspondence In

| Date | From | |
|---------|------------------------|--|
| 10.7.23 | Claire | Town Teams workshop 27.7.23 |
| 11.7.23 | Town Teams | Act Local promotion |
| 13.7.23 | Rebecca Armstrong | Requesting updated list of groups |
| 17.7.23 | Donnybrook Shire | Community pitch information |
| 17.7.23 | Bendigo Bank | Community grant application |
| 17.7.23 | BADTA | Meeting Agenda |
| 17.7.23 | Greenbushes shire | Remittance for \$5000 |
| 24.7.23 | BPA | Annual information Statement |
| 24.7.23 | RAC | Town Teams invite ,meeting 3.8.23 |
| 24.7.23 | Bendigo bank | Statement |
| 26.7.23 | Wendy | Fire safe ,el -nino information |
| 19.7.23 | Arts Council | Vote yes |
| 25.7.23 | Southern Forrest group | New web site ,The Southern forest and valley tourism.com |
| 24.7.23 | Talison | Requesting another town open meeting on the 14.8.23 |
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Correspondence out

| Date | To | |
|---------|-------|---|
| 17.7.23 | Wendy | Community pitch |
| 17.7.23 | Wendy | Community grant Bendigo bank |
| 18.7.23 | Wendy | Letter to General manager Resource Tenure ,Dep of mines |
| 18.7.23 | Wendy | Letter to Hon Bill Johnston MLA |
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